

CITY OF
GALESBURG
ILLINOIS

April 21, 2025

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
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CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda

City Council Chambers

April 21, 2025

5:50 p.m. Public Hearing Knox College Bond Issuance

6:00 p.m. Roll Call Pledge of Allegiance

Invocation

Proclamation Arbor Day

Approve Minutes from April 7, 2025

Public Comment

Consent Agenda #2025-08

25-4030 Approve Public Safety Radio Installation, Repair and Maintenance Agreement

25-8007 Bills and Advance Checks Approval and warrants drawn in payment of same

Passage of Ordinances and Resolutions

25-1003 Ordinance Sale of Surplus City Owned Real Estate (Final Reading)

25-1004 Ordinance Knox College Bond Issuance (First Reading)

25-1005 Ordinance Sale of Disc Golf Baskets (First Reading)

Bids, Petitions and Communications

City Manager's Report

Miscellaneous Business (Agreements, Approvals, Etc.)

25-4031 Approve PSB Auditorium AV System Upgrade

25-4032 Approve Design and Engineering for Pickleball Courts

25-4033 Approve Creating the Position of Assistant City Manager - Director of Community Engagement/PIO

25-4034	Approve	Cooke Park Playground Installation
25-4035	Approve	Engineering Agreement for the Airport Parking Lot and Rehabilitation Project

[Town Business](#)

25-9009	Approve	Bills
25-9010	Resolution	Opposition of SB 2217 and 2504

[Closing Comments](#)

[Adjournment](#)



CITY COUNCIL MEETING
City Manager's Report
April 21, 2025

CONSENT AGENDA #2025-08

Item 25-4030 Public Safety Radio Installation, Repair and Maintenance Agreement

Staff recommend approval of a five-year agreement with Mobile Communications America, Inc. for public safety communication installation, repair, and maintenance services. Mobile Communications America, Inc., formerly Supreme Radio Communications, has a long-standing working relationship with the City and was the sole respondent to the request for proposal. The agreement's cost will fluctuate based on equipment changes, with 2025 maintenance fees estimated at \$81,306. Sufficient funds are budgeted annually for this necessary service.

Item 25-8007 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with bids over \$25,000.00 utilizing the competitive bid process and approved individually by the City Council.

ORDINANCES AND RESOLUTIONS

Item 25-1003 Sale of Surplus City-Owned Real Estate (Final Reading)

Staff recommend approval of an ordinance to sell 13 city-owned vacant lots through a bid process, to reduce city maintenance costs and return the properties to the tax roll. Bidders can submit a bid with or without a development plan. The minimum bid is set at \$100, and proceeds will fund future property redevelopment.

Item 25-1004 Knox College Bond Issuance (First Reading)

Staff recommend approval of a bond ordinance, authorizing the issuance of up to \$26,000,000 in bonds to assist Knox College in refinancing existing debt and undertaking capital projects. Issuance of debt for a private, not for profit institution of higher learning is a valid exercise of the City's home rule authority. The City has no liability or obligation associated with repayment of the bonds nor any control over the use of the proceeds. Knox College will pay the fees incurred by the City's bond counsel and financial advisor per agreement between the parties.

Item 25-1005 Sale of Disc Golf Baskets (First Reading)

Staff recommend approval of a special ordinance authorizing the city to solicit bids for the sale of 18 disc golf baskets, which were recently removed from Kiwanis Park when the course was updated with new baskets. Two separate bids will be requested; baskets from the first nine (9) holes will be sold as a lot while the remaining baskets from holes 10 - 18 will be sold on an individual basis. The revenue received from the sale of this property will be deposited into the Park and Recreation Fund to offset future purchases.

BIDS, PETITIONS AND COMMUNICATIONS

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 25-4031 PSB Auditorium AV System Upgrade

Staff recommend approval of the \$52,784.66 proposal from Tri-City Electric to upgrade the audio-visual (AV) system in the Public Safety Building (PSB) Auditorium. This upgrade, the first phase of a multi-year initiative, will enhance teleconferencing, presentation, and emergency management capabilities. Two proposals were received, and while Midwest Computer Products submitted the lowest quote, their proposal lacked requested functionality. Therefore, staff recommend the proposal submitted by Tri-City Electric. Sufficient funds are available in the 2025 budget, with project completion expected by September 2025.

Item 25-4032 Design and Engineering for Pickleball Courts

Staff recommend approval of the \$26,450 proposal from Farnsworth Group, Inc. for engineering design, bidding, and construction administration services for new pickleball courts at Rotary Park. The current pickleball courts at Bateman Park are frequently utilized, but the courts crack due to substandard subgrade, and the park facilities are limited. Rotary Park was chosen as the site for the new pickleball courts since the park already has amenities such as restrooms and suitable parking to accommodate the anticipated number of pickleball players. Three firms submitted proposals for this work, with Farnsworth Group, Inc. submitting the low and best proposal. Sufficient funds have been budgeted for this project.

Item 25-4033 Creating the Position of Assistant City Manager - Director of Community Engagement/PIO

Staff recommend approval of the attached 2025 Classification and Salary Schedule for Exempt Employees. This updated schedule establishes the position of Assistant City Manager – Director of Community Engagement/Public Information Officer (PIO), directly aligning with the City Council's high-priority strategic goals. This Director-level role will oversee the development and implementation of a comprehensive marketing and communications strategy, one of the highest ranked goals in the City's recent strategic plan. This position will serve as the Assistant City Manager, managing daily city operations and providing essential coverage for City Manager responsibilities during temporary absences. As a key member of the City's leadership team, this individual will drive transparency, cohesive branding, and community engagement standards while contributing to strategic initiatives across all departments, including administration, legal, economic development, personnel management, budgeting, and organizational planning. Establishing this position aligns with the City Council's strategic priorities and enhances the City administration's capacity to achieve the established goals.

Item 25-4034 Cooke Park Playground Installation

Staff recommend approval of the \$200,474.45 quote from GameTime for the installation of playground equipment and poured-in-place safety surfacing at Cooke Park. The playground equipment was previously purchased through a grant from GameTime, and this quote covers the installation of both the equipment and the safety surfacing. The OSLAD grant will cover 50% of

the installation of the equipment and \$37,780.35 of the safety surfacing. There are sufficient funds budgeted for the city's portion total portion for the project of \$135,813.10.

Item 25-4035 Engineering Agreement for the Airport Parking Lot and Rehabilitation Project

Staff recommend approval of an engineering agreement with Hanson Engineering for the Airport Entrance Road and Parking Lot project, which is being funded through the State of Illinois' Rebuild Illinois capital funds. This project will involve resurfacing and expanding the existing parking lot, as well as reconfiguring the entrance road, to address their current deteriorated condition and accommodate parking during airport events. The total cost of the engineering agreement is \$119,147, with the City's 10% share totaling \$11,914.70, to be paid from the Utility Tax Fund, while the remaining 90% will be reimbursed by the State through the Grants Fund. The project is scheduled for a State letting this spring, with construction planned for the summer.

TOWN BUSINESS

Item 25-9009 Town Bills

Item 25-9010 Opposition of SB 2217 and 2504

Respectfully submitted,

Eric Hanson
City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
April 7, 2025
6:00 p.m.

Called to order by Mayor Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Dwight White, Heather Acerra, and Steve Cheesman, 6. Absent: Council Members Evan Miller and Sarah Carrington, 2. Also Present: City Manager Eric Hanson, City Attorney Dan Alcorn, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

Reverend James Hailey gave the invocation.

Council Member Dennis moved, seconded by Council Member White, to approve the minutes of the City Council's regular meeting from March 17, 2025.

Roll Call #2:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.

Chairman declared the motion carried.

Council Member Cheesman moved, seconded by Council Member Acerra, to approve the minutes from the January 6, 2025, Executive Session meeting.

Roll Call #3:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.

Chairman declared the motion carried.

PUBLIC COMMENT

Reverend Andrew Jowers addressed the Council, stating that at the last meeting, he spoke about good governance. He emphasized that participation is a key principle of good governance and was pleased to hear that election results showed increased participation. He offered his congratulations to those who have served the City, such as Council Member Dennis and others. He also expressed gratitude for the Mayor's service, other Council Members, and City staff for their commendable work in relation to good governance.

Reverend Jowers noted that pastors, preachers, and ministers are sometimes "kicked around" in the community but are also the ones who preside over weddings, funerals, and bless children. He believes they are charged with compromise, listening to all sides, and reflecting the example of good governance in a spiritual sense. He announced that Juneteenth will be on Father's Day weekend and invited the Council to attend. He anticipated that plans for the event would be finalized tomorrow.

Elaine Dean, Dover Lane, addressed the Council on behalf of the families residing in the Castlebury and Dover community. She expressed gratitude to City Manager Hanson, Attorney Alcorn, Steve Gugliotta, Steve Cheeseman, and other Council Members for their attention and action in response to the community's concerns. The families are firmly opposed to the project for various reasons. These include the land's original zoning for residential expansion, and concerns about noise, odor, and the potential for pests and diseases associated with sheep. She also highlighted the lack of information about plans for sheep maintenance, shelter, care, and a solution for the inadequate drainage system.

Ms. Dean stated that using Dover Lane as the entrance and exit point for the project, entering and exiting off of South Lake Storey Road, would be extremely dangerous. When she moved into her home, the previous owner told her that the farm ground would continue to be used for crops such as beans and corn, with possible future plans for residential expansion. She also informed the Council that the southeast side of Dover Lane collects water during minimal rain. This area expands at least 30 feet into the roadway, and stagnant water remains for days, if not weeks, which is a breeding ground for insects such as mosquitoes. She added that heavy construction equipment would further destroy the street. She hoped that the Castlebury and Dover residential area would not be considered for the solar and sheep project and expressed gratitude to local officials for hearing their concerns and taking action on their behalf.

David Selkirk, chairman of the Golf Commission, addressed the Council and announced that Bunker Links opened on March 1st. He thanked Matt Miles, Aaron Young, and their crews for their tremendous work on the patio, including installing heaters and two new 65" televisions that offer a view of the golfer on the #18 fairway. Staff also installed a new ball washer for range balls and laid new bricks on the walkway. He noted that bricks are still available for purchase. He also thanked Bryan Luetdke and his crew, many of whom are new, for their work and for offering shirts, hats, shoes, and other items for sale. He noted that the Golf Course purchased all new tables and will be hosting 51 outings this year.

Jeanette Chernin addressed the Council and thanked Council Member Acerra for her help with ongoing trash issues at a nearby apartment building and for providing updates on dilapidated houses. She stated that last year, while volunteering at the City's Fishing Derby, she noticed and reported the need for handicapped parking. The event this year is on Sunday, May 18th, and will host approximately 500 children between the ages of three and 15, as well as their families. At last year's event, those with disabilities had to park at Lincoln Park, near the restrooms, which made it nearly impossible for them to get to the Fishing Derby pond due to the grassy hill. She hopes arrangements have been made for accessible parking this year and emphasized that the City should accommodate anyone who wants to fish, making the event as inclusive as possible.

CONSENT AGENDA #2025-07

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

25-2009

Approve Resolution 25-09 authorizing the temporary closure of Main Street for the River 2 River Cruise Night on Saturday, July 19, 2025.

25-2010

Approve Resolution 25-10 authorizing the temporary closure of Main Street for Railroad Days, June 24-30, 2025.

25-2011

Approve Resolution 25-11 reserving the City's 2025 private activity bonding authority.

25-2012

Approve an MFT Resolution in the amount of \$800,000 for the 2025 intermittent resurfacing work.

25-2013

Approve a Supplemental MFT Resolution for street maintenance for 2025, removing the previously approved \$800,000 for the City's intermittent resurfacing work.

25-3007

Approve the bid submitted by Davies Imperial Coatings, Inc., in the amount of \$33,605 for the purchase of traffic paint for 2025.

25-3008

Approve the bid submitted by Illinois Civil Contractors, Inc., in the amount of \$33,437.33 for the driveway pavement replacement at the Brooks Street Fire Station.

25-3009

Approve the bid submitted by Miller & Son Construction, Inc., in the amount of \$76,007 for miscellaneous sidewalk replacement at various locations within the City.

25-8006

Approve bills in the amount of \$530,870.25 and advance checks in the amount of \$1,088,537.77.

Council Member Acerra moved, seconded by Council Member Cheesman, to approve Consent Agenda 2025-07.

Roll Call #4:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.
Chairman declared the motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

25-1002

Ordinance on first reading amending Section 113.043 (A) of Chapter 113 of the Galesburg Municipal Code regarding the limitation of Class A-1 liquor licenses.

Council Member Hix moved, seconded by Council Member Dennis, to suspend the rules and place agenda item 25-1002 on final reading.

Roll Call #5:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.

Chairman declared the motion carried.

City Clerk Bennewitz noted that this location is the former La Cantinita establishment. When it closed, they surrendered their license, which is why the Fisks needed to apply for another license from the City Council. It was also noted that this establishment will not only be a tavern, but will offer other items for the community.

Council Member Acerra moved, seconded by Council Member Cheesman, to approve Ordinance 25-3748 on final reading amending Section 113.043 (A) of Chapter 113 of the Galesburg Municipal Code regarding the limitation of Class A-1 liquor licenses. Fisk Bier & Wine, LLC, is requesting a Class A-1 license for their business at 240 East Simmons Street.

Roll Call #6:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.

Chairman declared the motion carried.

25-1003

Ordinance on first reading directing the sale of 13 vacant City-owned properties.

BIDS, PETITIONS, AND COMMUNICATIONS

25-3010

Council Member Cheesman moved, seconded by Council Member White, to approve the bid submitted by Gunther Construction, a division of UCM, in the amount of \$73,201.25 for the widening and resurfacing of a section of the Lake Storey multi-use path.

Roll Call #7:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.

Chairman declared the motion carried.

25-3011

Council Member White moved, seconded by Council Member Cheesman, to approve the bid submitted by Lockwood Excavating & Construction, Inc., in the amount of \$650,159 for the Cooke Park improvements.

Council Member Cheesman noted that the amount of additions and improvements to the park system in the last number of years have been tremendous. He also thanked the citizens who have partnered with these projects and helped continue to make us the city that we want to be in and be proud of.

Roll Call #8:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.

Chairman declared the motion carried.

CITY MANAGER'S REPORT

City Manager Hanson announced that the Annual Easter Egg Hunt will take place this weekend at Lakeside at 1 p.m. It's always a great event and the staff has prepared over ten thousand eggs. He recognized the crew, led by Tom Simkins, who continues to plant trees around town. This past Saturday, they planted 18 and will have another planting this weekend. He added that he couldn't be happier with the work they have been doing around the community and noted they are quickly approaching 500 tree plantings, with more projects targeted downtown this summer. He also thanked the City staff who participated, as well as the Parks & Recreation staff.

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

25-4025

Council Member White moved, seconded by Council Member Acerra, to approve an agreement with Farnsworth Group to provide construction administration services for Cooke Park in an amount not to exceed \$28,500.

Roll Call #9:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.

Chairman declared the motion carried.

25-4026

Council Member Acerra moved, seconded by Council Member Cheesman, to approve a stipulated agreement with the Illinois Commerce Commission for highway-rail grade crossing work at five crossings on the BNSF Peoria Subdivision.

Roll Call #10:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.
 Nays: None
 Absent: Council Members Miller and Carrington, 2.
 Chairman declared the motion carried.

25-4027

Council Member Acerra moved, seconded by Council Member Cheesman, to approve stipulated agreement with the Illinois Commerce Commission for crossing work at 1st Street and Pearl Street on the BNSF Peoria Subdivision.

Roll Call #11:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.
 Nays: None
 Absent: Council Members Miller and Carrington, 2.
 Chairman declared the motion carried.

25-4028

Council Member Cheesman moved, seconded by Council Member Acerra, to approve Budget Adjustment #2 for the budget year ending December 31, 2024.

Roll Call #12:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.
 Nays: None
 Absent: Council Members Miller and Carrington, 2.
 Chairman declared the motion carried.

25-4029

Council Member Acerra moved, seconded by Council Member Cheesman, to waive normal purchasing policies and approve a five-year lease agreement with Enterprise Fleet Management for twenty vehicles at a cost of \$145,260 per year.

Roll Call #13:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.
 Nays: None
 Absent: Council Members Miller and Carrington, 2.
 Chairman declared the motion carried.

Council Member White moved, seconded by Council Member Acerra, to sit as the Town Board.
 The motion carried.

TOWN BUSINESS

25-9008

Trustee White moved, seconded by Trustee Cheesman, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
Town Fund	\$3,050.20

General Assistance Fund	\$7,098.54
IMRF Fund	
Social Security/Medicare Fund	
Liability Fund	
Audit Fund	\$5,000.00
Total	\$15,148.74

Roll Call #14:

Ayes: Trustees Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Trustees Miller and Carrington, 2.

Chairman declared the motion carried.

Trustee White moved, seconded by Trustee Cheesman, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Council Member Acerra wanted to wish a happy birthday to her mom, Rita Ziegler, who she will be seeing after the meeting.

Council Member Cheesman shared information from Jennifer Graves, principal at Bright Futures, about the Week of the Young Child and a parade on Friday, April 11th at 10 a.m. and 1:45 p.m. at F&M Bank Stadium. He acknowledged the valuable assistance provided by various nonprofit organizations in Galesburg, highlighting Hope House's meal delivery, clothing, and other support services.

Cheesman congratulated those elected and re-elected, as well as those leaving the Council and individuals involved in the election process. He expressed that he is looking forward to collaborating with the new Council and building upon established foundations and pursuing new priorities. He also reminded residents about ongoing City cleanup efforts and the importance of maintaining their own properties.

Council Member Hix commended Golf Commission Chair Selkirk's comments on the golf course, noting that Bryan Luetdke, Matt Miles, and their crews have done an excellent job preparing it for the season. He expressed his eagerness for warmer weather and the opportunity to play rounds with family and friends.

Council Member Dennis stated that he has one more meeting and that it has been a pleasure serving with the City for the past 16 years. He added that he has enjoyed working for the people of Galesburg, with the Council, and all the constituents in the community.

Council Member White expressed his fondness for Council Member Dennis, stating that he will be missed on the Council. He also noted his appreciation for the attendance at the meeting, indicating community interest. He encouraged everyone to stay informed by signing up for e-notifications on the City's website.

Mayor Schwartzman asked the City Manager to give an update on the new buses that should be arriving in the City.

City Manager Hanson gave credit to Director Gugliotta, Kraig Boynton, and the Transit team for their perseverance with IDOT over the past three years. He stated that the City will receive seven buses, at \$120,000 each, free of charge through a state or federally funded grant. The buses will be wrapped with new logos and have safety cameras installed before being put into service within the next few weeks.

Mayor Schwartzman wished Council Member Acerra's mother a happy birthday and mentioned that his eldest daughter will turn 22 soon. He spoke about his involvement with Knox Community Prairie Kitchen, inviting everyone to their dinner this Thursday at Ascent Church, starting at 5 p.m. The Mayor also mentioned attending an event organized by Nick McMahon for Autism Awareness Month, commending McMahon's efforts to raise awareness about autism and related issues. The event, held at the Stone Hayes Center, was attended by various service providers, along with Representative Swanson and Senator Halpin's office.

There being no further business, Council Member Acerra moved, seconded by Council Member White, to adjourn the meeting at 6:47 p.m.

Roll Call #15:

Ayes: Council Members Hix, Dennis, White, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Members Miller and Carrington, 2.

Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

Proclamation
CITY OF
GALESBURG
ILLINOIS

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, 2025 is the 153rd anniversary of this holiday, called Arbor Day, and was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees reduce the erosion of topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, provide recreational opportunities and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, the City of Galesburg has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices.

WHEREAS, trees, wherever they are planted, encourage the preservation and replenishment of trees to benefit present and future generations.

NOW THEREFORE, I, Peter Schwartzman, Mayor of the City of Galesburg, Illinois, proclaim Friday, April 25, 2025 as

“ARBOR DAY”

in the City of Galesburg and urge all citizens to plant trees to promote the well-being of this and future generations. Trees, wherever they are planted, are a source of joy and spiritual renewal.

Dated this 21st day of April 2025.

Mayor Peter D. Schwartzman



City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: Proposal recommendation, five-year agreement to provide Public Safety Communications Installation, Repair, and Maintenance.

SUMMARY RECOMMENDATION: The City Manager, Acting Police Chief, Fire Chief, 911 Coordinator, and Purchasing Agent recommend that the City Council approve a five-year agreement with Mobile Communications America, Inc. to provide Public Safety Communication Installation, Repair, and Maintenance services.

BACKGROUND: Public Safety has had a long working relationship with Mobile Communications America, Inc. formerly known as Supreme Radio Communications in providing installation, repair, and maintenance services. Since the current formal agreement in place is set for renewal, a request for proposal document was developed based on existing equipment and advertised. Due to the large amount of Motorola technology utilized by Public Safety, the awarded vendor is required to have certified Motorola technicians. This allows for the company to perform warranty work.

The request was advertised in the Register-Mail and made available on the City website. Mobile Communications America, Inc. was the sole respondent to this request. A detail of the agreement is attached to this letter. The agreement over the course of five years will fluctuate based on factors such as: 1) addition/deletion of equipment supported by Mobile Communications America, Inc. or 2) addition/deletion of equipment that is covered under warranty and not the service agreement. This new agreement includes a four percent increase for fire maintenance and three percent for police and 9-1-1. Maintenance fees will total approximately \$81,306 for 2025 based on current equipment. In addition, the company has provided hourly technician rates for items not covered under the service agreement.

Given the working history with Mobile Communications America, Inc., formerly known as Supreme Radio Communications, and their extensive knowledge of the Public Safety System, City staff recommend approval of this five-year agreement for service.

BUDGET IMPACT: Police, Fire, and ETSB annually budget for this service.

SUPPORTING DOCUMENTS:

1. Proposal submitted by Mobile Communications America, Inc.



PUBLIC SAFETY RADIO
INSTALLATION, REPAIR & MAINTENANCE SERVICE

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- Contact information for the MCA Team
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- Certificate of Compliance
- W9
- ACH

Tifani Miller
Purchasing Agent
55 W Tompkins St.
Galesburg, IL 61401

Subject: Public Safety Radio Installation, Repair & Maintenance Service

Dear Ms. Miller:

MCA is pleased to have the opportunity to provide the City of Galesburg a service contract proposal for their mission critical communications system. MCA has taken great pride in servicing the City of Galesburg for many years and we hope that our proposal will meet the needs for the City of Galesburg for many more years to come.

If there are any questions or concerns, they can be directed to John Rhea, Service Manager, at 309-253-5346. We thank you for the opportunity to provide the City of Galesburg a communication partner who understands the commitment it takes to maintain a mission critical system.

Sincerely,

MCA

A handwritten signature in black ink that reads 'John Rhea'.

John Rhea
Service Manager
Central Illinois Region



Purchasing Department
Tifani Miller, Purchasing Agent
55 West Tompkins Street
Galesburg, Illinois 61401
Phone: 309-345-3678

To: All Proposers of Record
From: Tifani Miller, Purchasing Agent
Date: February 24, 2025
Re: Addendum No. 1
Request for Proposals: Public Safety Radio Installation, Repair and Maintenance

Proposals Due: Wednesday, March 5, 2025, at 11:00 A.M., local time

The following revisions shall be made to the request for proposal, whether or not received by all proposers of record. This addendum includes the following:

- Performance and Payment Bonds will not be required for this agreement
- The agreement will not be subject to the Illinois Prevailing Wage Act (820 ILCS 130)

All proposers must acknowledge receipt of this addendum. Failure to do so may subject the proposer to disqualification.

I acknowledge receipt of Addendum No. 1 Yes

MCA

Name of firm

John Rhea

Authorized Signature

CC : Proposal File



Purchasing Department
Tifani Miller, Purchasing Agent
55 West Tompkins Street
Galesburg, Illinois 61401
Phone: 309-345-3678

To: All Proposers of Record
From: Tifani Miller, Purchasing Agent
Date: February 27, 2025
Re: Addendum No. 2
Request for Proposals: Public Safety Radio Installation, Repair and Maintenance

Proposals Due: Wednesday, **March 26, 2025**, at 11:00 A.M., local time

The following revisions shall be made to the request for proposal, whether or not received by all proposers of record. This addendum includes the following:

- The due date of this bid has been changed to Wednesday, March 26, 2025, at 11:00 a.m.

All proposers must acknowledge receipt of this addendum. Failure to do so may subject the proposer to disqualification.

I acknowledge receipt of Addendum No. 2 Yes

MCA

Name of firm

John Rhea

Authorized Signature

CC : Proposal File



Tifani Miller, Purchasing Agent
55 West Tompkins Street
Galesburg, Illinois 61401
tmiller@ci.galesburg.il.us
309-345-3678

**REQUEST FOR PROPOSAL (RFP) FOR
PUBLIC SAFETY RADIO
INSTALLATION, REPAIR & MAINTENANCE SERVICE
FOR THE CITY OF GALESBURG, IL**

RFP Circulation Date: February 12, 2025

**PROPOSALS DUE NO LATER THAN 11:00 A.M., MARCH 5, 2025
(1 ORIGINAL COPY AND 1 ELECTRONIC COPY) TO THE ATTENTION OF
TIFANI MILLER, PURCHASING AGENT.**

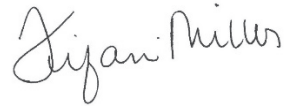
INSTRUCTIONS TO OFFERORS

1. An advertisement requesting proposals for the above work was published in the Galesburg Register-Mail on February 12, 2025. As stated in such notice, sealed proposals will be received until 11:00 a.m. local time, March 5, 2025, at City Hall, 55 West Tompkins Street, Galesburg, Illinois. Proposals shall be addressed to the Purchasing Agent. Proposals received after the date and time listed above will be rejected.
2. The person, firm or corporation making a proposal shall submit it in sealed envelopes on or before the hour and the date stated above. The notation "Proposal for Public Safety Radio Installation, Repair & Maintenance Agreement" shall appear on the outside of the sealed envelopes. Respondents shall also clearly mark the company name and address on the outside of the envelope.
3. Each respondent shall insert the cost, and supply all the information, as indicated in the RFP. The cost inserted shall be net and shall be the full cost for the equipment specified, including all factors whatsoever.
4. No charge will be allowed for taxes from which the City of Galesburg is exempt: the Illinois Retailer's Occupation Tax, the Service Occupation Tax, the Service Use Tax, the Use Tax, Federal Excise and Transportation Tax.
5. The successful proposer shall be required to enter into Performance and Payment Bonds in a sum equal to the amount of his bid. Vendors submitting proposals for this project should factor this cost into their submitted proposal.
6. Each respondent shall affirm that no official or employee of the City of Galesburg is directly or indirectly interested in this proposal for any reason of personal gain.
7. Proposals may be withdrawn by written request prior to the time of acceptance. Negligence on the part of the offer or in preparing the proposal confers no right of withdrawal after the time fixed for the acceptance of the proposals.
8. The City of Galesburg reserves the right to reject any and all proposals and to waive any informalities or technicalities in the proposal process. Any proposal submitted will be binding for sixty (60) days after the due date of the proposals.
9. Successful proposer to whom an award shall be made pursuant to this procurement shall be subject to all applicable Federal and State laws and regulations.
10. Insurance coverage shall be carried by the successful proposer per the attached Special Provisions sheet for Contractor's Insurance. A copy of active insurance shall be provided to the City prior to the start of any work.

11. Proposer certifies that all laws of the State of Illinois and ordinances of the City of Galesburg in effect at the date of the proposal shall be observed by him. Evidence of any violation during the term of the agreement shall be considered sufficient reason to discontinue purchases by the City from that vendor.
12. Successful proposer to whom an award shall be made pursuant to this procurement shall be subject to all applicable Federal and State laws and regulations, including but not limited to the Illinois acts commonly known as the Illinois Prevailing Wage Act (820 ILCS 130) and the Illinois Preference Act (30 ILCS 570). Submission of certified payroll reports will be required for this work. Applicable wage rates may be found at: <https://labor.illinois.gov/laws-rules/conmed/rates.html>
13. Public Act 95-0635 requires that before any contractor or subcontractor begins work on ANY public works project that requires prevailing wages, they must have a written Substance Abuse Prevention Program on file with the contracting agency (City); or have a collective bargaining agreement in effect dealing with the subject matter.
14. The City has adopted an "Equal Employment Opportunity Clause" which is incorporated into all specifications, purchase orders, and contracts, whereby a vendor agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry. A copy of this clause may be obtained at the City Clerk's Office, City Hall, Galesburg, Illinois.
15. The City of Galesburg has adopted an Affirmative Action Program. All formal sealed proposals must be accompanied by a properly prepared Certificate of Compliance Form, whereby the vendor certifies the number of employees he has in each class of employment, and that affirmative action has been taken to ensure equality of opportunity in all aspects of employment.
16. All general proposal information, proposal forms, conditions of the contract, and the form of agreement, between the City and the Contractor, shall be approved by Purchasing prior to advertising of public notice of the project.
17. The successful proposer is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of the contract to be signed or its rights, title or interest therein or its power to execute such Agreement to any other person, company or corporation without the previous consent and approval, in writing, by the City of Galesburg.
18. The city requires that vendors be paid through ACH (automatic clearing house). The awarded vendor will be required to provide the city with applicable banking information for proper payment.

19. A site visit is mandatory and can be scheduled by contacting Amanda Jennings, 9-1-1-Coordinator, at 309-345-3729 prior to submitting a proposal.
20. These instructions are to be considered an integral part of any proposal.

Dated: February 12, 2025

A handwritten signature in cursive script that reads "Tifani Miller".

Tifani Miller
Purchasing Agent

**REQUEST FOR PROPOSAL (RFP) FOR
PUBLIC SAFETY RADIO
INSTALLATION, REPAIR & MAINTENANCE SERVICE
FOR THE CITY OF GALESBURG, IL**

SECTION 1 – INTRODUCTION

GENERAL

The City of Galesburg and Knox County, Illinois maintains an enhanced 9-1-1 telephone system to service the emergencies requested by the citizens within the borders of Knox County, Illinois. The Galesburg Police and Fire Departments make use of radio equipment as a part of their daily operations. This radio equipment utilized is installed in facilities and vehicles as well as portable units carried by Public Safety staff.

The City wishes to enter a formal, five-year agreement with a company to provide services for installation, repair, and maintenance of this public safety equipment. Each respondent's proposal shall articulate the benefits their company will provide as part of the maintenance agreement.

The successful respondent for this contract will be the sole authority and the party responsible for all repair and maintenance to the City of Galesburg's public safety equipment. The City of Galesburg's goal is to establish a relationship with a single point of contact for all support and maintenance necessary for the lifespan of this project. As a majority of the equipment utilized by Public Safety is of the Motorola Brand, it would be preferred that the respondent be an authorized Motorola Elite Service Specialist (or equivalent).

If the vendor utilizes any sub-contractors for any part of the system architecture, design, planning, installation or support the successful respondent will be held accountable and responsible for the performance of any/all sub-contractors as the sole party responsible for all activities.

It is the intent of this Request for Proposal (RFP) that the responder shall provide a complete and comprehensive plan to assess and maintain the City of Galesburg's public safety equipment, provide strategic analysis and sound recommendations based upon industry standard and Motorola Elite Service quality standards to plan for current and future maintenance needs, and execute approved maintenance based upon technical needs analysis to address first-responder radio requirements for the City of Galesburg.

A. Service Category:

1. Service times shall be effective 24 hours per day, 7 days per week for the life of the contract. Repairs shall be conducted in accordance with the manufacturer's recommendation and consistent with Motorola quality assurance/Elite Service standards.

B. Service Work Severity and Response:

1. Critical Failure, loss of communications on a primary system: Immediate response arriving onsite within 2 hours.
2. Major Failure, loss of a primary system, operating on a suitable alternative system: Response onsite within 24 hours.
3. Minor Failure, operations degradation but still functioning: Next business day
4. Non-Critical or off-line services: 30 days.

C. Maintenance

1. Perform preventative maintenance (PM) on all existing equipment listed in Exhibit A as well as future equipment to be purchased during agreement at least once a year.
2. Removal and installation of equipment in public safety vehicles as needed.
 - a. It is estimated that there will be a minimum of 60 man-hours per week during a squad car conversion.
 - b. Squad conversion must be completed by a full-time certified ETA technician.
 - c. Squad changeovers must meet City Garage inspection.
3. External Phone Lines
 - a. Vendor will identify problems with equipment under contract and contact telco with the problem.
4. Shop Requirements
 - a. Must be a certified service center or have an equivalent certification.
 - b. Must have certified service managers or equivalent certification.
 - c. Must employ technicians who have ETA certification, or equivalent.
 - d. Technicians must pass state police background checks.
5. Staffing Minimums

Based on the volume of equipment to be serviced under this agreement, the city would request that the awarded vendor have the following minimum staffing in place:

- a. Minimum of 2 technicians with NG911 CPE vendor trained certificates with the PSAP's current system
- b. Minimum of 2 technicians with MCC 5500 and CommandCentral AXS factory-trained certificates.

- c. Minimum of 2 technicians with R56 grounding certificates
- d. Minimum of 2 technicians with APX Consolette factory-trained certificates.
- e. Minimum of 2 technicians with ASTRO Site Repeater (ASR) RF Site certificates

D. Equipment Assessment

1. Vendor shall assess all components and provide recommendations for any repairs or replacement of any component
2. Vendor shall provide recommendations and assist the City of Galesburg with strategic and operational short and long term planning of equipment replacement(s), upgrades and provide information on end of life/support of any radio equipment. These recommendations shall include approximate costs for replacement and installation of equipment. Vendor shall also assist City of Galesburg in planning for capital improvement funding (CIP) and yearly budgets as it applies to this area.

E. Additional Documents

1. Vendor shall provide a Maintenance Agreement that lists the equipment to be included in the agreement and any equipment to be excluded.
2. Vendor shall provide terms and conditions of the Maintenance Agreement.

F. Meetings

1. Vendor will be required to have a representative attend monthly Emergency Telephone Systems Board meetings.

SECTION 2 – RFP INSTRUCTIONS, RESPONSE AND SUBMITTAL CHECKLIST

Submission Format:

1. Vendor shall create one (1) original response (labeled “original”) with original signature, one (1) digital PDF copy.
2. The original submission shall be indexed with tabs as follows:
 - Section 1: RFP Cover Sheet
 - Section 2: Scope of services
 - Section 3: Pricing Schedule
 - Section 4: Additional Support Materials of Vendor
3. The proposal must be in writing and delivered by mail or in person and received at the office of the Purchasing Agent by 11:00 a.m. on March 5, 2025. Late proposals or

postmarks will not be accepted. Oral, telephonic, facsimile, telegraphic, or electronically transmitted proposals are invalid and will not be accepted or considered. Proposals should be submitted in a sealed envelope bearing the name “Request for Proposal for Public Safety Radio Maintenance Agreement” and be submitted to:

Tifani Miller
Purchasing Agent
55 W Tompkins St.
Galesburg, IL 61401

All proposals received will be retained by the City of Galesburg. Selection of vendor will be conducted at the convenience of the City of Galesburg or within 60 days of submission due date.

The City reserves the right to reject all proposals, to request additional information concerning any proposals for purposes of clarification; to accept or negotiate any modifications to any proposal following the deadline for receipt of all proposals, and to waive any irregularities, if such is deemed in the best interest of the City, as determined by the City Manager and/or City Council.

RFP Contact:

All questions regarding the scope of work shall be submitted via email to the City Purchasing Agent:

Tifani Miller
tmiller@ci.galesburg.il.us

RFP Evaluation:

If an award is made as a result of this RFP, it shall be awarded to the respondent whose proposal is most advantageous to the City of Galesburg with price and other factors considered. These include but are not limited to demonstrated technical ability and expertise. The City of Galesburg may, at its discretion, request as part of the RFP process; any additional criteria deemed appropriate by the City of Galesburg which would lend itself to establishing the Service Provider’s viability to perform the work as outlined in this RFP.

Vendor must take great care to respond to all requirements of this RFP to the maximum extent possible. Vendor must clearly identify any limitations and/or exceptions to the requirements inherent in the proposed agreement. Vendor further understands that alternative approaches will be given consideration if the proposed approach clearly offers increased benefits to the City of Galesburg and satisfies all requirements set forth herein.

The City of Galesburg may require all vendors/business partners to provide financial statements for the past two years to determine each vendor’s financial ability to provide long-term service

for the City of Galesburg. Proposals will become public record and those documents that are confidential, or trade secrets must be marked accordingly.

Ongoing service agreements included with the RFP must include specific performance response times and financial penalties for the vendor if Service Level Agreement commitments are not met.

Evaluation Criteria:

1. Qualifications of Firm and Business Partner

Strength and stability of the firm; strength, stability, experience and technical competence of sub-consultants; logic of project organization; adequacy of labor commitment.

2. Qualifications of Personnel

Qualifications, education and experience of project staff; key personnel's level of involvement in performing related work.

3. Related Experience

Experience in providing services similar to those requested herein; experience working with public agencies with specific attention to land mobile radio equipment

4. Completeness of Response

Completeness of response in accordance with RFP instructions; exceptions to or deviation from the RFP requirements; inclusion of any required licenses and certifications.

5. Reasonableness of Cost and Price

Reasonableness of the individual firm-fixed prices and/or hourly rates, and competitiveness of quoted firm-fixed prices with other proposals received; adequacy of the data in support of figures quoted; basis on which prices are quoted.

False or Misleading Statements:

Vendors must take great care to ensure that sufficient information has been provided to allow the City of Galesburg to evaluate the solution/proposed agreement being offered, any options proposed, pricing of all offerings, and all supporting information, technical documentation, references and points of contact, corporate capabilities, etc.

Vendor understands that if, in the opinion of the City of Galesburg, a proposal contains false or misleading information of any kind or does not contain sufficient detail to fully evaluate the

technical solution/proposed agreement or proposed price, the City of Galesburg reserves the right, in its sole discretion, to reject the proposal. Vendors also understand that if the information provided does not support a function, attribute, capability or condition as proposed by the vendor, the City of Galesburg may reject the proposal, and any work conducted to that point wherein the vendor assumes the sole responsibility of said work and or related expense. Vendor understands that any modifications to the questions in this RFP by the bidder may result in immediate rejection of that proposal.

Acceptance of Proposal Content:

Vendor understands that the City of Galesburg reserves the right to award a contract without further discussions or clarification with vendors. Thus, the contents of the RFP response and all pricing, terms and statements contained therein will be binding upon vendor. Upon acceptance of the proposal by the City of Galesburg, the successful proposal, including all terms, conditions and pricing contained therein, will be incorporated into the awarded contract. Vendor understands that failure of the potentially successful offer or to accept this obligation may result in the selection of another offer or rejection of the submitted proposal.

No Obligation to Buy:

The City of Galesburg reserves the right to refrain from contracting with any vendor. The release of this RFP does not compel the City of Galesburg to purchase.

Withdrawal of Proposals:

Vendors may withdraw a proposal that has been submitted at any time up to the proposal closing date and time. To accomplish this, a written request signed by an authorized representative of the vendor must be submitted to the RFP contact. The vendor may submit another proposal at any time up to the RFP's closing date and time.

Cost of Preparing Proposals:

The City of Galesburg is not liable for any costs incurred by vendors in the preparation and presentation of proposals and demonstrations and or needs analysis, site assessments submitted in response to this RFP

Damage Liability:

The successful vendor is liable and responsible for any damage to the premises and or site(s) and or equipment of any nature at, near or where the City of Galesburg equipment is located/co-located caused by vendor personnel or equipment during authorized work. The vendor shall be responsible to the City of Galesburg or related third party for any property damage or bodily injury caused by it, any of its sub-contractors, employees or agents in the performance of, or as a result of, the work performed. Vendor will furnish copies of, and maintain in full force and effect, general liability insurance to wit a certificate of liability insurance naming the City of Galesburg as payee in the amount of not less than \$1,000,000. Vendor shall defend, indemnify and hold harmless the City of Galesburg from and against claims arising directly or indirectly from the contract and associated work performed.

Permits:

The vendor shall obtain any permits and licenses required for the performance of the work, post all notices required by law, and comply with all laws, ordinances and regulations bearing on the conduct of the work, as specified herein. On any work that requires an inspection certificate issued by local authorities, National Board of Fire Underwriters, or any other governing body, such inspection certificate(s) shall be obtained by the vendor. The chosen vendor shall procure all required certificates of acceptance or of completions issued by the state, municipal or other authorities and must deliver these to the City of Galesburg. All work performed by the vendor must comply with all applicable Federal Communications Commission (FCC) and State of Illinois regulations, standards, licensure and or any other applicable requirement(s).

Insurance:

The vendor shall, at vendor expense, procure and maintain satisfactory public liability and casualty insurance to adequately protect the vendor's personnel and the City of Galesburg against damages for bodily injury, including death, that may arise from operations under this contract, whether such operations are by the vendor or by the vendor's subcontractor, or anyone directly or indirectly employed by the vendor. A sample of minimum requirements is attached to this request.

Vendor Responsibility:

Unless otherwise stipulated, vendor shall provide, and pay for, all materials, labor, tools, equipment, transportation, and other facilities necessary for the performance and completion of the authorized work pursuant to and billable against this agreement.

Prevailing Rate:

Not less than the Prevailing Rate of Wages as found by the City of Galesburg, or the Department of Labor, or determined by the Court of Review, shall be paid to all Laborers, Workmen and Mechanics performing work under this contract.

RFP Responses:

All materials submitted by the vendor in response to this RFP become the sole property of the City of Galesburg upon receipt of the proposal. The material contained in these responses will be appended to the final contract, further defining the contractual responsibilities of the vendor. The City of Galesburg shall not reimburse any vendor for the cost of responding to this RFP. Any documentation that is to be considered confidential must clearly be identified as confidential or it will become part of the public records of the City of Galesburg.

SECTION 3- PRICING SCHEDULE

Provide a five-year pricing matrix for all equipment and services to be provided. Pricing should specify labor rates for maintenance and installation as well as intended markup percentage for

equipment purchased. If travel time will be an additional fee, it should be included as a line item in the matrix. Additionally, the City of Galesburg reserves the right to purchase all or some of the equipment independently. The intent would be to work with the vendor on these purchases.

SECTION 4-GENERAL QUESTIONS

- How many years has your company been in business? How long have you been providing maintenance agreements? What is your company's primary line of business? What percentage of your business is maintenance contract equipment installation and repair?
- Provide a brief overview of your company. State the type of ownership of your company. Provide the state and date of your incorporation if applicable. List headquarters and regional / full-service /office locations, and website address.
- Provide the key contact's name, title, address, telephone and fax numbers. Also, identify the person(s) authorized to contractually bind the organization.
- Please provide status of any current or pending litigation against your company that might affect your ability to deliver the services that you offer.
- Do you anticipate that your company will be acquired in the foreseeable future? Is your company planning to acquire any other companies? If yes, please provide the names of the companies and the nature of the business.
- Include names of two (2) current customers (name/company/phone/email) that have had a maintenance agreement similar to that described in this RFP.
- Provide insurance certificate as requested.
- Describe any other value-added services your company is capable of providing.

Note: Partial proposals will not be accepted. Proposals submitted should be all encompassing.

Scope of Services

MCA accepts **ALL** of the following Scopes of Services:

A. Service Category:

1. Service times effective 24 hours per day 7 days per week for the life of the contract. Repairs shall be conducted in accordance with the manufacturer's recommendation and consistent with Motorola quality assurance/Elite Service standards.

B. Service Work Severity and Response:

1. Critical Failure, loss of communications on a primary system: Immediate response arriving on-site within 2 hours.
2. Major Failure, loss of a primary system, operating on a suitable alternative system: Response onsite within 24 hours.
3. Minor Failure, operations degradation but still functioning: Next business day
4. Non-Critical or off-line services: 30 days.

C. Maintenance

1. Perform preventative maintenance (PM) on all existing equipment as well as future equipment to be purchased during agreement at least once a year.
2. Removal and installation of equipment in Public Safety Vehicles as needed.
 - A. It is estimated that there will be a minimum of 60 man-hours per week during a squad car conversion.
 - B. Squad conversion must be completed by a full time certified ETA technician.
 - C. Squad change overs must meet City Garage inspection.
3. External Phone Lines
 - A. Vendor will identify problems with equipment under contract and contact telco with the problem.

4. Shop Requirements:

- A. Must be a certified service center or have an equivalent certification.
- B. Must have certified service managers or equivalent certification.
- C. Must employ technicians who have ETA certification, or equivalent.
- D. Technicians must pass state police background checks.

5. Staffing Minimums:

Based on the volume of equipment to be serviced under this agreement, the City would request that the awarded vendor have the following

- A. Minimum of 2 technicians with E911 (Intrado) factory-trained certificates
- B. Minimum of 2 technicians with MCC 5500 factory-trained certificates
- C. Minimum of 2 technicians with AXS factory-trained certificates *when the classes are available*
- C. Minimum of 2 technicians with RR56 grounding certificates

D. Equipment Assessment

1. Vendor shall assess all components of the City of Galesburg and provide recommendations for any repairs or replacement of any component
2. Vendor shall provide recommendations and assist the City of Galesburg with strategic and operational short and long term planning of equipment replacement(s), upgrades and provide information on end of life/support of any radio equipment. These recommendations shall include approximate costs for replacement and installation of equipment. Vendor shall also assist City of Galesburg in planning for capital improvement funding (CIP) and yearly budgets as it applies to this area.

Vendor will be required to have a representative attend monthly Emergency Telephone Systems Board meetings.

PRICING SCHEDULE

Since the service contract is a “Live List” it would be hard to do an accurate 5-year pricing matrix but we have provided the contracts broken down in their current division for the equipment listed in the RFP. If MCA is awarded the contract, we are proposing a mutually agreed contract be negotiated upon award

Please see the following pages for the price break down.

MCA MAINTENANCE CONTRACT

Customer

Customer Name/FCC Licensee			
Galesburg Police Department		Account# 510	
Street Address			
150 S Broad St. P.O.Box 1387			
City	County	State	Zip
Galesburg	Knox	IL	61402-1387

Service Station

MCA 290 N. Prairie Galesburg, IL 61401			
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Maintenance Contract Number	23-00		
Date of Contract	4/1/2025		
Date Maintenance Begins	4/1/2025		
Date Maintenance Ends	4/1/2030		
Payment Period	Annually	Quarterly x	Monthly
Customer Contact	Attn: Chief Idle		
Customer Phone Number	309-343-9151		

No. Units	Description	Place of Service	Monthly Fees	
			Per Unit	Total
1	OPS 2	Customers	\$85.50	\$85.50
2	OPS 2 VOTER RECEIVER	Customers	\$51.25	\$102.50
1	OPS 2 COMPARATOR	Customers	\$51.25	\$51.25
1	OPS 1	Customers	\$85.50	\$85.50
50	PORTABLES	Customers	\$8.75	\$437.50
14	COMPLETE MDT SYSTEM * Field Labor Only *	Customers	\$10.60	\$148.40
35	LOW POWER UNDER DASH MOBILES	Customers	\$9.80	\$343.00
1	OPS 1 BACKUP IN BASEMENT	Customers	\$48.50	\$48.50

TOTAL	\$1,302.15
LABOR	
PARTS	
TAX 7.5%	
TOTAL PER QUARTER	\$3,906.45

Special Instructions and/or Agreement Conditions: This contract covers parts and labor for the subscribers listed. Due to manufacturers availability, no guarantee of repair or replacement is implied. Acts of God, liquid damage, lightening damage, surge damage, physical abuse, batteries, antennas, and antenna lines are not covered under this agreement. This agreement includes one (1) yearly Audit. This is a 24 by 7 contract. Will identify bad telco lines and work with customer on getting the issue resolved.

The terms and conditions of this maintenance agreement are printed on the last page and by reference a part of this agreement.

Customer Name/Fcc Licensee:
By:
Witness:

Service Station:
MCA
By:
John Rhea
Witness:

MCA MAINTENANCE CONTRACT

Customer

Customer Name/FCC Licensee Galesburg Fire Department			
Street Address 55 W. Tompkins			
City Galesburg	County Knox	State IL	Zip 61401

Service Station

MCA 290 N. Prairie Galesburg, IL 61401

Maintenance Contract Number	14-00		
Date of Contract	4/1/2025		
Date Maintenance Begins	4/1/2025		
Date Maintenance Ends	4/1/2030		
Payment Period	Annually	Quarterly x	Monthly
Customer Contact	Attn: Chief Randy Hovind		
Customer Phone Number	309-343-9151		

No. Units	Description	Place of Service	Monthly Fees	
			Per Unit	Total
3	AUDIO AMPLIFIERS	Customers	\$20.90	\$62.70
3	BASES	Customers	\$35.55	\$106.65
3	BATTERY BACKUP	Customers	\$18.55	\$55.65
15	MOBILES (VEHICLE MOUNT)	Customers	\$9.80	\$147.00
25	PAGERS	Customers	\$5.25	\$131.25
4	PAGERS W/ AMPLIFIED SPEAKERS	Customers	\$7.25	\$29.00
8	PORTABLES	Customers	\$9.25	\$74.00
8	REMOTES	Customers	\$9.30	\$74.40
1	SLR8000 REPEATER	Customers	\$85.50	\$85.50
1	SLR8000 BACKUP REPEATER	Customers	\$42.75	\$42.75
1	MTR2000 RECEIVER (FIRE GROUND)	Customers	\$51.00	\$51.00

TOTAL	\$859.90
LABOR	
PARTS	
TAX 7.5%	
TOTAL PER QUARTER	\$2,579.70

Special Instructions and/or Agreement Conditions: This contract covers parts and labor for the subscribers listed. Due to manufacturers availability, no guarantee of repair or replacement is implied. Acts of God, liquid damage, lightening damage, surge damage, physical abuse, batteries, antennas, and antenna lines are not covered under this agreement. This agreement includes one (1) yearly Audit. This is a 24 by 7 contract. Will identify bad telco lines and work with customer on getting the issue resolved.

The terms and conditions of this maintenance agreement are printed on the last page and by reference a part of this agreement.

Customer Name/Fcc Licensee:
By:
Witness:

Service Station:
MCA
By:
John Rhea
Witness:

MCA MAINTENANCE CONTRACT

Customer

Customer Name/FCC Licensee Galesburg Police Department Account# 550			
Street Address 150 S Broad St. P.O.Box 1387			
City Galesburg	County Knox	State IL	Zip 61402-1387

Service Station

MCA 290 N. Prairie Galesburg, IL 61401			
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Maintenance Contract Number	24-00		
Date of Contract	4/1/2025		
Date Maintenance Begins	4/1/2025		
Date Maintenance Ends	4/1/2030		
Payment Period	Annually	Quarterly x	Monthly
Customer Contact	Attn: Chief Idle		
Customer Phone Number	309-343-9151		

No. Units	Description	Place of Service	Monthly Fees	
			Per Unit	Total
4	Console Electronic Shelves	Customers	\$51.00	\$204.00
3	I/O shelf	Customers	\$17.00	\$51.00
12	DAPII cards	Customers	\$17.00	\$204.00
4	MCC5500 Operator CAB	Customers	\$28.50	\$114.00
4	MCC5500 Workstation	Customers	\$45.50	\$182.00
20	Speakers	Customers	\$6.00	\$120.00
4	Foot Switches	Customers	\$3.75	\$15.00
8	Headset Jacks	Customers	\$3.75	\$30.00
4	SC21 Consolletes	Customers	\$51.00	\$204.00
1	INTERCOM SYSTEM WITH 8 POSITION AND INTERFACE BOX	Customers	\$35.75	\$35.75
2	CONTROL CHANNEL PANEL FOR DOORS CONTROL	Customers	\$9.60	\$19.20
1	ISPERN RECEIVE ONLY	Customers	\$10.30	\$10.30
1	LOCAL GOV. BASE	Customers	\$85.50	\$85.50
6	IP-223 VEGA IP GATEWAYS	Customers	\$15.00	\$90.00
1	LB CDM	Customers	\$9.80	\$9.80
14	VHF CDM	Customers	\$9.80	\$137.20
3	UHF CDM	Customers	\$9.80	\$29.40
4	VHF XTL5000	Customers	\$15.50	\$62.00
1	UHF XTL5000	Customers	\$15.50	\$15.50
3	SC21 XTL5000	Customers	\$15.50	\$46.50
1	RF MULTI COUPLER	Customers	\$16.00	\$16.00
1	RF COMBINER	Customers	\$16.00	\$16.00
1	CF-29 LAPTOP	Customers	\$47.00	\$47.00

TOTAL	\$1,744.15
LABOR	
PARTS	
TAX 7.5%	
TOTAL PER QUARTER	\$5,232.45

Special Instructions and/or Agreement Conditions: This contract covers parts and labor for the subscribers listed. Due to manufacturers availability, no guarantee of repair or replacement is implied. Acts of God, liquid damage, lightening damage, surge damage, physical abuse, batteries, antennas, and antenna lines are not covered under this agreement. This agreement includes one (1) yearly Audit. This is a 24 by 7 contract. Will identify bad telco lines and work with customer on getting the issue resolved.

The terms and conditions of this maintenance agreement are printed on the last page and by reference a part of this agreement.

Customer Name/Fcc Licensee:
By:
Witness:

Service Station:
MCA
By:
John Rhea
Witness:

MCA
MAINTENANCE CONTRACT

Customer

Customer Name/FCC Licensee			
Knox County ETSB Account# 99950			
Street Address			
150 S Broad St.			
City	County	State	Zip
Galesburg	Knox	IL	61401

Service Station

MCA			
290 N. Prairie			
Galesburg, IL 61401			

Maintenance Contract Number	35-00		
Date of Contract	4/1/2025		
Date Maintenance Begins	4/1/2025		
Date Maintenance Ends	4/1/2030		
Payment Period	Annually	Quarterly x	Monthly
Customer Contact	Attn: Chief Idle		
Customer Phone Number	309-343-9151		

No. Units	Description	Place of Service	Monthly Fees	
			Per Unit	Total
2	12 POSITION COMMAND PLUS DESKTOP CONSOLES	Customers	\$58.50	\$117.00
1	MC2000 REMOTE (SC21 Duty Office)	Customers	\$9.00	\$9.00
25	DC RELAY CONTROL	Customers	\$2.15	\$53.75
1	POWER SUPPLY FOR RELAY CONTROL	Customers	\$4.30	\$4.30
1	POWER SUPPLY AND RINGER FOR PAGING UP FRONT	Customers	\$4.30	\$4.30
1	REPEATER GHAS	Customers	\$84.50	\$84.50
1	CONVENTIONAL BASE LOCAL IREACH (KCSO BU)	Customers	\$85.50	\$85.50
5	VIPER FULL POSITIONS - FIELD LABOR ONLY	Customers	\$98.00	\$490.00
3	VIPER BACK UP POSITIONS - FIELD LABOR ONLY	Customers	\$49.00	\$147.00
1	VIPER ADMIN POSITIONS - FIELD LABOR ONLY	Customers	\$8.75	\$8.75
1	WIRELINE BYPASS	Customers	\$3.40	\$3.40
1	ABINGDON PD CONTROL BASE	Customers	\$35.65	\$35.65
1	KNOX COUNTY SHERIFF CONTROL BASE	Customers	\$35.65	\$35.65
1	ABINGDON FIRE DEPT. CONTROL BASE	Customers	\$35.65	\$35.65
1	ABINGDON 1ST RESPONDERS CONTROL BASE	Customers	\$35.65	\$35.65
2	RF LINK SYSTEM TO RIO	Customers	\$59.00	\$118.00
2	RF LINK SYSTEM TO YATE CITY	Customers	\$59.00	\$118.00
1	HI POWER TONE CONTROL BASE WITH REMOTE - ALTONA FD	Customers	\$88.00	\$88.00
1	HI POWER TONE CONTROL BASE WITH REMOTE - HENDERSON FD	Customers	\$88.00	\$88.00
1	HI POWER TONE CONTROL BASE WITH REMOTE - VICTORIA FD	Customers	\$98.75	\$98.75
1	HI POWER TONE CONTROL BASE WITH REMOTE - RIO FD	Customers	\$88.00	\$88.00
1	HI POWER TONE CONTROL BASE WITH REMOTE - MAQUON FD	Customers	\$88.00	\$88.00
1	HI POWER TONE CONTROL BASE WITH REMOTE - EAST GALESBURG FD	Customers	\$88.00	\$88.00
1	HI POWER TONE CONTROL BASE WITH REMOTE - WILLIAMSFIELD FD	Customers	\$88.00	\$88.00
1	HI POWER TONE CONTROL BASE WITH REMOTE - KNOXVILLE FD	Customers	\$88.00	\$88.00
1	HI POWER TONE CONTROL BASE WITH REMOTE & DAPT 32 - ONEIDA / WATAGA FD	Customers	\$98.75	\$98.75
1	HI POWER TONE CONTROL BASE WITH REMOTE - YATES CITY FD	Customers	\$88.00	\$88.00
1	SLR5700 REPEATER WITH BATTERY BACKUP - ABINGDON FD	Customers	\$85.00	\$85.00
1	XPR REPEATER - ABINGDON FIRST RESPONDERS	Customers	\$68.00	\$68.00
1	LOW POWER BASE - DAHINDA FD	Customers	\$44.00	\$44.00
1	LOW POWER BASE - OAK RUN 1ST REPSONDERS	Customers	\$79.75	\$79.75
1	MTR2000 RECEIVER (IFERN)	Customers	\$51.25	\$51.25
1	RF MULTI COUPLER	Customers	\$16.00	\$16.00
3	INDICATOR LIGHTS (MAIN CONSOLES)	Customers	\$9.00	\$27.00
1	INDICATOR LIGHTS (CALL & NEW 4TH)	Customers	\$6.20	\$6.20
1	VHF SLR5700 BACKUP REPEATER	Customers	\$69.00	\$69.00
1	ASSIST NOTIFICATION SYSTEM	Customers	\$7.25	\$7.25
2	VHF SPARE SLR8000 BASE	Customers	\$42.75	\$85.50
1	UHF SPARE SLR8000 BASE	Customers	\$42.75	\$42.75

TOTAL	\$2,869.30
LABOR	
PARTS	
TAX 7.5%	
TOTAL PER QUARTER	\$8,607.90

Special Instructions and/or Agreement Conditions: This contract covers parts and labor for the subscribers listed. Due to manufacturers availability, no guarantee of repair or replacement is implied. Acts of God, liquid damage, lightening damage, surge damage, physical abuse, batteries, antennas, and antenna lines are not covered under this agreement. This agreement includes one (1) yearly Audit. This is a 24 by 7 contract. Will identify bad telco lines and work with customer on getting the issue resolved.

The terms and conditions of this maintenance agreement are printed on the last page and by reference a part of this agreement.

Customer Name/Fcc Licensee:
By:
Witness:

Service Station:
MCA
By:
John Rhea
Witness:

Above Contract Rate:

\$105 an hour for Technical Rate

\$157.50 an hour for over time Technical Rate

\$90 an hour for Non-Technical Installation Rate

\$135 an hour for over time Non-Technical Installation Rate

The above rates would apply to the following:

- AUDIO RECORDER SYSTEM
- INTERFACE FOR SWITCHBOARD
- HEADSETS
- ADAPTER FOR HEADSET
- OVERHEAD PAGING SYSTEM WITH ROUTER FOR SELECTIVE STEERING
- UPS SYSTEMS MAIN,LITTLE ONES ON RECORDER AND ONES DOWNSTAIRS FOR CONTROL BASE
- ANTENNAS AND LINES
- IN CAR CAMERA SYSTEMS
- EMERGENCY MANAGEMENT SIREN MASTER
- LAPEL MICS AND BATTERIES FOR PORTABLES
- VEHCILE CHANGE OVERS FOR GALESBURG PD AND FD
- ADMINISTRATIVE BACKUP PHONES
- ACCESSORY VEHICLE EQUIPMENT (SIREN,LIGHT BAR,ETC)
- INTERNAL PHONE/DATA CABLE RUNS
- EXTERNAL PHONE LINES (WILL IDENTIFY PROBLEM UNDER M.A. AND CONTACT TELCO WITH PROBLEM)
- LIGHTING,WATER, ABUSE, AND OTHER ACTS OF GOD
- PROXIM WIRELESS ROUTER
- D-LINK SWITCH
- VERTEX LOW BAND RADIO

This maintenance contract is subject to the following terms and conditions:

DEFINITIONS: For the purpose of brevity and uniformity all references to MCA in this agreement will be construed to mean MCA.

All references to Licensee shall be construed as meaning and applying to the FCC Licensee, or the User, or the Purchaser of the equipment to be installed by the terms of this contract.

1. WORK

The Service Station agrees to maintain the equipment described herein during the life of this contract, provided the Licensee makes the payments herein specified. One associated receiver will be maintained with each transmitter at the price indicated. Additional units of the same type as listed in this contract will be maintained at the same rate. This contract does not include maintenance of any transmission line, antenna, tower, or tower lighting; such maintenance will be furnished upon written request at mileage, material, and labor rates prevailing at the time of the call. Maintenance shall include the labor required to repair equipment which has become defective through normal wear and usage. Maintenance does not include the repair of equipment which has become otherwise defective, including, but not limited to, damage caused by accidents, physical abuse or misuse of the equipment, acts of God, fires, or modification required by a change in source of power, or by FCC regulation.

2. SPECIAL EQUIPMENT

Special equipment for the protection of the installation from weather or damage due to unusual or hazardous conditions, and any special mountings, shall be paid for by the Licensee, and the Service Station shall be reimbursed for the installation thereof at the prevailing rates for labor, material, and mileage.

3. MAINTENANCE STANDARDS

The equipment will be maintained by MCA in accordance with these standards; (i) Manufacturers parts or parts of equal quality will be used; (ii) oil, water, dust and foreign substances will be removed from the equipment; (iii) the equipment will not be subject to mechanical abuse; (iv) the equipment will be maintained at levels necessary to provide the required communications; (v) routine maintenance procedures prescribed from time to time by Manufacturer for its equipment will be followed; and (vi) all maintenance work will be inspected and adjusted periodically and as often as required.

4. TIME AND PLACE OF MAINTENANCE WORK

Maintenance work on the base stations and other fixed equipment shall be performed at the location of the equipment, and the Licensee shall furnish heat, light, and power at these locations. Mobile units and removable equipment shall be delivered by the Licensee to the place of service indicated on the reverse side of this agreement. The Licensee shall give MCA at least two days notice prior to delivery of a mobile unit for reinstallation.

5. PAYMENT

On or about the date each payment is due as set forth on the reverse side of this agreement, MCA will send the Licensee an invoice covering the periodic maintenance fees for the next Payment Period plus all other charges for the preceding Payment Period, and the Licensee shall pay the amount of said invoice within ten (10) days of its date to giving the Licensee ten (10) days notice by certified mail if the Licensee defaults in its payment to MCA. The Licensee shall reimburse MCA for all property

taxes, sales and use taxes, excise taxes, and other taxes or assessments now or hereafter imposed by or under the authority of any Federal, State or local law, rule or regulation with respect to the maintenance of the equipment except Federal income and profits taxes of MCA and State income and franchise taxes of MCA.

6. REVISION OF FEES

After the "Date Maintenance Ends" indicated on the reverse side of this agreement, MCA may at any time revise the periodic maintenance fees set forth on the reverse side hereof by giving the Licensee written notice of the amount of the increases at least 60 days in advance of the date on which the increased fees are to become effective. Upon receipt of any such notice, Licensee may terminate this agreement as provided herein; otherwise the new fees shall become effective on the date specified in any such notice. In the event of termination as herein provided, all accrued and unpaid charges shall be due and payable forthwith.

7. AUTOMATIC RENEWAL

After the "Date Maintenance Ends" indicated on the reverse side of this agreement, this agreement shall continue for successive additional periods of 1 Month, provided that either MCA or the Licensee may terminate this agreement on the Licensee may terminate this agreement on the Date Maintenance Ends of thereafter upon 30 days written notice to the other party sent by certified mail to the address indicated hereon.

8. INTERRUPTION OF SERVICE

The Licensee shall notify the service station in the event of failure of any unit. The Service Station shall be liable for the period of the interruption only to the extent of a pro rata allowance based on the monthly maintenance fee for the time such interruption is attributable to the fault of the Service Station. The Service Station does not assume and shall have no liability under this contract for failure to provide or for delay in providing maintenance for the equipment due to causes directly or indirectly beyond the control and without the fault or negligence of the Service Station, including, but not restricted to, acts of God, acts of the public enemy, acts of the United States, and State or political subdivision thereof, acts of the Licensee, its agents, employees, or subcontractors, fires, epidemics, quarantine restriction, strikes, freight embargoes, or unusually severe weather conditions.

9. INSURANCE

It is hereby agreed that the Service Station shall at all time be considered to be an independent contractor. The Service Station agrees to carry adequate public liability and property damage insurance to protect the Licensee from any loss or claims arising out of the performance of services herein described by the Service Station.

10. FCC RECORDS

The Licensee is responsible for meeting all Federal Communications Commission requirements.

11. LAWS AND REGULATIONS

This agreement, and the rights and obligations of the parties under it, are subject to present and future orders, laws, rules and regulations of duly constituted authorities having jurisdiction herein. Any taxes applicable to the services rendered hereunder shall be in addition to the rates shown.

12. ASSIGNMENT

No assignment or transfer in whole or in part of this contract shall be binding upon the Service Station without its consent.

13. WAIVER

Failure or delay on the part of MCA or the Licensee to exercise any right, power or privilege hereunder shall not operate as a waiver thereof.

14. PRIOR NEGOTIATIONS

This contract constitutes the entire agreement of the parties hereto and shall supersede all prior offers, negotiations and agreements.

15. AMENDMENT

No revision of this agreement shall be valid unless made in writing and signed by the Service Manager of MCA and an authorized agent of the Licensee.

Our History

Supreme Radio and TV started in 1954 as a radio and TV sales and service business. After becoming a Motorola Authorized Service Station in 1959, the two-way portion of the business grew and the TV portion of the business was dropped, leading the name to be changed to Supreme Radio Communications, Inc.

Dale Tripp was hired as a technician and then promoted to manager. When given the opportunity to purchase the business in 1971, he did, and under his guidance the small shop expanded to what it is today, with locations in Peoria, Bloomington, Galesburg, Macomb, and Tilton with 29 employees, of which 19 were technicians. After Dale Tripp passed away in the spring of 2017 his daughter Shari Tripp took over the business. Shari Tripp has been with the company since 1986 and has had experience with many aspects of the business, starting with dispatch and moving to computer repair, PBX/Voice Mail Installation, and then Controller for many years before inheriting the business and serving as the Owner/President from March 2017-Jan 1, 2025.

To more efficiently serve our customers, in 2003 we centralized to Peoria and combined our pool of technicians, giving us far greater flexibility in responding to calls. As part of the reorganization, we now have our dispatchers and the service manager based out of Peoria, allowing us to ensure that incoming calls are handled smoothly.

There have been more changes than just location through the years; as technology and the market has changed, so has Supreme Radio. In 1989 Motorola decided to change from having its own direct sales force to allowing Motorola Service Stations to become Authorized Dealers with the ability to sell as well as service.

Around 1995 Supreme Radio decided to become a dealer and servicer for PBX telephone systems and voice mail systems. In addition to providing the benefit of giving customers a wider range of technologies to choose from, it also allowed our technicians the opportunity to become proficient in telephony and networking technologies.

Throughout our history we have invested in towers and wide area systems. In 2011 we went live with our digital TurboTalk system, a wide area digital Mototrbo system that provides two-way radio coverage throughout the Central Illinois area.

Our long experience and commitment to technical training has been beneficial as the new round of digital technologies has emerged, including Voice over IP and Radio over IP. In addition to bringing radio and the internet together, new technologies provide increased battery life, more efficient use of spectrum, and a convergence of many different communications technologies.

The quality of our technical staff allowed us to become certified as a Motorola Service Center Service Elite Specialist. This designation is only awarded to those MSS's who maintain a specified level of technical certifications for their entire technical staff on an ongoing basis.

We are also the only CSC Certified Service Center in the tri-county region. In order to achieve this certification, our business had to complete a rigorous certification process that examined our business practices; ensured our technician, service manager, and customer service personnel certifications were complete and up to date; required that we maintain a certain level of test equipment that is calibrated on a yearly basis by a certified facility; and ensured that insurance coverage standards were met. We are required to re-certify on a periodic basis to ensure integrity of the certification.

Our Exciting Present and Future!

We are excited that as of January 1, 2025, we are now part of the Mobile Communications America, Inc. (MCA) family! Everyone you have come to know and trust with your communications needs are still here, with the added resources of MCA to ensure that we can offer the latest technologies and handle any size project going forward!

Our local pool of full-time technicians has expanded to 21 with the addition of our Decatur office with the acquisition, giving us a strong team of local talent for calls, installs, and projects. If additional technicians are needed in a specific area due to demand, we can pull from any of the 90+ MCA locations in 15+ states to ensure projects go smoothly. The MCA merger has also expanded the technologies we can offer, with communications, data, and security divisions.

Our local office also has multiple dispatchers and one full time service manager working together to ensure a smooth flow of service to all customers as needed.

We will go to customer sites for equipment that will not fit within our service shops or if they request service to be done at their location.

Requests for service may be called in, e-mailed, or submitted through our website. Personnel are also free to stop by our Peoria Heights location during working hours. After-hours calls will be handled by our on-call technician, who may be reached 24/7 via our after-hours number.

We have been maintaining mission critical communications since 1959. The systems can range from a simple control base with a few units to a complex statewide system with thousands of units.

We understand the commitment that our customers have to their profession, and we try to hold ourselves to that same high standard. In the central Illinois area, we have the largest number of technicians of any two-way radio service facility. This allows us to provide the service excellence that our customers demand.

Our sales and service manager positions are filled by technicians who have 30+ years of experience each. Experience has taught us that our customers like dealing with people who know what they are talking about. We meet this need by providing managers who have had experience in servicing the communications needs of this area for the last 60 plus years.

We consistently train our technicians on new technologies. In our field, you have to stay current with the technology and the only way to do that is to always be proactive with improving one's skill set. In 2010 we sent all our technicians to Illinois Central College to prepare them for the CompTIA A+ Certification. This included a full semester of onsite training, as well as additional in-house training sessions once the formal class was complete. This resulted in all the technicians passing the CompTIA A+ certification exam. In 2013 our technicians completed a full semester of onsite training at Illinois Central College in preparation for the CompTIA Network+ certification, once again with in-house sessions once the formal class was complete. This resulted in a high pass rate on the CompTIA Network+ certification exam. All our Network+ certified technicians have also completed a series of classes on network security, and we continue with ongoing training to maintain their skillsets and certifications as technologies evolve.

We also provide an extensive amount of on-the-job training for new to intermediate technicians. This is a combination sending them to MCA's Technician Academy, having them trained with essential skills by a senior manager, and teaming the newer technicians with senior technicians for hands-on experience. For all technicians, in addition to the formal training that they complete on various technologies, we also have periodic in-house classes to cover various technical topics that the technicians might encounter.

We require all technicians to maintain CET certification, and, if they are not already, to become CET journeyman certified.

We require all new hires to pass a pre-hire drug test, and all full-time personnel are subject to ongoing random drug testing. All new technicians must also pass an Illinois State Police background check. We feel these are necessary requirements due to the nature of the customers we service.

MCA's comprehensive computerized system allows for electronic tickets, inventory control, and customer equipment tracking.

This computerized system provides an easily accessed electronic repository for service history, serial number history, programming information, inventory, and real-time status on any job that is in progress.

Whether equipment is picked up at the customer location, worked on in one of our mobile repair vans, or brought into the shop, it is immediately checked into the system, and thereafter its status can be checked at any stage of the repair, so call-in inquiries can be answered quickly and efficiently.

At MCA, we work hard to stay trained on the latest technologies and maintain the level of excellent service that our customers deserve. We also look to the future and keep in touch with emerging technologies and trends so we can help our customers leverage the newest technology to benefit their operations. As we go forward, MCA is looking forward to seeing what the future holds for us and our customers—and making sure we're ready to meet the challenge.

We would like to be your technology partner, now and in the future.

Meet Some of Your Team

Nate Clark, Technician:

Nate has been with Supreme Radio/MCA since 1996 and has been the Galesburg area primary lead technician since 2001. He has attained area specific certifications such as Intrado, Viper, MCC5500 and R56 grounding practices for site specific equipment that is part of the Knox County ETSB mission critical systems and has obtained various other certification over the years he has been with Supreme Radio/MCA.

Since he started his employment 29 year ago he has acquired his ETA/CET senior certification in communications and T1 technology. He maintains the STARCOM21 system in his area spanning many counties in the central Illinois region. He acquired his A+ certification in 2010 for computer hardware technical servicing. Among his responsibilities he is the primary on call 24x7x365 technician for serving the PSAPs and emergency service in his area.

In addition to his mission critical maintenance responsibilities, he is proficient and experienced in all manner of system and subscriber installation practices. Some of his certifications and experience include: Bogen ACE program, PC system trouble shooting (Carl Sandburg College), Intelliste repeaters, Networking in Communications (Motorola), Mobile data systems, Next-GEN 911 Telephony/servers, Astro 25 repeaters/subscribers and Trunked Central Controllers.

Lyle Little, Technician:

Lyle was born and raised in Henry County Illinois, and currently resides in Galva. He graduated from Atkinson High School in 1974 and graduated from Hamilton Technical College with a degree in Electronics in 1989. He started working for Supreme Radio/MCA the same year. While at Supreme Radio/MCA, he has received constant updates in education at classes and seminars. Currently he is A+ certified and has a Senior CET certification.

He has successfully designed and installed or been involved in several projects for several 911 PSAPs. He has also been involved with the design and installations at some of Supreme Radio/MCA's largest industrial customers. On a day-to-day basis, his responsibilities include maintaining operation of Mission Critical sites in the central Illinois region. This includes the maintenance of the STACOM21 P-25 statewide radio system.

John Rhea, Service Manager:

John Rhea is the service manager for all the MCA shops in Central Illinois. While in High School his focus was math, computers and electronics. While attending Galesburg High School he created a program to streamline data entry for a local government agency in Galesburg. He was in the top 10 of his graduating class.

He attended Hamilton tech and achieved a GPA of 3.99 out of 4.00. He was the valedictorian of the class and was also awarded a certificate of perfect attendance. While going to college full time he also worked a 30 hour a week part-time job in the Galesburg area repairing copiers and typewriters.

He has been with Supreme Radio/MCA since graduation. He has 36 plus years' worth of experience dealing with all forms of communications. His main focus has been in public safety communications, and he understands the commitment it takes to service mission critical customers. His factory training has been focused on mission critical equipment ranging from a simple base station to a complex E911 system.

During this time, he has overseen several dispatch center installations and large fleet installations. He has attended Motorola classes on microwave, consoles, base stations, STARCOM21 sites and several other types of communications equipment.

John was also one of the main persons utilized when Supreme Radio converted to a paperless job ticket/comprehensive service computer system in 2007.

He was subcontracted by Motorola to install 911 center upgrades in Illinois, Missouri, Wisconsin and Minnesota. He was also subcontracted to Motorola to install the dispatch centers at the Illinois State Police Headquarters for STARCOM21 and site optimization for the 290 plus STARCOM21 sites throughout the State of Illinois.

John is an ETA Certified Service Manager, a Journeyman certified CET technician, and has a NABOR license. He has also obtained certification for Cassidian 911 in 2011, Intrado Viper 911 in 2015 and most recently Solacom 911 in 2019. He also obtained his A+ and Network+ certification along with the other technicians who took the classes out at ICC.

Important Contact Information

MCA locations: (Illinois)

290 N. Prairie
Galesburg, IL 61401

4017 N. Prospect Rd.
Peoria Heights, IL 61616

1200B West Jackson
Macomb, IL 61455

520 N. Center St.
Bloomington, IL 61701

607 East 5Th Street
Tilton, IL 61833

5080 N Brush College Road,
Decatur, IL 62526

Contact Information:

309-343-3476 Main contact number 8:30 am to 5:00 pm Monday threw Friday except for Holidays

309-731-4049 After hours support number

309-335-0940 Nate Clark's cell phone number (Galesburg Technician)

309-368-0480 Lyle Little's cell phone number (Galesburg Technician)

309-253-5346 John Rhea's cell phone number (Service Manager)

309-241-8443 Shari Tripp's cell phone number (Owner of Supreme Radio)

Emails:

dispatch-ILCentral@callmc.com Dispatch emails for service request

johnrhea@callmc.com John Rhea's email for any issues that arise that needs escalation

Website:

<https://callmc.com>

References

Company Name:	City of Peoria
Address:	542 S. W. Adams
City, State, Zip:	Peoria, IL 61602
Contact Person:	Brandon Blayney
Telephone Number:	309-494-8035
E-mail Address:	bblayney@peoriagov.org
System Being Maintained:	E911 System, Motorola Consoles, FSA System, Harris & Motorola subscribers, Squads, Fire Trucks and Etc...
Maintenance Started:	November 2008

Company Name:	Knox County ETSB
Address:	150 South Broad St.
City, State, Zip:	Galesburg, IL 61401
Contact Person:	Amanda Jennings
Telephone Number:	309-345-3703
E-mail Address:	amanda@ci.galesburg.il.us
System Being Maintained:	E911 System, Motorola Consoles, Various UHF / VHF systems, Motorola Subscribers and Etc...
Maintenance Started:	January of 1992

Why Have a MCA Maintenance Contract?

- **Priority Service**-our service contract customers always have first priority
- **Critical Infrastructure Repair 24 Hours a Day, 7 Days a Week, 365 Days a Year**-You rely on your radio system, now rely on us to keep the critical components functioning. When a radio system is down, it doesn't matter that it's the middle of the night-you need someone there; that's why we offer 24x7x365 support for Infrastructure components.
- **Protect Your Investment**-Yearly Preventive Maintenance (PM) checks are included with a Supreme Radio Maintenance contract, which means that your radios are checked out and aligned once a year to keep them operating in peak condition.
- **Minimize Down Time**-Since your radios are kept in peak operating condition, your down time due to equipment failure is reduced
- **No Surprises**-Have a predictable budget for your radio repair costs rather than one that can fluctuate from month to month and avoid unexpected costly repairs that always seem to come at the worst possible time
- **Prolonged Equipment Life**-Just like your car lasts longer if you keep it maintained, so does your radio. With a maintenance contract and the included yearly PM check, your equipment will be both reliable and long-lasting.
- **Minimized Paperwork Hassle**-No one likes paperwork, so keep it to a minimum. Eliminate the hassle of approving repairs, and look forward to a set billing amount on a monthly, quarterly, or annual basis. You can even use direct deposit if you'd like.
- **It's Cost Effective**-for what you would pay to buy one new radio or pay for one costly repair, you can cover several radios under maintenance for an entire year!
- **Fleet Management Assistance** -Do you have the model, serial number, warranty status, repair history, and technical capabilities of every radio in your fleet at your fingertips right now? You will if you get a Supreme Radio maintenance contract! We track everything, and make those reports available to you if you need them.
- **MCA is a Premier Service Provider**-a designation that is only awarded to Motorola Service Partners who demonstrate consistent capabilities in training, performance, personnel, and commitment to Motorola products and services. You know your radios are in good hands with us!



CERTIFIED
SERVICE
CENTER

*A consortium of international
organizations dedicated to
achieving the highest levels of
professional product service*

Registration
Number:

IL0056

Expiration:

Oct 23, 2025



Certified Service Center

A Symbol of Quality Service

Be it known by these present that

SUPREME RADIO COMMUNICATIONS

Galesburg, IL

*has met the highest standards of achievement in its service facilities, staff, and management as reviewed by the
CSC Certification Board and is hereby designated a*



**RF Communications
Service Center**

Kevin Carter, President

Carla Hurtubise, Secretary

**Electronics Technicians Association
(ETA)**
5 Depot St
Greencastle IN 46135
www.etai.org
765-653-8262

**Professional Service Association
(PSA)**
71 Columbia St
Cohoes NY 12047
www.psaworld.com
888-777-8851

**Enterprise Wireless Alliance
(EWA)**
13221 Woodland Park Rd., Ste.410
Herndon, VA 20171
www.enterprisewireless.org
703-797-5107



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professional product service*

**Registration
Number:**

IL0056

Expiration:

Oct 23, 2025



Certified Service Center

A Symbol of Quality Service

Be it known by these present that

SUPREME RADIO COMMUNICATIONS

Peoria Heights, IL

*has met the highest standards of achievement in its service facilities, staff, and management as reviewed by the
CSC Certification Board and is hereby designated a*



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Carla Hurtubise, Secretary

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professional product service*

**Registration
Number:**

IL0056

Expiration:

Oct 23, 2025



Certified Service Center

A Symbol of Quality Service

Be it known by these present that

SUPREME RADIO COMMUNICATIONS

Bloomington, IL

*has met the highest standards of achievement in its service facilities, staff, and management as reviewed by the
CSC Certification Board and is hereby designated a*



**RF Communications
Service Center**

Kevin Carter, President

Carla Hurtubise, Secretary

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www.enterprisewireless.org
703-797-5107



CERTIFIED
SERVICE
CENTER

*A consortium of international
organizations dedicated to
achieving the highest levels of
professional product service*

Registration
Number:

IL0056

Expiration:

Oct 23, 2025



Certified Service Center

A Symbol of Quality Service

Be it known by these present that

SUPREME RADIO COMMUNICATIONS

Macomb, IL

*has met the highest standards of achievement in its service facilities, staff, and management as reviewed by the
CSC Certification Board and is hereby designated a*



**RF Communications
Service Center**

Kevin Carter, President

Carla Hurtubise, Secretary

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(ETA)**
5 Depot St
Greencastle IN 46135
www.etai.org
765-653-8262

**Professional Service Association
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703-797-5107



CERTIFIED
SERVICE
CENTER

*A consortium of international
organizations dedicated to
achieving the highest levels of
professional product service*

Registration
Number:

IL0056

Expiration:

Oct 23, 2025



Certified Service Center

A Symbol of Quality Service

Be it known by these present that

SUPREME RADIO COMMUNICATIONS

Tilton, IL

*has met the highest standards of achievement in its service facilities, staff, and management as reviewed by the
CSC Certification Board and is hereby designated a*



**RF Communications
Service Center**

Kevin Carter, President

Carla Hurtubise, Secretary

**Electronics Technicians Association
(ETA)**
5 Depot St
Greencastle IN 46135
www.etai.org
765-653-8262

**Professional Service Association
(PSA)**
71 Columbia St
Cohoes NY 12047
www.psaworld.com
888-777-8851

**Enterprise Wireless Alliance
(EWA)**
13221 Woodland Park Rd., Ste.410
Herndon, VA 20171
www.enterprisewireless.org
703-797-5107

Results of your Exam

- Name: Nathan Clark
- Exam: Communication Site Installer - R56 (R56-120)
- Date: 09/27/2022 07:35AM
- Total Questions: 112
- Correct: 103
- Incorrect: 9
- Total Testing Time: 49:42



You have **Passed** this exam.



Congratulations on passing your ETA[®] International certification examination! Soon you will receive your ETA certification in the mail along with a pass letter and wallet card. By validating your skills, you are strengthening your resume as well as your industry.

ETA welcomes your feedback. Comments may be submitted on your scratch paper and returned to the Certification Administrator (CA) prior to exiting the test site. If you are taking your exam remotely, comments may be submitted via email: eta@etai.org. Your feedback is valuable to the success of the ETA certification program and always appreciated.

ETA[®] International

5 Depot Street
Greencastle, IN 46135
(800) 288-3824
(765) 653-8262
eta@etai.org



ETA® International

CERTIFICATION MAINTENANCE FORM

OFFICE USE ONLY

Back to Agenda

DATE RECEIVED _____

If you have questions, please contact ETA at (800) 288-3824 / (765) 653-8262 or eta@eta-i.org.
Please allow four weeks for receiving and processing of documentation materials.

STEP 1: PERSONAL INFORMATION *Denotes mandatory fields

DATE: 7/7/2023

*NAME: Nathan P. Clark

*MAILING ADDRESS: 4017 North Prospect

MAILING ADDRESS (2): _____

*CITY: Peoria Heights *STATE: IL *ZIP CODE: 61616 - _____ *COUNTRY: USA

*PHONE: (H) 309-682-0831 (C) _____ FAX: _____

*EMAIL: nclark@supremeradio.com

STEP 2: CONTINUING EDUCATION - CONTACT HOURS

- **Maintenance** certifications submit 10 hours of continuing education **OR** Employer Verification Form, and pay fee yearly. Please complete STEP 2 and/or STEP 3 for this requirement.
- **Maintenance with Hands-On (FOI/FOT/FOT-OSP/FOD/DCI/PVI/SWI/B-VoIP)** certifications submit 6 hours of continuing education **AND** Employer Verification Form, and pay fee yearly. Please complete STEP 2 and STEP 3 for this requirement.

These contact hours are to be submitted on an annual basis to ETA throughout the four-year certification period.

These contact hours may be in the form of:

- Training through current employer (complete **Employee Work Verification** under **Step 3**)
- Education credits / College credit transcripts
- Completion certificates affirming successful participation at training sessions*
- Conference/Seminar/Webinar session attendance (verification required)
- Authoring papers, articles or books published in your current field of expertise (verification required)
- Volunteering as an ETA Certification Development Committee Member
- Making presentations at technical meetings or seminars (verification required)
- Electronics instructors may submit documentation to ETA verifying their employment at a school/training facility

**Accepted types of training sessions include any electronics technician classes or courses. They may be conducted at association-sponsored seminars and conventions, manufacturer/supplier product technical seminars, military electronics training classes and/or similar events.*

Course Title / Type of Contact	Certificate / Form	Completion Date	Contact Hours
Verification must be attached			Total Contact Hours

STEP 3: EMPLOYER VERIFICATION - TO BE COMPLETED BY EMPLOYER *Denotes mandatory fields

This is to verify that Nathan P. Clark is currently employed by Supreme Radio Communications, Inc
EMPLOYEE NAME COMPANY

DATES OF EMPLOYMENT: July 1, 1996 to Present *EMPLOYEE YEARS ON THE JOB 27

EMPLOYEE JOB TITLE: Service Technician

*JOB FUNCTIONS IN AREA OF CERTIFICATION(S): Works on mission critical communications equipment for police, fire EMS and other agencies. Installation, optimization and maintenance of the latest state of the art communications equipment.

Ongoing on the job training of the best in practice maintenance of complex IP based communications systems.

Create documentation of system configuration to better maintain complex systems down the road

EMPLOYER/SUPERVISOR INFORMATION

*EMPLOYER MAILING ADDRESS: 4017 North Prospect

*CITY: Peoria Heights *STATE: IL *ZIP CODE: 61616 - *COUNTRY: USA

*EMPLOYER PHONE(S): 309-682-0831 FAX:

*EMPLOYER EMAIL: dispatch@supremeradio.com WEBSITE: www.supremeradio.com

*SUPERVISOR PRINTED NAME: John Rhea

*SUPERVISOR JOB TITLE: Service Manager

*SUPERVISOR SIGNATURE: John Rhea *DATE: 7/7/2023

STEP 4: PAYMENT INFORMATION - \$25.00 USD PER YEAR**Please Check Payment Method:**

☐ Check (#)

☐ Credit Card (circle one):

☐ Money Order

VISA / Mastercard / Discover / American Express

Please make sure checks and money orders are payable to ETA International. Must be in U.S. Dollars (\$ USD)

Name on Card:

Card #:

☐ Online Store

Exp Date: (M) / (Y) CID

I certify that the information contained in this maintenance form is true and complete to the best of my knowledge. I understand that providing false or misleading information may constitute immediate cancellation of my CET status with ETA International.

*SIGNATURE: Nate Clark *DATE: 7/7/2023

FOR OFFICE USE ONLY: ☐ Fee ☐ New Cert ☐ Need to Contact ☐ Other



Please Mail, Fax, or Email all documentation to:

ETA® International, 5 Depot Street, Greencastle IN 46135 • FAX (765) 653-4287 • eta@eta-i.org

Issue Date: 9/30/2022

Expiration Date

September 30

2026



CETsr

R56 Installer



Senior Certified Electronics Technician

R56 Installer

Nathan P. Clark , SETR56262463

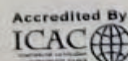
Dahinda, Illinois

has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified R56 Installer (non-auditor status). To be recognized for this credential, practicing technicians must pass examinations in the core concepts required in the installation of a communications site, based on the R56 industry codes and standards with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High Tech News journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CET identification items or advertise his level of accomplishment as an installer. Congratulations from ETA officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.

Bryan Allen

Bryan Allen, CSM, CSS - President

ETA® International
Greencastle, Indiana
www.eta-i.org



Issue Date: 11/17/2019

Expiration Date

November, 17

2023



CETsr

Recertification

T1 Link Verification

Senior Certified Electronics Technician

T1 Link Verification

Nathan P. Clark , SETT1LV-R228915

Dahinda, Illinois

has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified Electronics Technician. To be recognized for this honor, practicing technicians must pass examinations in one or more categories of electronics technology with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association, International takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High Tech News journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CETsr identification items or advertise his/her level of accomplishment as a technician. Congratulations from ETA-I officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.

Teresa J. Maher, CSS - President

ETA® International
Greencastle, Indiana
www.eta-i.org



Issue Date: 12/2/2016

Expiration Date

December, 02

2020



CETsr

Recertification

Wireless Communications TRN

Senior Certified Electronics Technician

Wireless Communications TRN

Nathan P. Clark , SETTRN-R184466

Dahinda, Illinois

has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified Electronics Technician. To be recognized for this honor, practicing technicians must pass examinations in one or more categories of electronics technology with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association, International takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High Tech News journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CETsr identification items or advertise his/her level of accomplishment as a technician. Congratulations from ETA-I officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.

Teresa J. Maher, CSS - President

ETA® International
Greencastle, Indiana
www.eta-i.org



Member ID 31403

ETA[®] INTERNATIONAL

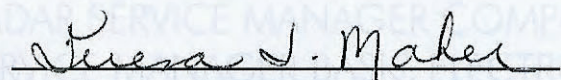
Member

This certificate affirms that

Lyle Little CET

is a valued member in good standing of ETA[®] International, a not-for-profit 501(c) 6 association dedicated to promoting professionalism in electronics-related industries through certification. This membership shall be valid until **December 2020** with all rights and privileges pertaining thereof.

Acknowledged and agreed upon by the President of ETA[®] International.


President, ETA[®] International



Fostering Excellence Through Certification Since 1978

Results of your Exam

- Name: Benjamin DuBois
- Exam: Communication Site Installer - R56 (R56-120)
- Date: 03/21/2022 08:20AM
- Total Questions: 112
- Correct: 87
- Incorrect: 25
- Total Testing Time: 1:14:37



You have **Passed** this exam.



Congratulations on passing your ETA® International certification examination! Soon you will receive your ETA certification in the mail along with a pass letter and wallet card. By validating your skills, you are strengthening your resume as well as your industry.

ETA welcomes your feedback. Comments may be submitted on your scratch paper and returned to the Certification Administrator (CA) prior to exiting the test site. If you are taking your exam remotely, comments may be submitted via email: eta@etai.org. Your feedback is valuable to the success of the ETA certification program and always appreciated.

ETA® International

5 Depot Street
Greencastle, IN 46135
(800) 288-3824
(765) 653-8262
eta@etai.org

Issue Date: 11/30/2017

Expiration Date

November 30

2021

**CETsr**

R56 Installer



Senior Certified Electronics Technician R56 Installer

Benjamin R. DuBois , SETR56196953**Washington, Illinois**

has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Senior Certified R56 Installer (non-auditor status). To be recognized for this credential, practicing technicians must pass examinations in the core concepts required in the installation of a communications site, based on the R56 industry codes and standards with an 85% score, as well as having the core basics, and must show a total of at least six (6) years working in the profession. Only top technicians are able to accomplish this feat. The Electronics Technicians Association takes great pride in presenting this official recognition to the above-named expert electronics technician. His/her name has been published in the High Tech News journal, embedded in the CET permanent data base, and is available for recognition by officials of the industry. This individual may display the CET identification items or advertise his level of accomplishment as an installer. Congratulations from ETA officers and members and the electronics industry. Recertification takes place every four (4) years and may be accomplished by acquiring college, tech school, association or manufacturer training session credits, or by testing in the same electronics technology discipline at the end of each four-year period.

Teresa J. Maher, CSS - President

ETA® International
Greencastle, Indiana
www.eta-i.org



Issue Date: 12/20/2007

Expiration Date
Lifetime

Certified Service Manager



Service Manager

John H. Rhea , CSM083314
Peoria Heights, Illinois

Has successfully completed the technical examinations and requirements to be universally recognized for competency, ability, and knowledge as a Certified Service Manager. To be recognized for this honor, practicing Service Managers must pass a written examination in Service Manager practice and procedures. Only top Service Managers are able to accomplish this feat. The Electronics Technicians Association, Int'l. takes great pride in presenting this official recognition to the above-named Service Manager. His/her name has been published in the High Tech News magazine, embedded in the ETA permanent data base, and is available for recognition by officials of the industry. This individual may display the Service Manager identification items or advertise his/her level of accomplishment as a shop manager. Congratulations from ETA-I officers and members and the electronics industry.



Teresa J. Maher, CSS - President

ETA® International
Greencastle, Indiana
www.eta-i.org



Member ID 044264

ETA[®] INTERNATIONAL

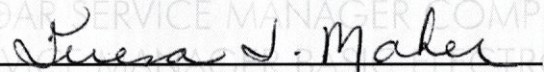
Member

This certificate affirms that

John H. Rhea CET

is a valued member in good standing of ETA[®] International, a not-for-profit 501(c) 6 association dedicated to promoting professionalism in electronics-related industries through certification. This membership shall be valid until November 2020 with all rights and privileges pertaining thereof.

Acknowledged and agreed upon by the President of ETA[®] International.



President, ETA[®] International



Fostering Excellence Through Certification Since 1978

CompTIA

ADVANCING THE GLOBAL IT INDUSTRY

Nate Clark

has successfully completed the requirements to be recognized as



COMP001020178708

CAREER ID

A handwritten signature in black ink, appearing to read "TTh", written over a horizontal line.

TODD THIBODEAUX
President & CEO

October 26, 2010

DATE CERTIFIED

Code: 446TYCB1YP415EYX
Verify at: <http://verify.CompTIA.org>

CompTIA

ADVANCING THE GLOBAL IT INDUSTRY

Lyle Little

has successfully completed the requirements to be recognized as



COMP001020181645

CAREER ID

A handwritten signature in black ink, appearing to read "TThibodeaux".

TODD THIBODEAUX
President & CEO

November 02, 2010

DATE CERTIFIED

Code: 7W2TS3JJBP4425XL
Verify at: <http://verify.CompTIA.org>

John Rhea

has successfully completed the requirements to be recognized as



COMP001020178705

CANDIDATE ID

July 31, 2014

CERTIFICATION DATE

January 28, 2023

RENEWAL DATE

July 31, 2026

EXPIRATION DATE

A handwritten signature in black ink, appearing to read "TThibodeaux".

TODD THIBODEAUX, PRESIDENT & CEO

Code: 7W4HQG1BVKVEQ8B

Verify at: <http://verify.CompTIA.org>

John Rhea

has successfully completed the requirements to be recognized as



COMP001020178705

CANDIDATE ID

July 31, 2014

CERTIFICATION DATE

EXP DATE: 07/31/2026

A handwritten signature in black ink, appearing to read "TThibodeaux".

TODD THIBODEAUX, PRESIDENT & CEO

Code: 1M0M4GSBXDE119XJ

Verify at: <http://verify.CompTIA.org>

Scott Johnson

has successfully completed the requirements to be recognized as



COMP001020745622

CANDIDATE ID

August 15, 2014

CERTIFICATION DATE

June 07, 2023

RENEWAL DATE

August 15, 2026

EXPIRATION DATE

A handwritten signature in black ink, appearing to read "TThibodeaux".

TODD THIBODEAUX, PRESIDENT & CEO

Code: MGE9HS95EEB111G7

Verify at: <http://verify.CompTIA.org>

Scott Johnson

has successfully completed the requirements to be recognized as



COMP001020745622

CANDIDATE ID

August 15, 2014

CERTIFICATION DATE

EXP DATE: 08/15/2026

A handwritten signature in black ink.

TODD THIBODEAUX, PRESIDENT & CEO

Code: GZDC5MGJ8341KMV5

Verify at: <http://verify.CompTIA.org>



John Rhea <jrheasrc@gmail.com>

RE: [EXT] Fwd: Intrado On-site technical training

1 message

Murray, Jeff M. <JMurray@intrado.com>
To: john rhea <jrhea@supremeradio.com>

Mon, Feb 3, 2020 at 11:26 AM

Hi John,

Yes, the technicians mentioned below have completed the on-site training 09 Nov – 13Nov, 2015. They are authorized to work on the Galesburg/Knox County VIPER system.

Thanks,
~Jeff

From: john rhea [mailto:jrhea@supremeradio.com]
Sent: Friday, January 31, 2020 1:53 PM
To: Murray, Jeff M. <JMurray@regmail.west.com>
Subject: [EXT] Fwd: Intrado On site technical training

Hi Jeff,

Is there any certificate or email that you can send to us that shows that Nate, Lyle, Sam, David and I attend the onsite technical training for Knox County Intrado System?

Thank you

John Rhea
Supreme Radio Communications, Inc.
Service Manager
jrhea@supremeradio.com
309-682-0831 Office
309-253-5346 Cell

Learn about STARCOM21, the State of Illinois mission-critical communications system <http://motorolastarcom21.com/>
<https://www.youtube.com/watch?v=IKSz7oDgBP0&authuser=0>

----- Forwarded message -----

From: **john rhea** <jrhea@supremeradio.com>
Date: Thu, Nov 12, 2015 at 10:31 PM
Subject: Intrado On site technical training

To: Rodriguez, Benito <Benito.rodriguez@intrado.com>

Cc: Vicki Miller <vicki@ci.galesburg.il.us>, Amanda Jennings <Amanda@ci.galesburg.il.us>, Cameron Lemaster <cameron@ci.galesburg.il.us>, Nate Clark <nclark@supremeradio.com>, Lyle Little <llittle@supremeradio.com>, Sam Howard <showard@supremeradio.com>, David Estes <destes@supremeradio.com>, <Robert.Boyce@intrado.com>

Ben,

Now that we have completed the onsite technical training how do we make sure that the following technicians can call into Intrado Tech Support when needed for GALESBURG PD KNOX COUNTY:

- Cameron Lemaster
- Nate Clark
- Lyle Little
- Sam Howard
- David Estes
- John Rhea

Thank you

John Rhea
Supreme Radio Communications, Inc.
Service Manager
jrhea@supremeradio.com
309-682-0831 Office
309-253-5346 Cell

Learn about STARCOM21, the State of Illinois mission critical communications system <http://motorolastarcom21.com/>

Certificate of Achievement

This is to certify that

Nate Clark

has successfully completed a MOTOROLA training program
in the principles and servicing of

MCC 5500 Dispatch Console

During the week of January 26 -29, 2009


INSTRUCTOR

TRAINING MANAGER



MOTOROLA

Government Enterprise Mobility Solutions

Motorola Learning Services

Certificate of Achievement

This is to certify that

Scott Johnson

has successfully completed a MOTOROLA training program
in the principles and servicing of

MCC5500 Console

During the Period of September 16 - 19th 2003


INSTRUCTOR

TRAINING MANAGER

Technical Education Center



MOTOROLA

COMMERCIAL, GOVERNMENT AND INDUSTRIAL SOLUTIONS SECTOR

SPECIAL PROVISIONS TO COVER
CONTRACTOR'S AND MUNICIPAL VENDORS
(As Amended 05/17/16)

The Contractor, or Municipal Vendor, shall not commence work under this contract until he has obtained all insurance required under this section, and such insurance has been approved by the City; nor shall the Contractor allow any sub-contractor to commence work on his sub-contract until all similar insurance required of the sub-contractor has been approved by the City.

The Contractor shall obtain and thereafter keep in force the following insurance coverages provided by insurance companies acceptable to the City and authorized to transact business under the laws of the State of Illinois. The insurance companies providing coverage shall be rated in the Best's Key Rating Guide. The City will accept companies with a rating not lower than B+ provided the financial size category is VII or larger. Companies rated A- or better shall have a financial size category of not less than VI. Coverage limits shall be written at not less than the minimum specified in this section. Higher minimum limits and additional coverage may be specified by a special provision elsewhere in the contract. Whether stated in this section or elsewhere, the City does not warrant the adequacy of the types of insurance coverage or the limits of liability specified.

- (a) Workers Compensation and Employers Liability
 - (1) Workers compensation shall be provided according to the provisions of the Illinois Worker's Compensation Act, as amended. Notwithstanding the rating and financial size categories stated in this section, coverage may be provided by a group self-insurer authorized in Section 4(a) of the Act and approved pursuant to the rules of the Illinois Department of Insurance.
 - (2) Employers Liability.

a. Each Accident	\$500,000
b. Disease-policy limit	\$500,000
c. Disease-each employee	\$500,000
- (b) Commercial General Liability. Required liability insurance coverage shall be written in the occurrence form and shall provide coverage for operations of the Contractor; operations of subcontractors (contingent or protective liability); completed operations; broad form property damage and hazards of explosion, collapse and underground; and contractual liability. The general aggregate limit shall be endorsed on a per project basis.

(1) General Aggregate Limit	\$2,000,000
(2) Products-Completed Operation Aggregate Limit	\$2,000,000
(3) Each Occurrence Limit	\$1,000,000

The coverage shall provide by an endorsement in the appropriate manner and form, the City, its officers, and employees shall be named as additional insureds with respect to the policies and any umbrella excess liability coverage for occurrences arising in whole or in part out of the work and operations performed. The City may accept a separate owner's protective liability policy in lieu of the City, its officers, and employees being insureds on the Contractor's policies.
- (c) Commercial Automobile Liability. The policy shall cover owned, non-owned, and hired vehicles.

Bodily Injury & Property Damage Liability Limit Each Occurrence	\$1,000,000
--	-------------
- (d) Umbrella Liability. Any policy shall provide excess limits over and above the other insurance limits stated in this Article. The Contractor may purchase insurance for the full limits required or by a combination of primary policies for lesser limits and remaining limits provided by the umbrella policy.

All insurance shall remain in force during the period covering occurrences happening on or after the effective date and remain in effect during performance of the work and at all times thereafter when the Contractor may be correcting, removing, or replacing defective work until notification of the date of final inspection. Termination or refusal to renew shall not be made without 30 days prior written notice to the City by the insurer and the policies shall be endorsed so as to remove any language restricting or limiting liability concerning this obligation.

Certified copies of the original policies or certificate(s) of insurance by the insurer(s) issuing the policies and endorsements setting forth the coverage, limits, and endorsements shall be filed with the City before the City will execute the contract. A certificate of insurance shall include a statement "the coverage and limits conform to the minimums required by Article 107.27 of the Standard Specifications for Road and Bridge Construction". Any exception or deviation shall be brought to the attention of the City for a ruling of acceptability. In no event shall any failure of the City to receive policies or certificates or to demand receipt be construed as a waiver of the Contractor's obligation to obtain and keep in force the required insurance.

All costs for insurance as specified herein will be considered as included in the cost of the contract. The Contractor shall, at his/her expense and risk of delay, cease operations if the insurance required is terminated or reduced below the required amounts of coverage. Coverage in the minimum amounts set forth herein shall not be construed to relieve the Contractor from his/her obligation to indemnify in excess of the coverage according to the contract.

The contractor, prior to execution of the contract, shall file with the City copies of completed certificates of insurance, satisfactory to the City, to afford protection against all claims for damages to public or private property, and injuries to persons, arising out of and during the progress of the work to its completion, being whenever the improvement called for by the contract shall have been completely performed on the part of the contractor and all parts of the work have been approved and accepted by the City, and the final payment made. The policy of insurance shall include the City as an additional insured or provide separate coverage with an Owner's Protective policy.

**Language of coverage in this section taken from IDOT Standard Specifications adopted April 1, 2016*



CERTIFICATE OF LIABILITY INSURANCE

[Back to Agenda](#)

3/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 15 South Main Street, Suite 900 Greenville SC 29601		CONTACT NAME: PHONE (A/C, No, Ext): 864-239-0544 FAX (A/C, No): 864-239-2435 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Travelers Commercial Casualty Company	
		INSURER B: Charter Oak Fire Insurance Company	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 542248519 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:	Y	Y	H-630-1Y299488-COF-24	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y	Y	810-1Y30106A-24-I3	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Collision Ded \$ 1,000
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$	Y	Y	CUP-1Y566325-24-I3	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	Y N/A	UB-1Y560425-24-I3-E	5/1/2024	5/1/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
the City, its officers, and employees are included as Additional Insured on the General Liability, Automobile Liability, and Umbrella policies. Waiver of subrogation applies in favor of the additional insureds on the General Liability, Automobile Liability, Umbrella and Workers compensation policies pursuant to and subject to the policy's terms, definitions, conditions and exclusions. The cancellation provisions are 30 days except 10 days for nonpayment of premium.

CERTIFICATE HOLDER**CANCELLATION**

City of Galesburg
55 W tompkins St
Galesburg IL 61401

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EVIDENCE OF PROPERTY INSURANCE

[Back to Agenda](#)

3/25/2025

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY Arthur J. Gallagher Risk Management Services, LLC 15 South Main Street Suite 900 Greenville, SC 29601		PHONE (A/C, No, Ext): 864-239-0544		COMPANY Travelers Commercial Casualty Company One Tower Square Hartford, CT 06183	
FAX (A/C, No): 864-239-2435		E-MAIL ADDRESS:			
CODE:		SUB CODE:			
AGENCY CUSTOMER ID #:					
INSURED Mobile Communications America, Inc. 135 North Church Street, Suite 310 Spartanburg SC 29306		LOAN NUMBER		POLICY NUMBER H-630-1Y299488-COF-24	
		EFFECTIVE DATE 05/01/2024		EXPIRATION DATE 05/01/2025	
				☐ CONTINUED UNTIL TERMINATED IF CHECKED	
THIS REPLACES PRIOR EVIDENCE DATED:					

PROPERTY INFORMATION

LOCATION/DESCRIPTION

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

PERILS INSURED

BASIC

BROAD

☒

SPECIAL

COVERAGE / PERILS / FORMS

AMOUNT OF INSURANCE

DEDUCTIBLE

Building/Personal Property
Business Income & Extra Expense

\$41,576,421
\$53,779,606

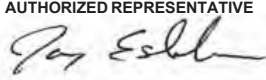
\$10,000
24Hrs

REMARKS (Including Special Conditions)

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS City of Galesburg 55 W tompkins St Galesburg, IL 61401	☐	ADDITIONAL INSURED	☐	LENDER'S LOSS PAYABLE	☐	LOSS PAYEE
	☐	MORTGAGEE	☐			
	LOAN #					
	AUTHORIZED REPRESENTATIVE 					

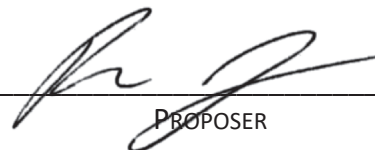
RETURN WITH PROPOSAL
TO THE CITY OF GALESBURG, ILLINOIS
CERTIFICATE OF COMPLIANCE

EMPLOY- MENT	SUPER- VISORY	SALES	OFFICE	SKILLED	SEMI- SKILLED	NON- SKILLED
WHITE	178	194	242	468	11	
BLACK	18	12	29	72	10	
OTHER	43	38	89	141	4	
MALE	185	198	165	665	15	
FEMALE	54	46	195	16	10	

(PLEASE FILL IN THE NUMBER OF EMPLOYEES IN EACH CLASS)

1. THE CONTRACTOR OF COMPANY WILL NOT DISCRIMINATE AGAINST ANY EMPLOYEES OR APPLICANT FOR EMPLOYMENT BECAUSE OF RACE, CREED, COLOR, SEX, AGE, NATIONAL ORIGIN, HANDICAPPING CONDITION UNRELATED TO ABILITY TO PERFORM THE JOB; AND WILL TAKE AFFIRMATIVE ACTION TO ENSURE THAT APPLICANTS ARE EMPLOYED WITHOUT REGARD TO THEIR RACE, CREED, COLOR, SEX, AGE, HANDICAP OR NATIONAL ORIGIN. SUCH ACTION SHALL INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING: EMPLOYMENT, UPGRADING, DEMOTION OR TRANSFER, RECRUITMENT OR RECRUITMENT ADVERTISING, LAYOFF OR TERMINATION, RATES OF PAY OR OTHER COMPENSATION, AND SELECTION FOR TRAINING, INCLUDING APPRENTICESHIP. THE CONTRACTOR OR COMPANY AGREES TO POST, IN CONSPICUOUS PLACES, AVAILABLE TO EMPLOYEES AND APPLICANTS FOR EMPLOYMENT, NOTICES SETTING FORTH THE PROVISIONS OF THIS NON-DISCRIMINATION CLAUSE.
2. THE CONTRACTOR OR COMPANY WILL, IN ALL SOLICITATIONS OR ADVERTISEMENTS FOR EMPLOYEES OR ON THEIR BEHALF, STATE THAT ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT REGARD TO RACE, CREED, COLOR, SEX, AGE, HANDICAPPING CONDITION UNRELATED TO ABILITY OR NATIONAL ORIGIN. THE SAME SHALL HOLD TRUE WHEN RECRUITMENT SOURCES ARE USED TO SECURE APPLICANTS.
3. THE CONTRACTOR OR COMPANY AGREES TO NOTIFY ALL OF ITS SUBCONTRACTORS OF THEIR OBLIGATION TO COMPLY WITH THE NON-DISCRIMINATION POLICY.
4. IN THE EVENT OF THE CONTRACTOR'S OR COMPANY'S NON-COMPLIANCE WITH THE NON-DISCRIMINATION CLAUSES OF THE CONTRACT OR PURCHASE OR WITH ANY OF SUCH RULES, REGULATIONS OR ORDERS, THE CONTRACT OR PURCHASE MAY BE CANCELLED, TERMINATED OR SUSPENDED IN WHOLE OR IN PART AND THE CONTRACTOR OR COMPANY MAY BE DECLARED INELIGIBLE FOR FURTHER CITY CONTRACTS OR PURCHASES IN ACCORDANCE WITH THE AFFIRMATIVE ACTION PROGRAM ADOPTED BY THE GALESBURG CITY COUNCIL AT THEIR MEETING ON AUGUST 6, 1990.

By: _____


 PROPOSER

RETURN WITH PROPOSAL
TO THE CITY OF GALESBURG, ILLINOIS

VENDOR DEMOGRAPHIC FORM

Illinois Public Act (P.A.) 102-03265 mandates specified taxing districts, including both home rule and non-home rule municipalities, to collect and publish certain demographic information provided by vendors and subcontractors doing business with the taxing district.

Complete the section below disclosing any certifications your business may hold such as minority owned, women owned, veteran owned, owned by person(s) with disabilities and/or certified as a small business under the Small Business Administration (SBA) standards. Also indicate whether the selections are made by self-certifying, or if certificates are held. If your business does not fall into any of the categories, choose not applicable.

_____ MINORITY OWNED

_____ VETERAN OWNED

_____ WOMEN OWNED

_____ SMALL BUSINESS

_____ OWNED BY PERSON(S) WITH DISABILITIES

☒ NOT APPLICABLE

_____ SELF-CERTIFYING

_____ HOLDS CERTIFICATES

Bidder _____



Contact Name Ron Bolt, Territory VP

Contact Email johnrhea@callmc.com

RETURN WITH PROPOSAL

CITY OF GALESBURG
MUNICIPAL VENDORS HOLD HARMLESS AGREEMENT

All vendors doing business with the City of Galesburg, Illinois, shall read and agree to sign this Hold Harmless Agreement. In lieu of the vendor signing this agreement, the City will accept being named as an additional insured on the vendor's general liability policy only as respects specific operations performed by the vendor on behalf of or on the premises of the City of Galesburg, Illinois.

"In consideration of your permitting us, our servants, our agents, employees and representatives from time to time to enter upon or to place or maintain equipment upon premises owned or controlled by you for the purposes of servicing our account, we agree to indemnify and hold harmless the City and its' agents and employees from and against all claims for personal injury or property damage, including claims against the City, its' agents or servants, and all losses or expenses, including attorney's fees that may be incurred by the City in defending such claims, rising out of or resulting from the performance of the work and caused in whole or in part by any negligent act or omission of the Municipal Vendor, or anyone directly or indirectly employed by the Municipal Vendor or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in anyway by any limitation on the amount or type of damages, compensation or benefits payable by or for the Municipal Vendor, under Workers' Compensation Acts, Disability Acts, or other Employee Benefit Acts."

Subscribed and Sworn to Before me this March 24, 2025



Person, Firm, or Corporation



Notary Public



Accounts Payable

Transactions by Account

User: shelms
 Printed: 04/15/2025 - 4:13PM
 Batch: 00022.04.2025



Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Baker Tilly US, LLP	FY24 Audit Services - Library Portion	04/15/2025	200.00	0000092941
001-0000-10407-00	Amanda Jennings	Cell Phone Allowance - AJennings	03/31/2025	15.00	
001-0000-10407-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	100.87	
001-0000-10407-00	Stratus Networks, Inc	04/25 Service Acct# 7483	04/15/2025	502.85	
001-0000-10407-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	34.07	
001-0000-10701-00	Altrusa of Galesburg	01/26 - 06/26 - Altrusa Dues - KBennewitz	04/15/2025	42.50	
001-0000-10701-00	GovConnection, Inc	2025 Microsoft licensing and software assurance annual renewal -	04/15/2025	2,623.07	0000092956
001-0000-10801-00	Advance Auto Parts	Filters	03/31/2025	10.60	
001-0000-10801-00	German-Bliss Equipment	Fuel Filters	03/31/2025	66.99	
001-0000-10801-00	Pomp's Tire - Galesburg	Tires	04/15/2025	518.00	
001-0000-10801-00	Pomp's Tire - Galesburg	Tires	04/15/2025	518.00	
001-0000-10801-00	Map Automotive of Peoria	Batteries	03/31/2025	430.50	
001-0000-10801-00	Valley Distribution Corp.	Oil	04/15/2025	895.95	
001-0000-10801-00	Valley Distribution Corp.	Oil	04/15/2025	876.70	
001-0000-10801-00	Valley Distribution Corp.	Oil	04/15/2025	873.40	
001-0000-10802-00	Herr Petroleum Corp	3999 Gal Reg N/L Eth Dir Load	04/15/2025	11,151.51	0000092885
001-0000-10802-00	Herr Petroleum Corp	4,000 Gal Diesel #2	04/15/2025	11,292.75	0000092885
001-0000-20101-00	ALFANOS PIZZA	Refund for Overpayment On Taxes	04/15/2025	1.47	
001-0000-20101-00	ALFANOS PIZZA	Refund for Overpayment On Taxes	04/15/2025	1.41	
001-0000-20101-00	ALFANOS PIZZA	Refund for Overpayment On Taxes	04/15/2025	2.52	
001-0000-20101-00	ALFANOS PIZZA	Refund for Overpayment On Taxes	04/15/2025	1.47	
001-0000-20101-00	ALFANOS PIZZA	Refund for Overpayment On Taxes	04/15/2025	1.44	
001-0000-20101-00	ALFANOS PIZZA	Refund for Overpayment On Taxes	04/15/2025	1.53	
001-0000-20101-00	ALFANOS PIZZA	Refund for Overpayment On Taxes	04/15/2025	1.55	
001-0000-20101-00	EL BARRIL 3 LLC	Refund for Overpayment On Taxes	04/15/2025	5.38	
001-0000-20101-00	SSA FOOD MART INC	Refund for Overpayment On Taxes	04/15/2025	9.90	
001-0000-22002-00	AMANDA CARPENTER	Reissue Vendor Check# 99744 Dtd 07/01/24	04/15/2025	110.86	
001-0000-22002-00	FC Galesburg	Reissue Vendor Check #99922 DTD 08/19/24	04/15/2025	416.57	

Account Number	Vendor	Description	Date	Amount	PO No
001-0000-22007-00	Illinois Office of the Attorney General	03/25 Sex Offender Registration Fund 0958	04/15/2025	90.00	
001-0000-22007-00	Illinois State Police	03/25 Offender Registration Fund	04/15/2025	110.00	
001-0000-22007-00	Treasurer of the State of Illinois	03/25 Sex Offender Registration Collections Fund	04/15/2025	15.00	
001-0000-37900-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	-12.27	
Subtotal for Divison: 0000				30,909.59	
001-0105-51000-00	Baker Tilly US, LLP	FY24 Audit Services	04/15/2025	7,325.00	0000092941
001-0105-54000-00	Dwight White	Cell Phone Allowance	03/31/2025	30.00	
001-0105-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	10.26	
001-0105-54000-00	Steve Cheesman	Cell Phone Allowance	03/31/2025	30.00	
001-0105-54000-00	Bradley Hix	Cell Phone Allowance	03/31/2025	30.00	
001-0105-54000-00	W Wayne Dennis	Cell Phone Allowance	03/31/2025	30.00	
001-0105-54000-00	Heather Acerra	Cell Phone Allowance	03/31/2025	30.00	
001-0105-61000-00	Office Specialists, Inc.	Toner	04/15/2025	149.38	
Subtotal for Divison: 0105				7,634.64	
001-0110-54000-00	Eric Hanson	Cell Phone Allowance	03/31/2025	30.00	
001-0110-54000-00	Kristin Robinson	Cell Phone Allowance	03/31/2025	30.00	
001-0110-54000-00	Cathy St George	Cell Phone Allowance	03/31/2025	30.00	
001-0110-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	28.13	
001-0110-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	15.87	
001-0110-61000-00	Office Specialists, Inc.	Coffee Filters	04/15/2025	5.90	
001-0110-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	31.28	
Subtotal for Divison: 0110				171.18	
001-0115-51000-00	SpringbrookSoftware LLC	03/25 Civic Pay Transaction Fee	04/15/2025	38.50	
001-0115-51000-00	Knox County Records Office	03/25 Laredo Service	04/15/2025	22.80	
001-0115-51500-00	American Legal Publishing Corp.	03/25 2025 S-11 Online Code Editing	04/15/2025	27.30	
001-0115-51500-00	American Legal Publishing Corp.	03/25 2025 S-11 Editing	04/15/2025	368.20	
001-0115-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	61.54	
001-0115-54000-00	Ericka Gugliotta	Cell Phone Allowance	03/31/2025	30.00	
001-0115-54000-00	Kelli Bennewitz	Cell Phone Allowance	03/31/2025	30.00	
001-0115-55000-00	Altrusa of Galesburg	06/25 - 12/25 - Altrusa Dues - KBennewitz	04/15/2025	42.50	
001-0115-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	63.47	
001-0115-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	90.99	
Subtotal for Divison: 0115				775.30	
001-0120-54000-00	Janet Lytle	Cell Phone Allowance	03/31/2025	4.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0120-54000-00	Jessica Pease	Cell Phone Allowance	03/31/2025	30.00	0000092981
001-0120-54000-00	Janet Lytle	Cell Phone Allowance	03/31/2025	30.00	
001-0120-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	20.51	
001-0120-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	15.87	
001-0120-61000-00	Office Specialists, Inc.	Wall File	03/31/2025	27.28	
001-0120-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	31.28	
Subtotal for Divison: 0120				158.94	
001-0145-51010-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	66.00	
001-0145-51010-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	49.50	
001-0145-51010-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	610.50	
001-0145-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	10.26	0000092981
001-0145-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	15.87	
001-0145-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	31.28	
Subtotal for Divison: 0145				783.41	
001-0160-51000-00	Credit Collection Partners	03/25 Service	04/15/2025	190.28	
001-0160-59516-00	Matthew Reed	02/25 AV Service	04/15/2025	120.00	
001-0160-59521-00	Knox County Humane Society	05/25 Animal Control Contract as per existing agreement	04/15/2025	19,510.00	
Subtotal for Divison: 0160				19,820.28	
001-0205-51000-00	SpringbrookSoftware LLC	03/25 Civic Pay Transaction Fee	04/15/2025	88.50	0000092981
001-0205-51000-00	Great Eastern Mgmt., Inc.	Frost State Bank	04/15/2025	360.99	
001-0205-54000-00	Jennifer O'hern	Cell Phone Allowance	03/31/2025	30.00	
001-0205-54000-00	Tifani Miller	Cell Phone Allowance	03/31/2025	30.00	
001-0205-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	92.30	
001-0205-54000-00	Tanya Billeter	Cell Phone Allowance	03/31/2025	30.00	
001-0205-54000-00	Denise Hensley	Cell Phone Allowance	03/31/2025	30.00	
001-0205-54000-00	Sharon Heiden	Cell Phone Allowance	03/31/2025	30.00	
001-0205-54000-00	Bobbi Chockley	Cell Phone Allowance	03/31/2025	30.00	
001-0205-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	63.47	
001-0205-61000-00	Office Specialists, Inc.	Printer Drum, Toner	04/15/2025	160.71	0000092981
001-0205-61000-00	Office Specialists, Inc.	Paper Clips	04/15/2025	2.04	
001-0205-61000-00	Office Specialists, Inc.	Clips	04/15/2025	9.90	
001-0205-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	106.68	
Subtotal for Divison: 0205				1,064.59	
001-0207-54000-00	Kerzi Peterson	Cell Phone Allowance	03/31/2025	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0207-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	435.00	
001-0207-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	30.77	
001-0207-54000-00	Orlando Lucero	Cell Phone Allowance	03/31/2025	30.00	
001-0207-54000-00	Cameron Lemaster	Cell Phone Allowance	03/31/2025	30.00	
001-0207-55700-00	K COM Technologies Inc	Installation of Camera and Mic on 2nd floor customer service cou	04/15/2025	4,248.10	0000092974
001-0207-55800-00	GovConnection, Inc	2025 Microsoft licensing and software assurance annual renewal -	04/15/2025	13,115.38	0000092956
001-0207-55800-00	Tech Solutions	Relocated Cables	04/15/2025	2,162.00	
Subtotal for Divison: 0207				20,081.25	
001-0305-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	35.90	
001-0305-54000-00	Stephen Gugliotta	Cell Phone Allowance	03/31/2025	30.00	
001-0305-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	20.31	
001-0305-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	32.49	
Subtotal for Divison: 0305				118.70	
001-0306-51000-00	SpringbrookSoftware LLC	03/25 Civic Pay Transaction Fee	04/15/2025	5.00	
001-0306-51000-00	Knox County Records Office	03/25 Laredo Service	04/15/2025	22.80	
001-0306-54000-00	Robert Elsbury	Cell Phone Allowance	03/31/2025	30.00	
001-0306-54000-00	Eric Heiden	Cell Phone Allowance	03/31/2025	30.00	
001-0306-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	87.18	
001-0306-54000-00	Tammera Matejewski	Cell Phone Allowance	03/31/2025	30.00	
001-0306-54000-00	Daniel Koerner	Cell Phone Allowance	03/31/2025	30.00	
001-0306-54000-00	Richard Slagel	Cell Phone Allowance	03/31/2025	30.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 657 E Brooks	04/15/2025	60.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 271 Sumner St	04/15/2025	200.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 566 Holton	04/15/2025	6,765.38	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 108 Blaine	04/15/2025	2,058.99	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 941 McClure St	04/15/2025	60.00	
001-0306-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	73.63	
001-0306-55800-00	City Blue Technologies, Llc	03/25 Service Contract	04/15/2025	131.25	
001-0306-61000-00	Office Specialists, Inc.	Bowls	04/15/2025	22.96	
001-0306-61000-00	Office Specialists, Inc.	Staple Remover, Pouch	03/31/2025	31.06	
001-0306-61000-00	Office Specialists, Inc.	Ruber Bands	04/15/2025	17.91	
001-0306-61800-00	Office Specialists, Inc.	Chair	04/15/2025	431.76	
001-0306-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	107.23	
Subtotal for Divison: 0306				10,225.15	
001-0410-51000-00	Knox County Records Office	03/25 Laredo Service	04/15/2025	22.80	

Account Number	Vendor	Description	Date	Amount	PO No
001-0410-51000-00	SpringbrookSoftware LLC	03/25 Civic Pay Transaction Fee	04/15/2025	5.00	
001-0410-54000-00	Jamie West	Cell Phone Allowance	03/31/2025	30.00	
001-0410-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	82.05	
001-0410-54000-00	Matthew Kirgan	Cell Phone Allowance	03/31/2025	30.00	
001-0410-54000-00	Aaron Gavin	Cell Phone Allowance	03/31/2025	30.00	
001-0410-55000-00	APWA	2025 Membership Dues - 6 Employees	04/15/2025	1,192.00	
001-0410-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	30.47	
001-0410-55800-00	City Blue Technologies, Llc	03/25 Service Contract	04/15/2025	131.25	
001-0410-61000-00	Office Specialists, Inc.	Staple Remover, Pouch	03/31/2025	20.11	
001-0410-61000-00	Office Specialists, Inc.	Ink Cartridges	04/15/2025	28.30	
001-0410-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	48.73	
Subtotal for Division: 0410				1,650.71	
001-0445-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	43.36	
001-0445-54000-00	Derek Poland	Cell Phone Allowance	03/31/2025	30.00	
001-0445-55500-00	Birkeys Farm Store, Inc	Return Deck, Gearbox Stand, Idler Arm, Bearing, Idler, Pulley	04/15/2025	-5,099.83	
001-0445-55500-00	German-Bliss Equipment	Sensor	03/31/2025	77.18	
001-0445-55500-00	Birkeys Farm Store, Inc	Deck, Gearbox Stand, Idler Arm, Bearing, Idler, Pulley	04/15/2025	5,099.83	
001-0445-55500-00	Heritage-Crystal Clean, LLC	Used Oil Pickup	04/15/2025	52.50	
001-0445-55500-00	German-Bliss Equipment	Return Sensor	04/15/2025	-77.18	
001-0445-55500-00	Valley Distribution Corp.	Core Charge	04/15/2025	20.00	
001-0445-55500-00	Valley Distribution Corp.	Core Charge	04/15/2025	20.00	
001-0445-55500-00	Valley Distribution Corp.	Core Charge	04/15/2025	20.00	
001-0445-55500-00	Map Automotive of Peoria	Core Credit Return Battery	03/31/2025	-54.00	
001-0445-55500-00	Nichols Diesel Service, Inc	State & Fed Test #163	04/15/2025	86.64	
001-0445-55500-00	Nichols Diesel Service, Inc	State & Fed Test #157	04/15/2025	59.44	
001-0445-57500-00	Vestis	03/25 Service	04/15/2025	85.68	
001-0445-57500-00	Royal Cleaning Services	04/25 Janitorial Service	04/15/2025	292.00	
001-0445-57500-00	Vestis	03/25 Service	04/15/2025	85.68	
001-0445-61000-00	Office Specialists, Inc.	Folder, Paper	03/31/2025	102.49	
001-0445-61000-00	Office Specialists, Inc.	Calculator	03/31/2025	14.64	
001-0445-61000-00	Office Specialists, Inc.	Planner	03/31/2025	16.56	
001-0445-61000-00	Office Specialists, Inc.	Desk Pad	03/31/2025	14.51	
001-0445-62500-00	Ford of Galesburg	Valves #174	04/15/2025	43.63	
001-0445-62500-00	Ray O'Herron Co., Inc.	Light #152	04/15/2025	119.00	
001-0445-62500-00	Napa Auto Parts	Return Ball Joints #168	04/15/2025	-141.97	
001-0445-63000-00	Imperial Supplies, LLC	Heat Shrink, Grease	04/15/2025	107.28	

Account Number	Vendor	Description	Date	Amount	PO No
001-0445-63000-00	Lawson Products, Inc.	Washer, Nuts, Screws, Sealquick Slide	04/15/2025	86.15	
Subtotal for Divison: 0445				1,103.59	
001-0450-54000-00	JR Knaack	Cell Phone Allowance	03/31/2025	30.00	
001-0450-54000-00	Justin McNaught	Cell Phone Allowance	03/31/2025	30.00	
001-0450-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	38.38	
001-0450-54000-00	Robert Kelley	Cell Phone Allowance	03/31/2025	30.00	
001-0450-55500-00	Nichols Diesel Service, Inc	State & Fed Test #113	04/15/2025	57.42	
001-0450-55500-00	Map Automotive of Peoria	Core Charge	03/31/2025	54.00	
001-0450-55700-00	Thompson Electronics Company	2025 - Annual Fire Alarm Monitoring Acct# AR944191	04/15/2025	400.00	
001-0450-55700-00	Thompson Electronics Company	2025 - Annual Fire Alarm Inspection	04/15/2025	440.00	
001-0450-55700-00	American Pest Control Inc	04/25 Pest Service	04/15/2025	75.00	
001-0450-62500-00	Nichols Diesel Service, Inc	Radiator #114	04/15/2025	976.30	
001-0450-62500-00	Mutual Wheel Co., Inc.	Light Bar #311	04/15/2025	318.96	
001-0450-62500-00	Napa Auto Parts	Clamps #114	04/15/2025	7.90	
001-0450-62500-00	Nichols Diesel Service, Inc	Surge Tank #114	04/15/2025	393.28	
001-0450-62500-00	Ford of Galesburg	Nut/Bolt - #117	04/15/2025	19.99	
001-0450-62500-00	Advance Auto Parts	Return Shackle #117	04/15/2025	-67.67	
001-0450-62500-00	Advance Auto Parts	Bolt #117	04/15/2025	18.42	
001-0450-62500-00	Advance Auto Parts	Returned Leaf Spring #117	04/15/2025	-97.98	
001-0450-62500-00	Advance Auto Parts	Leaf Spring #117	04/15/2025	884.01	
001-0450-62500-00	Advance Auto Parts	Shackle #117	04/15/2025	135.34	
001-0450-65000-00	Office Specialists, Inc.	Paper Towels	03/31/2025	48.67	
001-0450-65500-00	Sherwin Williams Co.	Night Light and Laser for Paint Machine	04/15/2025	1,670.00	
001-0450-65500-00	Midstate Manufacturing, Inc.	Wire, Hose Assembly	04/15/2025	1,571.40	
001-0450-66500-00	Galesburg Electric, Inc.	Screwdriver	04/15/2025	18.36	
001-0450-68500-00	Gierke-Robinson Co	Misc Chemicals	04/15/2025	4,084.00	
001-0450-71000-00	Sherwin Williams Co.	Graco Linelazer Self Propelled Paint Machine as per bid specific	04/15/2025	31,199.00	0000092960
Subtotal for Divison: 0450				42,334.78	
001-0505-51000-00	Campion, Barrow & Assoc.	Police Testing	04/15/2025	930.00	
001-0505-51000-00	Stephen L Woody	04/25 Service	04/15/2025	175.00	
Subtotal for Divison: 0505				1,105.00	
001-0510-51000-00	Mobile Communications America In	Installationof equipment into new fleet of squad cars (remaining	04/15/2025	13,143.00	0000092985
001-0510-51000-00	Bridgeway Training Services	03/25 Document Destruction 107lbs	04/15/2025	37.45	
001-0510-51000-00	Galesburg Towing LLC	Impound Towing to GPD	04/15/2025	200.00	
001-0510-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	225.33	

Account Number	Vendor	Description	Date	Amount	PO No
001-0510-54000-00	Jason Shaw	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Lane Mings	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Magdalene Semington	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Anthony Oligney-Estill	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Ryne Sage	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Kevin Legate	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Mark McLaughlin	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Bryan Anderson	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Christopher Hootman	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Steffanie Cromien	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Patrick Kisler	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54000-00	Kyle A Winbigler	Cell Phone Allowance	03/31/2025	30.00	
001-0510-54500-00	OSF St Mary Medical Center	BLS Cards - Act# 10700-87724-705000	04/15/2025	250.00	
001-0510-54500-00	Amber Schlomer	Meals - Hostage Negotiations 1&2 - EMoline IL - ASchlomer	04/15/2025	35.00	
001-0510-54500-00	Ryne Sage	Meals - Lead Homicide Class - EMoline - RSage	04/15/2025	60.00	
001-0510-54500-00	Bryan Anderson	Meals - Lead Homicide Class - EMoline IL - BAnderson	04/15/2025	60.00	
001-0510-54500-00	Patrick Hayes	Meals - Mid Level Narcotics - Zion IL - PHayes	04/15/2025	79.00	
001-0510-54500-00	Magdalene Semington	Meals - Supervisor Liability - Rock Island IL - MSemington	04/15/2025	68.60	
001-0510-55500-00	Municipal Electronics Inc	Replaced Patch Antenna	04/15/2025	413.08	
001-0510-55500-00	Springfield Inc	Removed Muzzle Break and Installed Flash Hider	04/15/2025	4,372.98	
001-0510-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	158.70	
001-0510-55700-00	American Pest Control Inc	03/25 Pest Service	04/15/2025	55.00	
001-0510-55700-00	American Pest Control Inc	Termite Service Agreement	04/15/2025	280.00	
001-0510-55800-00	Radio IP Software, Inc	VPN License - Legate	04/15/2025	200.00	
001-0510-57500-00	JSLK Management Iowa LLC	2025 Police Uniform Cleaning as per agreement. - Anderson	04/15/2025	10.25	
001-0510-57500-00	JSLK Management Iowa LLC	2025 Police Uniform Cleaning as per agreement. - Anderson	04/15/2025	10.25	
001-0510-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	04/15/2025	211.13	
001-0510-62500-00	Ray O'Herron Co., Inc.	K9 Latch Parts	04/15/2025	65.13	
001-0510-65500-00	Ray O'Herron Co., Inc.	Speaker #020	04/15/2025	179.00	
001-0510-65500-00	Ray O'Herron Co., Inc.	Light Bar #30	04/15/2025	4,415.00	
001-0510-65500-00	Ray O'Herron Co., Inc.	Speaker #021	04/15/2025	179.00	
001-0510-65500-00	Ray O'Herron Co., Inc.	Speaker #023	04/15/2025	179.00	
001-0510-65500-00	Ray O'Herron Co., Inc.	Speaker #022	04/15/2025	179.00	
001-0510-65500-00	Ray O'Herron Co., Inc.	Speaker #024	04/15/2025	179.00	
001-0510-65500-00	Ray O'Herron Co., Inc.	Speaker #025	04/15/2025	179.00	
001-0510-67500-00	Ray O'Herron Co., Inc.	Body Armor Carriers - ACarl,SHall	04/15/2025	1,072.39	
001-0510-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	200.72	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0510				27,057.01	
001-0525-54700-00	Grant Morris	Mileage Reimbursement - GMorris	04/15/2025	78.40	
Subtotal for Divison: 0525				78.40	
001-0550-54000-00	Raymundo Martinez	Cell Phone Allowance	03/31/2025	30.00	
001-0550-54000-00	Joshua Simons	Cell Phone Allowance	03/31/2025	30.00	
001-0550-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	153.54	
001-0550-54000-00	Amanda Jennings	Cell Phone Allowance	03/31/2025	15.00	
001-0550-54500-00	Samantha Swanson	Meals - Fuel - Dispatch Training - O'Fallen IL- SSwanson	04/15/2025	104.03	
001-0550-54500-00	Jenny Gaard	Meals - Dispatcher Training - O'Fallon IL - JGaard	04/15/2025	79.00	
001-0550-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	349.13	
001-0550-61000-00	Office Specialists, Inc.	Thermal Pouch, Address Labels, Toner, Copy Paper	03/31/2025	535.54	
001-0550-61000-00	Office Specialists, Inc.	Envelopes, Copy Paper	04/15/2025	164.92	
001-0550-61000-00	Office Specialists, Inc.	Note Pads	03/31/2025	57.34	
001-0550-61000-00	Office Specialists, Inc.	Note Cards	03/31/2025	53.18	
001-0550-61000-00	Office Specialists, Inc.	Staple Removers, Toner, Rubber Bands	04/15/2025	142.86	
001-0550-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	189.62	
Subtotal for Divison: 0550				1,904.16	
001-0605-54000-00	Donald Brackett	Cell Phone Allowance	03/31/2025	30.00	
001-0605-54000-00	Matthew Cain	Cell Phone Allowance	03/31/2025	30.00	
001-0605-54000-00	Randy Hovind	Cell Phone Allowance	03/31/2025	30.00	
001-0605-54000-00	James Pendergast	Cell Phone Allowance	03/31/2025	30.00	
001-0605-54000-00	Jennifer Moser	Cell Phone Allowance	03/31/2025	30.00	
001-0605-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	250.21	
001-0605-54000-00	John Seitz	Cell Phone Allowance	03/31/2025	30.00	
001-0605-54500-00	Matthew Cain	Meals, Mileage - Advanced Fire Officer Class - MCain	04/15/2025	300.40	
001-0605-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	253.88	
001-0605-55500-00	Getz Fire Equipment Co., Inc.	Oring Neck - Hydrotest Air Cyl SCBA	04/15/2025	327.00	
001-0605-55500-00	SCBAS, Inc.	Hydrostatic Test, Reseal & Leak Check, Cleaned Cascade	04/15/2025	360.00	
001-0605-55500-00	SCBAS, Inc.	Repaired Cascade System	04/15/2025	1,263.61	
001-0605-55700-00	American Pest Control Inc	03/25 Pest Service	04/15/2025	55.00	
001-0605-55700-00	American Pest Control Inc	03/25 Pest Service	04/15/2025	55.00	
001-0605-55700-00	American Pest Control Inc	03/25 Pest Service	04/15/2025	55.00	
001-0605-55700-00	American Pest Control Inc	03/25 Pest Service	04/15/2025	55.00	
001-0605-55700-00	American Pest Control Inc	04/25 Pest Service	04/15/2025	55.00	
001-0605-55700-00	Howe Overhead Doors, Inc.	Serviced 2 Commercial Doors & Operators, Remounted Headers	04/15/2025	725.75	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-61000-00	Office Specialists, Inc.	Markers	04/15/2025	22.22	
001-0605-61000-00	Office Specialists, Inc.	Copy Paper, Post-It Notes	03/31/2025	68.78	
001-0605-62500-00	Advance Auto Parts	Filters #054	04/15/2025	217.55	
001-0605-62500-00	Napa Auto Parts	Split Loom #056	04/15/2025	44.50	
001-0605-62500-00	Mutual Wheel Co., Inc.	Clearance Light #054	04/15/2025	16.50	
001-0605-62500-00	Pomp's Tire - Galesburg	Tires #56	04/15/2025	548.68	
001-0605-62500-00	Mutual Wheel Co., Inc.	Leaf Spring #054	04/15/2025	786.37	
001-0605-62500-00	Napa Auto Parts	Fuse #056	04/15/2025	6.58	
001-0605-65000-00	Office Specialists, Inc.	Urinal Deodorizer Screen	03/31/2025	35.93	
001-0605-65000-00	Office Specialists, Inc.	Paper Towels, Dust Pads	04/15/2025	117.74	
001-0605-65000-00	Office Specialists, Inc.	Dryer Sheets	03/31/2025	42.94	
001-0605-65000-00	Office Specialists, Inc.	Laundry Detergent	04/15/2025	134.35	
001-0605-65000-00	Office Specialists, Inc.	Soap	04/15/2025	185.60	
001-0605-65000-00	Office Specialists, Inc.	Paper Towels, Toilet Paper	04/15/2025	97.64	
001-0605-65000-00	Office Specialists, Inc.	Bleach, Tape	04/15/2025	22.30	
001-0605-66000-00	Galesburg Electric, Inc.	Switches, Recycle Light Bulbs, Clips	04/15/2025	29.10	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - CHarkey	04/15/2025	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - JNelson	04/15/2025	39.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirt - CHarkey	04/15/2025	53.30	
001-0605-67500-00	MES Service Company LLC	Turnout Gear Set: coat & pants	04/15/2025	10,957.85	0000092945
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - TBrackett	04/15/2025	79.98	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - CHarkey	04/15/2025	39.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Hat, Shorts, Shirt - NMorrissey	04/15/2025	160.01	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shorts - CHarkey	04/15/2025	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - KHolmberg	04/15/2025	119.98	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	04/15/2025	152.50	
001-0605-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	146.06	
Subtotal for Division: 0605				18,182.27	
Subtotal for Fund 001				185,158.95	
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of CLSM Flowable Mix 2	04/15/2025	2,849.00	0000092911
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of CLSM Flowable Mix 2	04/15/2025	1,017.50	0000092911
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of PCC Class SI	04/15/2025	2,050.75	0000092916
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of PCC Class SI	04/15/2025	867.63	0000092916
Subtotal for Division: 0000				6,784.88	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 011				<u>6,784.88</u>	
014-0000-64500-00	Vulcan, Inc.	Street Marker Blanks	04/15/2025	2,435.00	
014-0000-64500-00	Galesburg Electric, Inc.	Splice Kits	04/15/2025	68.62	
014-0000-64500-00	Grainger, Inc.	Switch for Paint Machine	04/15/2025	4.13	
014-0000-66000-00	Tickle Asphalt Co., Ltd.	2025 Supply of High Performance Patch Mix	04/15/2025	1,076.25	0000092922
014-0000-66000-00	Gierke-Robinson Co	Rebar	04/15/2025	990.00	
014-0000-66000-00	Gierke-Robinson Co	Fiber Expansion Joints, Warning Tiles	04/15/2025	1,075.05	
014-0000-66000-00	Galesburg Builders Supply, Inc	Expansion Joints	04/15/2025	182.00	
014-0000-76000-00	Hutchison Engineering, Inc	Supplement Engineering Lake Storey Path ROW	04/15/2025	3,169.55	0000092542
Subtotal for Division: 0000				<u>9,000.60</u>	
Subtotal for Fund 014				<u>9,000.60</u>	
016-0000-54000-00	Allison Buccalo	Cell Phone Allowance	03/31/2025	30.00	
016-0000-54000-00	Michael Ingles	Cell Phone Allowance	03/31/2025	30.00	
016-0000-54000-00	Paul Vannaken	Cell Phone Allowance	03/31/2025	30.00	
016-0000-54000-00	Andrew Swanson	Cell Phone Allowance	03/31/2025	30.00	
016-0000-54000-00	Timothy Spitzer	Cell Phone Allowance	03/31/2025	30.00	
016-0000-54000-00	Travis Smith	Cell Phone Allowance	03/31/2025	30.00	
Subtotal for Division: 0000				<u>180.00</u>	
Subtotal for Fund 016				<u>180.00</u>	
018-0000-66000-00	Core & Main	Inlet Frames and Grates	04/15/2025	1,031.00	0000092940
Subtotal for Division: 0000				<u>1,031.00</u>	
Subtotal for Fund 018				<u>1,031.00</u>	
019-1905-51000-00	Amilia Technologies USA Inc.	03/25 Service Fee for Transactions	04/15/2025	303.45	
019-1905-51500-00	WMOI - FM	03/25 Radio Ads	04/15/2025	265.00	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	03/25 Radio Ads	04/15/2025	583.00	
019-1905-54000-00	Cathleen Gibson	Cell Phone Allowance	03/31/2025	30.00	
019-1905-54000-00	Don Miles	Cell Phone Allowance	03/31/2025	30.00	
019-1905-54000-00	Angela Buchen	Cell Phone Allowance	03/31/2025	30.00	
019-1905-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	58.90	
019-1905-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	66.02	

Account Number	Vendor	Description	Date	Amount	PO No
019-1905-55800-00	Amilia Technologies USA Inc.	03/25 Service	04/15/2025	499.00	
019-1905-59511-00	Galesburg Tourism Fund	03/25 Tourism Agreement	04/15/2025	15,833.33	
019-1905-59528-00	Galesburg Community Foundation	02/25 2% Hotel/Motel Taxes	04/15/2025	17,137.19	
019-1905-59537-00	Knox Civic Center Authority	2nd Qtr Tourism Agreement	04/15/2025	25,000.00	
019-1905-61000-00	Office Specialists, Inc.	Paper	03/31/2025	13.59	
019-1905-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	89.51	
Subtotal for Divison: 1905				59,938.99	
019-1910-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	17.87	
019-1910-55700-00	American Pest Control Inc	03/25 Pest Service	04/15/2025	50.00	
019-1910-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	04/15/2025	286.98	
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	04/15/2025	97.34	
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	04/15/2025	35.74	
019-1910-65000-00	Office Specialists, Inc.	Toilet Paper, Paper Towels	04/15/2025	162.66	
019-1910-65000-00	Office Specialists, Inc.	Disinfectant	03/31/2025	29.13	
019-1910-66000-00	Galesburg Electric, Inc.	Misc Supplies to Move Outlets	04/15/2025	117.44	
019-1910-66000-00	Breslin's Floor Covering, Inc	Walk Off Mat	04/15/2025	150.00	
019-1910-66000-00	Galesburg Electric, Inc.	Port Mod Jacks	04/15/2025	71.46	
019-1910-66000-00	Galesburg Electric, Inc.	Returned Light Bulbs	04/15/2025	-47.60	
019-1910-66000-00	Galesburg Electric, Inc.	Recycle Light Bulbs	04/15/2025	32.00	
Subtotal for Divison: 1910				1,003.02	
019-1911-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	71.49	
019-1911-55700-00	AMP Companies Inc	Diagnose Compressor	04/15/2025	106.00	
019-1911-55700-00	American Pest Control Inc	03/25 Pest Service	04/15/2025	65.00	
019-1911-55700-00	Lambasio, Inc.	Replaced Faucet	04/15/2025	742.00	
019-1911-57500-00	Vestis	03/25 Service	04/15/2025	9.20	
019-1911-65000-00	Office Specialists, Inc.	Toilet Cleaner, Disinfectant Spray	04/15/2025	95.56	
019-1911-65000-00	Office Specialists, Inc.	Paper Towels	04/15/2025	97.34	
019-1911-65000-00	Office Specialists, Inc.	Toilet Bowl Rim Hanger	04/15/2025	29.69	
019-1911-65000-00	Office Specialists, Inc.	Cleaner Wipes	04/15/2025	34.98	
019-1911-65000-00	Office Specialists, Inc.	Toilet Paper	04/15/2025	39.45	
019-1911-65000-00	Office Specialists, Inc.	Paper Towels	03/31/2025	97.34	
019-1911-65000-00	Office Specialists, Inc.	Paper Towels	04/15/2025	35.74	
Subtotal for Divison: 1911				1,423.79	
019-1915-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	38.38	
019-1915-54000-00	Aaron Young	Cell Phone Allowance	03/31/2025	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
019-1915-54000-00	Michael Markley	Cell Phone Allowance	03/31/2025	30.00	
019-1915-54000-00	Jason Asbury	Cell Phone Allowance	03/31/2025	30.00	
019-1915-55700-00	Knox County Landfill	03/25 Service Acct# 122	03/31/2025	87.72	
019-1915-57500-00	Vestis	03/25 Service	04/15/2025	74.86	
019-1915-62500-00	Birkeys Farm Store, Inc	Deck Parts #523B	04/15/2025	1,944.33	
019-1915-62500-00	Birkeys Farm Store, Inc	Deck/Mower Parts #519	04/15/2025	777.86	
019-1915-62500-00	Birkeys Farm Store, Inc	Fuel Filters #576	04/15/2025	12.10	
019-1915-62500-00	Birkeys Farm Store, Inc	Deck Parts #523B	04/15/2025	3,155.50	
019-1915-62500-00	Birkeys Farm Store, Inc	Mower Parts #523	04/15/2025	431.99	
019-1915-62500-00	Birkeys Farm Store, Inc	Oil Filter #518	04/15/2025	43.24	
019-1915-62500-00	Advance Auto Parts	Sway Bar Link #508	04/15/2025	46.10	
019-1915-62500-00	Advance Auto Parts	Filter #519	04/15/2025	6.60	
019-1915-62500-00	Advance Auto Parts	Filters, Battery #537	04/15/2025	60.82	
019-1915-62500-00	Advance Auto Parts	Filters #549	04/15/2025	5.75	
019-1915-62500-00	Advance Auto Parts	Filters #549	04/15/2025	2.41	
019-1915-62500-00	Advance Auto Parts	Filters #516	04/15/2025	109.03	
019-1915-62500-00	Advance Auto Parts	Filter #508	04/15/2025	2.65	
019-1915-62500-00	German-Bliss Equipment	Spindle Kit #519	04/15/2025	645.87	
019-1915-62500-00	German-Bliss Equipment	Mower Parts #520	04/15/2025	397.96	
019-1915-62500-00	German-Bliss Equipment	Mower Parts #549	04/15/2025	1,056.45	
019-1915-62500-00	Heritage Tractor LLC	Deck Parts #539	04/15/2025	1,933.38	
019-1915-62510-00	Herr Petroleum Corp	179.9 Gal Diesel #2, 262 Gal Unleaded Ethanol	04/15/2025	1,285.24	0000092880
Subtotal for Divison: 1915				12,208.24	
019-1920-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	28.13	
019-1920-54000-00	Bryan Luedtke	Cell Phone Allowance	03/31/2025	30.00	
019-1920-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	63.48	
019-1920-57500-00	Vestis	03/25 Service	04/15/2025	58.23	
019-1920-61000-00	Office Specialists, Inc.	Markers	04/15/2025	15.06	
019-1920-61000-00	Office Specialists, Inc.	Cork Board, Copy Paper, Pens, Markers, Mouse Pad	04/15/2025	135.95	
019-1920-61000-00	Office Specialists, Inc.	Name Badges	03/31/2025	15.75	
019-1920-61000-00	Office Specialists, Inc.	Labels	03/31/2025	12.99	
019-1920-61000-00	Office Specialists, Inc.	Phone Rest	04/15/2025	17.05	
019-1920-61000-00	Office Specialists, Inc.	Shredder	04/15/2025	168.93	
019-1920-61000-00	Office Specialists, Inc.	Name Badges	03/31/2025	27.95	
019-1920-61000-00	Office Specialists, Inc.	Cork Board	03/31/2025	58.39	
019-1920-63500-00	HERITAGE LANDSCAPE SUPPLY	Vendor Pass Through Credit	04/15/2025	-100.00	

Account Number	Vendor	Description	Date	Amount	PO No
019-1920-63500-00	HERITAGE LANDSCAPE SUPPLY	Briskway Agency, Syssyherael	04/15/2025	3,725.00	
019-1920-63500-00	HERITAGE LANDSCAPE SUPPLY	HP Gravity, AM EC	04/15/2025	170.49	
019-1920-64000-00	Gear For Sports, Inc.	Shirts	04/15/2025	1,612.34	
019-1920-64000-00	SRIXON/Cleveland Golf/XXIO	Golf Balls	04/15/2025	149.00	
019-1920-64000-00	Wilson Sporting Goods	Golf Balls	04/15/2025	593.50	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	04/15/2025	98.00	
019-1920-64125-00	Butch's Pizza Inc.	Pizzas	04/15/2025	101.75	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	04/15/2025	519.03	
019-1920-65000-00	Office Specialists, Inc.	Toilet Paper Dispenser	04/15/2025	30.85	
019-1920-65000-00	Office Specialists, Inc.	Trash Bags, Paper Towels	03/31/2025	157.00	
019-1920-65500-00	KC Store Fixtures	Hangers, Size Markers, Sign Holders	04/15/2025	104.60	
019-1920-66000-00	D & K Products	White Spray Paint	04/15/2025	1,560.00	
019-1920-66000-00	Faulks Bros. Construcion, Inc.	Non Dried Lacon	04/15/2025	1,176.75	
019-1920-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	21.05	
Subtotal for Divison: 1920				10,551.27	
019-1925-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	10.26	
019-1925-66000-00	Galesburg Electric, Inc.	Light Fixture	04/15/2025	112.12	
Subtotal for Divison: 1925				122.38	
019-1935-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	41.02	
019-1935-57500-00	Vestis	03/25 Service	04/15/2025	454.48	
019-1935-65000-00	Office Specialists, Inc.	Toilet Paper, Trash Bags, Paper Towels	03/31/2025	170.17	
Subtotal for Divison: 1935				665.67	
019-1940-51400-00	Joseph Thompson Jr.	2024- 2025 -Assigning Officials for Adult Volleyball League	04/15/2025	385.00	
019-1940-64000-00	Quality Awards	Medals - Basketball Tournament	04/15/2025	517.10	
019-1940-64000-00	Quality Awards	Medals - Basketball Tournament	04/15/2025	677.90	
Subtotal for Divison: 1940				1,580.00	
019-1945-55700-00	Stuard & Associates, Inc	2025 Lift & Dumbwaiter Annual Inspection	04/15/2025	165.00	
Subtotal for Divison: 1945				165.00	
019-1950-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	10.26	
019-1950-64125-00	Butch's Pizza Inc.	Pizzas	04/15/2025	423.00	
Subtotal for Divison: 1950				433.26	
019-1955-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	10.26	

Account Number	Vendor	Description	Date	Amount	PO No
019-1955-55700-00	American Pest Control Inc	04/25 Pest Service	04/15/2025	40.00	
019-1955-65000-00	Office Specialists, Inc.	Nitrile Gloves	03/31/2025	22.48	
		Subtotal for Divison: 1955		72.74	
019-1960-55700-00	American Pest Control Inc	04/25 Pest Service	04/15/2025	60.00	
019-1960-55700-00	American Pest Control Inc	04/25 Pest Service	04/15/2025	40.00	
		Subtotal for Divison: 1960		100.00	
019-1965-54000-00	David Vandermeer	Cell Phone Allowance	03/31/2025	30.00	
019-1965-57500-00	Vestis	03/25 Service	04/15/2025	39.44	
		Subtotal for Divison: 1965		69.44	
019-1975-54000-00	Cris Fones	Cell Phone Allowance	03/31/2025	30.00	
019-1975-62500-00	Truck Centers, Inc	Mirror Assembly #103	04/15/2025	554.60	
		Subtotal for Divison: 1975		584.60	
		Subtotal for Fund 019		88,918.40	
020-0000-62500-00	German-Bliss Equipment	Neutral Arm #356	03/31/2025	75.56	
		Subtotal for Divison: 0000		75.56	
		Subtotal for Fund 020		75.56	
021-0000-54500-00	Jacob Pedigo	Lodging - Structural Collapse Ops - Champaign IL - JPedigo25-04	04/15/2025	500.00	
		Subtotal for Divison: 0000		500.00	
		Subtotal for Fund 021		500.00	
023-0000-55420-00	D & T Demolition LLC	Demolition of 1911 E Main St as per bid specifications	04/15/2025	20,300.00	0000092951
		Subtotal for Divison: 0000		20,300.00	
		Subtotal for Fund 023		20,300.00	
024-0000-51000-00	US Sterling Capital Corp., Inc.	American National Bank & Trust	04/15/2025	250.00	
		Subtotal for Divison: 0000		250.00	
		Subtotal for Fund 024		250.00	
026-0000-51000-00	Baker Tilly US, LLP	FY24 Audit Services	04/15/2025	125.00	0000092941

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0000				125.00	
Subtotal for Fund 026				125.00	
030-0320-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	35.74	
030-0320-54000-00	Dedra Mannon	Cell Phone Allowance	03/31/2025	30.00	
030-0320-54500-00	Kraig Boynton	Mileage - HSTP Meeting - Peoria IL - KBoynton	04/15/2025	36.05	
030-0320-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	31.75	
030-0320-55500-00	Nichols Diesel Service, Inc	State & Fed Tests #459	03/31/2025	58.50	
030-0320-61000-00	Office Specialists, Inc.	Sticky Paper	03/31/2025	35.63	
030-0320-62500-00	Napa Auto Parts	Brake Pads, Brake Caliper Housing, Rotor, Caliper	03/31/2025	476.70	
030-0320-62500-00	Imperial Supplies, LLC	Nuts, Bolts, Screws, Washers	04/15/2025	52.67	
030-0320-62500-00	Ford of Galesburg	Alternator, Pulley	03/31/2025	584.73	
030-0320-62500-00	Napa Auto Parts	Battery, Core Deposit	03/31/2025	369.78	
030-0320-62510-00	Herr Petroleum Corp	254.6 Gal Unleaded Ethanol	03/31/2025	735.42	0000092879
030-0320-62510-00	Herr Petroleum Corp	216 Gal Unleaded Ethanol	03/31/2025	623.95	0000092879
030-0320-62510-00	Herr Petroleum Corp	237.7 Gal Unleaded Ethanol	03/31/2025	664.51	0000092879
030-0320-62510-00	Herr Petroleum Corp	241.10 Gal Unleaded Ethanol	04/15/2025	720.19	0000092879
030-0320-65500-00	Napa Auto Parts	Cooling System Repair	04/15/2025	14.99	
030-0320-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	29.27	
Subtotal for Divison: 0320				4,499.88	
030-0370-51000-00	Baker Tilly US, LLP	FY24 Audit Services	04/15/2025	350.00	0000092941
030-0370-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	86.72	
030-0370-54000-00	Kraig Boynton	Cell Phone Allowance	03/31/2025	30.00	
030-0370-54500-00	Kraig Boynton	Mileage - HSTP Meeting - Peoria IL - KBoynton	04/15/2025	36.05	
030-0370-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	31.74	
030-0370-55700-00	American Pest Control Inc	03/25 Pest Service	03/31/2025	65.00	
030-0370-57500-00	Cintas, Inc	03/25 Service	03/31/2025	198.72	
030-0370-57500-00	Cintas, Inc	04/25 Service	04/15/2025	329.34	
030-0370-62500-00	Napa Auto Parts	Fuse	04/15/2025	7.29	
030-0370-62500-00	Napa Auto Parts	Fuel Filter	03/31/2025	55.49	
030-0370-62500-00	Napa Auto Parts	Fuel Filter, Fuel Filter Cap, Oil Filter	04/15/2025	179.97	
030-0370-62500-00	Napa Auto Parts	Lamps	04/15/2025	14.38	
030-0370-62500-00	Napa Auto Parts	Premium Capsules	04/15/2025	120.76	
030-0370-62500-00	Gillig	Control Suspension	04/15/2025	156.00	
030-0370-62500-00	Gillig	Steering Gear	04/15/2025	1,901.44	

Account Number	Vendor	Description	Date	Amount	PO No
030-0370-62500-00	Galesburg Welding, Inc	Weld Pipe Tube Hole	03/31/2025	36.00	
030-0370-62500-00	Imperial Supplies, LLC	Nuts, Bolts, Screws, Washers	04/15/2025	52.67	
030-0370-62500-00	Napa Auto Parts	Battery, Core Deposit	03/31/2025	533.96	
030-0370-62500-00	Mutual Wheel Co., Inc.	Lights for Back of Truck	04/15/2025	109.20	
030-0370-62500-00	Ascendance Trucks Eastern Iowa LL	Oil Filter	03/31/2025	186.42	
030-0370-62510-00	Herr Petroleum Corp	397.7 Gal Diesel #2 , Winter Fuel Additive	03/31/2025	1,163.55	0000092879
030-0370-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	29.28	
Subtotal for Divison: 0370				5,673.98	
Subtotal for Fund 030				10,173.86	
049-0000-51000-00	Baker Tilly US, LLP	FY24 Audit Services	04/15/2025	50.00	0000092941
Subtotal for Divison: 0000				50.00	
Subtotal for Fund 049				50.00	
054-0000-20103-00	Hein Construction Co, Inc	Hawthorne Pool Renovations Phase 2, Application 7	04/15/2025	-6,030.24	
054-0000-76000-00	Hein Construction Co, Inc	Hawthorne Pool Renovations Phase 2, as per bid specifications	04/15/2025	60,302.45	0000092750
Subtotal for Divison: 0000				54,272.21	
Subtotal for Fund 054				54,272.21	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Office Software	03/31/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
057-0000-61700-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-265.00	
Subtotal for Divison: 0000				-2,698.00	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 057				<u>-2,698.00</u>	
058-0000-71000-00	Yemm Chevrolet, Inc-Geo	2025 RAM ProMaster 1500 cargo van #573	04/15/2025	49,951.00	0000092797
Subtotal for Divison: 0000				<u>49,951.00</u>	
Subtotal for Fund 058				<u>49,951.00</u>	
061-0000-20101-00	SUN GARDEN PLACE, LLC	Refund Check 050164-026, 553 N CHERRY ST	04/09/2025	142.07	
061-0000-20101-00	TYNA TSHIENDENDA	Refund Check 061336-001, 218 MADISON ST	04/09/2025	29.73	
061-0000-20101-00	JOHN MISURACA	Refund Check 060526-010, 1375 MOSHIER AVE	04/14/2025	11.95	
061-0000-20101-00	JADE OTTEN	Refund Check 064655-000, 954 N PRAIRIE ST	04/14/2025	86.36	
061-0000-20101-00	BREEANNA STARNES	Refund Check 068073-000, 1069 W BERRIEN ST	04/09/2025	158.02	
061-0000-20101-00	BARBARA STEVENSON	Refund Check 046658-000, 1173 BROWN AVE	04/09/2025	78.01	
061-0000-20101-00	LINDA NOLTA	Reissue Vendor Check #100362 Refund 024135-001, 1446 DAY ST	04/15/2025	109.84	
061-0000-20101-00	MAXIMO ORGANISTA	Refund Check 057975-000, 573 OLIVE ST	04/09/2025	104.05	
061-0000-20101-00	KEN GOODMAN	Refund Check 015183-000, 446 LAWRENCE AVE	04/14/2025	45.95	
061-0000-20101-00	FOURSQUARE GOSPEL CHURCH	Refund Check 021399-000, 289 S PEARL ST	04/14/2025	15.89	
061-0000-20101-00	JUANITA MARTINEZ	Refund Check 038948-000, 83 W SANBORN ST	04/14/2025	116.19	
061-0000-20101-00	MICHAEL BIRD	Refund Check 069130-000, 374 JUSTIN DR	04/09/2025	146.51	
061-0000-20101-00	JENNIFER DUNN	Refund Check 067209-000, 264 HOLTON ST	04/02/2025	66.02	
061-0000-51000-00	Knox County Records Office	03/25 Laredo Service	04/15/2025	22.80	
061-0000-51000-00	SpringbrookSoftware LLC	03/25 Civic Pay Transaction Fee	04/15/2025	177.00	
061-0000-51000-00	Great Eastern Mgmt., Inc.	Bank OZK	04/15/2025	120.99	
061-0000-51000-00	Donohue & Associates, Inc	2025 CONSULTING SERVICES AGREEMENT FOR SCADA MAI	04/15/2025	720.00	0000092933
061-0000-51000-00	Credit Collection Partners	03/25 Service	04/15/2025	12.50	
061-0000-51000-00	Great Eastern Mgmt., Inc.	Waldo State Bank	04/15/2025	360.99	
061-0000-51000-00	Great Eastern Mgmt., Inc.	Asian Bank	04/15/2025	240.00	
061-0000-51000-00	Baker Tilly US, LLP	FY24 Audit Services	04/15/2025	1,425.00	0000092941
061-0000-51010-00	Spears Dispute Resolution LLC	Mediation Services	04/15/2025	1,400.00	
061-0000-51010-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	346.50	
061-0000-52000-00	OnSite Partners ProjectCo LLC	03/25 Service	03/31/2025	9,486.99	
061-0000-54000-00	Stratus Networks, Inc	04/25 Service Acct# 7382	04/15/2025	128.05	
061-0000-54000-00	Michael Mackey	Cell Phone Allowance	03/31/2025	30.00	
061-0000-54000-00	Roger Mettler	Cell Phone Allowance	03/31/2025	30.00	
061-0000-54000-00	Scott Seiberlich	Cell Phone Allowance	03/31/2025	30.00	
061-0000-54000-00	Francis Rutledge	Cell Phone Allowance	03/31/2025	30.00	
061-0000-54000-00	Justin McDonald	Cell Phone Allowance	03/31/2025	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-54000-00	Jerami Brown	Cell Phone Allowance	03/31/2025	30.00	
061-0000-55500-00	Getz Fire Equipment Co., Inc.	Annual Service Fire Extinguisher, On Site Service	04/15/2025	1,616.45	
061-0000-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	170.12	
061-0000-55700-00	American Pest Control Inc	04/25 Pest Service	04/15/2025	55.00	
061-0000-55700-00	AMP Companies Inc	Repair of Boiler	04/15/2025	1,217.38	
061-0000-55800-00	Office Specialists, Inc.	Return Office Licenses	03/31/2025	-530.00	
061-0000-57500-00	Royal Cleaning Services	04/25 Janitorial Service	04/15/2025	563.00	
061-0000-61000-00	Office Specialists, Inc.	Binder	03/31/2025	28.40	
061-0000-61000-00	Office Specialists, Inc.	Holders, Disinfectant Wipes	03/31/2025	45.87	
061-0000-61000-00	Office Specialists, Inc.	Highlighters	03/31/2025	9.59	
061-0000-61000-00	Office Specialists, Inc.	Toner	04/15/2025	262.24	
061-0000-61000-00	Office Specialists, Inc.	Toner	03/31/2025	695.00	
061-0000-66000-00	Roanoke Concrete Products Co	CONTROLLED LOW STRENGTH MATERIAL (CLSM) - DELIVE	04/15/2025	305.25	0000092901
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE (CL SI) - DELIVERED	04/15/2025	459.38	0000092901
061-0000-66000-00	Core & Main	Gaskets	04/15/2025	20.07	
061-0000-66500-00	USA Bluebook, Inc.	Hydraulic Pump	04/15/2025	2,308.46	
061-0000-66500-00	Napa Auto Parts	Spark Plug, Carb Choke, Ratchet	04/15/2025	59.46	
061-0000-66500-00	Napa Auto Parts	Wheel Nut Removal Tools	04/15/2025	143.37	
061-0000-66500-00	Napa Auto Parts	Wheel Nut Removal Tools	04/15/2025	238.95	
061-0000-66500-00	Connor Co., Inc.	Saw Blades, Open Mesh Cloth	04/15/2025	167.04	
061-0000-66700-00	Core & Main	Set Modules, Flowmeter	04/15/2025	3,124.00	
061-0000-68500-00	USA Bluebook, Inc.	Misc Chemicals	04/15/2025	328.21	
061-0000-68500-00	Hawkins, Inc	2025 Gas Chlorine for Water Division as per your bid. Will orde	04/15/2025	5,166.00	0000092888
061-0000-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	124.64	
Subtotal for Divison: 0000				32,309.29	
Subtotal for Fund 061				32,309.29	
067-0000-51000-00	Baker Tilly US, LLP	FY24 Audit Services	04/15/2025	525.00	0000092941
067-0000-51000-00	Knox County Records Office	03/25 Laredo Service	04/15/2025	22.80	
067-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
067-0000-51000-00	SpringbrookSoftware LLC	03/25 Civic Pay Transaction Fee	04/15/2025	88.50	
067-0000-51000-00	US Sterling Capital Corp., Inc.	Global One Bank	04/15/2025	480.00	
067-0000-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	20.32	
067-0000-56000-00	Terry Allen, Inc	Pickard Road - Toilet Rental - 1 Regular Unit 3/21/25 to 11/16/2	04/15/2025	22.50	0000092892
067-0000-59501-00	Knox County Landfill	03/25 Service Act# 121	03/31/2025	29,617.41	
067-0000-59501-00	Knox County Landfill	02/25 Service Acct# 121	02/28/2025	24,675.12	

Account Number	Vendor	Description	Date	Amount	PO No
067-0000-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	16.63	
Subtotal for Divison: 0000				55,533.28	
Subtotal for Fund 067				55,533.28	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	195.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	04/15/2025	65.00	
078-0000-55500-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	15.88	
078-0000-56535-00	Orthoworks, S.C.	Workers Comp - DOS 03/19/25 - Pat Act# 11593911A	04/15/2025	107.91	
078-0000-56535-00	OSF Occupational Medicine	Workers Comp - DOS 03/18/25 - Pat Acct# 0022587400	04/15/2025	479.46	
078-0000-56535-00	OSF Occupational Medicine	Workers Comp - DOS 03/26/25 - Pat Acct# 0022602900	04/15/2025	107.91	
078-0000-56535-00	Advanced Rehab & Sports Medicine	Workers Comp - DOS 03/14/25 - Pat ACT# AA16113941	04/15/2025	224.90	
078-0000-56535-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	66.00	
078-0000-56535-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	346.50	

Account Number	Vendor	Description	Date	Amount	PO No
078-0000-56535-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	867.50	
078-0000-56535-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	445.50	
078-0000-56535-00	Harvey & Stuckel, Chartered & Zach	Workers Comp Settlement	04/15/2025	24,870.77	
078-0000-56535-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	544.50	
078-0000-56535-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	610.50	
078-0000-56535-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	115.50	
078-0000-56535-00	James M Kelly, Attorney	02/25 Legal Services	04/15/2025	66.00	
078-0000-88300-00	Advanced Business Systems Inc	Monthly Copier Service	04/15/2025	31.28	
Subtotal for Divison: 0000				<u>30,655.11</u>	
Subtotal for Fund 078				<u><u>30,655.11</u></u>	
091-0000-20102-00	Galesburg Sanitary Dist.	03/25 Credit Card Processing Fees	04/15/2025	-3,278.31	
091-0000-20102-00	Galesburg Sanitary Dist.	02/25 & 03/25 Lien & Collection Fees	04/15/2025	-142.34	
091-0000-20102-00	Galesburg Sanitary Dist.	02/25 & 03/25 Postage for Liens	04/15/2025	-4.55	
091-0000-22003-00	Galesburg Sanitary Dist.	04/25 Sanitary District Fees - Less 3% Collection Fee	04/15/2025	-20,916.90	
091-0000-22003-00	Galesburg Sanitary Dist.	04/25 Sanitary District Fees	04/15/2025	697,230.11	
Subtotal for Divison: 0000				<u>672,888.01</u>	
Subtotal for Fund 091				<u><u>672,888.01</u></u>	
Report Total:				<u><u><u>1,215,459.15</u></u></u>	

Advance Checks and ACH Payments as of 4/15/2025

Check Date	Check #	Vendor Name	Description	Account #	Amount
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 6292489935	001-0450-52000	73.80
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 2216581132	001-0450-52000	56.24
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 1563132150	001-0450-52000	78.41
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 9249296178	019-1925-52000	3.20
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 2877692654	019-1925-52000	31.38
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 7907673933	001-0605-52000	34.17
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 3303965295	019-1950-52000	104.47
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 7470035533	001-0450-52000	98.94
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 2302220814	019-1915-52000	59.10
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 2526420816	019-1920-52000	50.71
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 9249296178	001-0450-52000	13.55
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 9419386098	019-1915-52000	46.70
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 2348061454	001-0450-52000	99.42
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 3489895536	001-0450-52000	52.13
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 3325035374	019-1950-52000	24.60
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 7040677163	001-0450-52000	73.86
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 6125250890	001-0450-52000	50.88
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 7907673933	001-0605-52000	34.17
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 4984030416	001-0450-52000	101.66
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 8559874091	001-0450-52000	196.26
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 6310567538	019-1915-52000	51.98
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 3489895536	001-0450-52000	40.75
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 1476305771	019-1920-52000	631.17
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 1563132150	001-0450-52000	62.23
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 9468266410	019-1915-52000	104.85
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 9419386098	019-1915-52000	47.23
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 7993474097	001-0450-52000	96.61
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 3325035374	019-1950-52000	24.35
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 6310567538	019-1915-52000	67.04
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 1476305771	019-1920-52000	1,088.90
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 3303965295	019-1950-52000	76.74
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 7040677163	001-0450-52000	77.09
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 2216581132	001-0450-52000	50.93
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 2302220814	019-1915-52000	50.44
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 2526420816	019-1920-52000	60.98
4/3/2025	100864	Ameren Illinois	02/25 Service Acct# 9468266410	019-1915-52000	87.11
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 4273230001	001-0450-52000	48.50
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 4212263214	001-0450-52000	96.66
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 2541883539	001-0450-52000	34.03
4/3/2025	100864	Ameren Illinois	01/25 Service Acct# 2877692654	019-1925-52000	31.38
4/3/2025	100864	Ameren Illinois	03/25 Service Acct# 3904556972	001-0450-52000	58.79
4/3/2025	0	Beau Lehnhausen	Meals - Fire Academy Week #7 - Peoria IL - BLehnhausen	001-0000-10706	123.00
4/3/2025	0	Direct Energy Business	Payment for Inv# 250420056304978 Act# 1872628	001-0450-52000	5.40
4/3/2025	0	Direct Energy Business	Payment for Inv# 250420056304983 Act# 1872636	019-1915-52000	13.18
4/3/2025	0	Direct Energy Business	02/25 Service Acct# 1872602	061-0000-52000	17,854.13
4/3/2025	0	Direct Energy Business	Payment for Inv# 250840056605538 Act# 1872623	019-1920-52000	688.49

Check Date	Check #	Vendor Name	Description	Account #	Amount
4/3/2025	0	Direct Energy Business	Payment for Inv# 250840056605554 Act# 1872661	019-1950-52000	237.59
4/3/2025	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	80.40
4/3/2025	0	James Nelson	Meals - Fire Academy Week #7 - Peoria IL - JNelson	001-0000-10706	123.00
4/3/2025	100865	Knox County Recorders Office	Release 4 Property Maint Liens	001-0160-51300	63.00
4/3/2025	0	Kyle Shaw	Meals - Fire Academy Week #7 - Peoria IL - KShaw	001-0000-10706	123.00
4/3/2025	100866	Petty Cash - Campground	Startup Funds for Campground	019-0000-10207	200.00
4/7/2025	0	Bluefin Payment Systems	03/25 UB Webpayment credit card processing fee	061-0000-51000	4,345.67
4/7/2025	0	Bluefin Payment Systems	03/25 Paypad processing fees	001-0306-51000	8.53
4/7/2025	0	Bluefin Payment Systems	03/25 Paypad processing fees	001-0115-51000	69.19
4/7/2025	0	Bluefin Payment Systems	03/25 UB Webpayment credit card processing fee	067-0000-51000	2,172.83
4/7/2025	0	Bluefin Payment Systems	03/25 Paypad processing fees	067-0000-51000	617.80
4/7/2025	0	Bluefin Payment Systems	03/25 Paypad processing fees	061-0000-51000	1,235.56
4/7/2025	0	Bluefin Payment Systems	03/25 Paypad processing fees	001-0410-51000	8.53
4/7/2025	0	Cardconnect	03/25 Card Connect Credit card fees	019-1955-51000	132.79
4/7/2025	0	Cardconnect	03/25 Card Connect Credit card fees	051-0000-51000	16.06
4/7/2025	0	Cardconnect	03/25 Card Connect Credit card fees	019-1960-51000	41.17
4/7/2025	0	Cardconnect	03/25 Card Connect Credit card fees	019-1935-51000	91.45
4/7/2025	0	Cardconnect	03/25 Card Connect Credit card fees	019-1920-51000	1.07
4/7/2025	0	Cardconnect	03/25 Card Connect Credit card fees	019-1905-51000	603.81
4/7/2025	0	Euclid Beverage	Liquor for Golf Concessions	019-1920-64125	395.40
4/7/2025	0	Farmers & Mechanics Bank	03/25 F&M Bank Trust Fees	019-1905-51000	132.96
4/7/2025	0	Fortis	03/25 Credit Card fees	019-1920-51000	3,032.80
4/10/2025	100945	Ameren Illinois	02/25 Service Acct# 7891811013	019-1935-52000	1,450.77
4/10/2025	100945	Ameren Illinois	03/25 Service Acct# 7891811013	019-1935-52000	1,260.34
4/10/2025	100945	Ameren Illinois	03/25 Service Acct# 7757492977	001-0450-52000	31.72
4/10/2025	100945	Ameren Illinois	03/25 Service Acct# 5701413777	001-0450-52000	685.15
4/10/2025	0	Beau Lehnhausen	Meals - Fire Academy Week 8 - Peoria IL - BLehnhausen	001-0000-10706	123.00
4/10/2025	0	Bess-Tabb & Associates LLC	Minority/Woman owned Business Startup incentive approved by Coun	054-0000-83100	838.25
4/10/2025	0	Direct Energy Business	Payment for Inv# 250970056691589 Acct# 1872639	001-0450-52000	82.30
4/10/2025	0	Direct Energy Business	Payment for Inv# 250970056691587 Acct# 1872715	019-1945-52000	793.52
4/10/2025	0	Direct Energy Business	Payment for Inv# 250970056691588 Acct# 1872704	001-0605-52000	415.71
4/10/2025	0	James Nelson	Meals - Fire Academy Week 8 - Peoria IL - JNelson	001-0000-10706	123.00
4/10/2025	100946	Knox County Recorders Office	7 Water/Sewer/Refuse Lien Filed	061-0000-51000	75.00
4/10/2025	0	Kyle Shaw	Meals - Fire Academy Week 8 - Peoria IL - KShaw	001-0000-10706	123.00
4/10/2025	0	Oneida Network Services, Inc	04/25 Service Acct#1101994 - Kerzi	001-0207-54000	50.00
4/10/2025	0	Sebis Postage	04/25 Postage for UB Bills	061-0000-10704	7,500.00
4/10/2025	100947	Secretary of State	Registration Fee for Trailer	001-0450-51000	165.00
4/10/2025	100948	Secretary of State	Plate for Trailer	001-0450-51000	8.00
4/11/2025	0	Fortis	03/25 Gateway Fees	019-1920-51000	101.35
4/11/2025	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
4/11/2025	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
				Grand Total	\$ 51,414.33



City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: Ordinance directing sale of City-owned properties.

SUMMARY RECOMMENDATION: The City Manager, Director of Community Development, and Code Compliance Supervisor recommend approval of the ordinance to direct the sale of the City-owned lots as outlined in the attached ordinance.

BACKGROUND: The City has 13 vacant lots which could be made available for sale. In order to initiate the possible sale of any of the lots, the attached ordinance must be approved by the City Council. Also attached is a table of the properties proposed for sale and a sample Request for Bid Document.

The proposed time schedule for the bid process is as follows:

April 7, 2025	first reading of ordinance presented to the City Council authorizing City Administration to proceed with bidding.
April 21, 2025	final reading of ordinance.
April 22, 2025	first notice of sale to be printed in the newspaper
April 29, 2025	second notice of sale to be printed in the newspaper
May 6, 2025	third (final) notice of sale to be printed in the newspaper.
June 2, 2025	bids would be received and opened during the City Council meeting.
June 3, 2025	bids will be reviewed.

The Request for Bid document includes two options for submitting a bid. The first option is a Development Plan bid. One example of this type of bid is using the city-owned property as additional yard area. The person submitting the bid must own the land that is adjacent to the vacant city-owned lot for a yard expansion. The purpose of the Development Plan bid is for the City to have more control over the proposed use of the property. The bidder submits detailed

information on their plans for the property which must take place within two years of purchasing the property. If the plan is not followed the City has recourse by being able to take back ownership of the property from the bidder and the bidder forfeits 50% of their purchase price. A Development Plan bid option offers the City Council the ability to determine the best bid based upon the development proposed and not just the price.

The second option is a No Development Plan bid. Using this option a person can purchase a property without submitting plans for future redevelopment of the property. The bid document also includes a five-year reversion agreement for properties (i.e. if the City must spend money to abate a nuisance issue on a No Development Plan property during the first five years after ownership is transferred, the ownership of the property will revert back to the City).

The minimum bid required for this round of sales is \$100.00.

BUDGET IMPACT: Sale of any of the properties would eliminate the need for City maintenance of the properties (i.e. weed mowing); and at the same time place properties back on the property tax roll. Any proceeds from the sale are deposited in the Property Redevelopment Fund to allow continued funding for future foreclosures.

SUPPORTING DOCUMENTS:

1. Ordinance.
2. Attachment A legal descriptions.
3. Sample request for bid document.
4. Exhibit A table of properties.
5. Aerial Photos of properties.

ORDINANCE NO. _____

WHEREAS, the City of Galesburg, Knox County, Illinois, hereinafter called City, a municipal corporation, owns the real estate described on "Exhibit A", which is attached hereto and incorporated by reference; and

WHEREAS, said real estate is presently unoccupied; and not being used by the City; and

WHEREAS, the City Council of said City has determined that it is not necessary, appropriate or in the best interests of the City that it retain title to the real estate, and that the real estate is not required for the use of the City, or profitable to the City;

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS:

SECTION 1 The statements in the preamble are true in substance and in fact and are incorporated herein as findings by the City Council.

SECTION 2 That the real estate described in "Exhibit A" be offered for sale subject to any conditions and restrictions on its future use which the City may deem necessary and proper.

SECTION 3 That said sale shall be by sealed bids to be opened in the Council Chamber in the City of Galesburg at 6:00 o'clock P.M. on June 2, 2025

SECTION 4 That the notice of the time and place of the opening of said sealed bids shall be published in accordance with the provisions of Ordinance 30.07.

SECTION 5 That the Mayor and City Clerk be, and each hereby is, authorized and directed to execute and attest, respectively, a quit-claim deed conveying said property to the successful bidder upon the acceptance of any bid by a majority of all council members then holding office on the City Council.

SECTION 6 That this ordinance shall be in full force and effect from and after its passage and approval as required by law.

Approved this ____ day of _____, 20____, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

Attachment A

Tract 1.

Lot Eight in the Canfield Subdivision of Lots Three and Ten of Revenue Plat of 1913 of Lots One, Two, Three and Four of the Subdivision of 1899 of the Southeast Quarter of Section Sixteen, Township Eleven North, Range One East of the Fourth Principal Meridian, situated in the City of Galesburg, Knox County, Illinois

Commonly known as: Vacant Lot formerly known as 711 Avenue A

Parcel Number: 9916429001

Tract 2.

Lot 8 in Block 95 in the Second Southern Addition to the City of Galesburg, Knox County, Illinois

Commonly known as: Vacant Lot south of 40 W Second St. (No Direct Road Access)

Parcel Number: 9915407010

Tract 3.

The North Half of Sub Lot Twelve in the Subdivision of the North part of Original Lot One in Block One in Harding's Addition to the City of Galesburg, In the County of Knox, State of Illinois

Commonly known as: Vacant Lot formerly known as 314 S Henderson

Parcel Number: 9916279016

Tract 4.

Lot 40 in Block 117 in the Second Southern Addition to the City of Galesburg, Knox County, Illinois. As per Plat thereof recorded in Volume 2 of Plats, page 93, excepting the East 2 feet thereof.

Commonly known as: Vacant Lot formerly known as 359 S Henderson

Parcel Number: 9915151012

Tract 5.

All that part of Lot 7 in the subdivision of Lots 5, 6 and 7 in Block 2 of the original Plat of Leonard's Addition to the City of Galesburg, bounded by a line commencing at the Northeast corner of Lot 14 in said Subdivision; running thence East along the south line of Lot 7 to the Northeast corner of Lot 15, in said subdivision, being the Southeasterly corner of said Lot 7; running thence Northwesterly along the Easterly line of said Lot 7, to the southerly line of Monmouth Boulevard, formerly known as Monmouth Street; running thence Southwesterly along the Southern Line of Monmouth Boulevard, 33 feet; thence southeasterly on a line parallel with the easterly line of Lot 7, 115 feet; thence in a straight line to the place of beginning; together with the subject line to the use of a perpetual joint driveway 8 feet in width extending from the southerly line of Monmouth Boulevard 115 feet, In a southerly direction, the center line of said driveway to be the line extending from said Monmouth Boulevard 115 feet, as above described, to be used as a perpetual joint driveway for the benefit of that part of said subplot 7 hereby conveyed and the remainder of said subplot meridian, situated in the County of Knox, and State of Illinois.

Commonly known as: Vacant Lot formerly known as 574 Monmouth Blvd

Parcel Number: 9915155011

Tract 6.

A parcel of land described as beginning at the Southwest corner of Original Lot 5 in Block 7 of the Original Town of the City of Galesburg, running thence North 53 feet, thence East 7 rods, thence South 53 feet, thence West 7 rods to the place of beginning, situated in the City of Galesburg, County of Knox and State of Illinois.

Commonly known as: Vacant Lot formerly known as 215 N Academy

Parcel Number: 9910381012

Tract 7.

The East 34 feet of the West ½ Lot 7 in Block 65 of the City of Galesburg, situated in the County of Knox and State of Illinois.

Commonly known as: Vacant Lot formerly known as 782 E Berrien

Parcel Number: 9914178005

Tract 8.

The North 39 feet of Lot 17 of a subdivision of Lot 14 of Green's Subdivision of Original Lots 9, 10 & 11 of Block 64 of First Southern Addition to Galesburg, Knox County, Illinois

Commonly known as: Vacant Lot formerly known as 372 Day

Parcel Number: 9914176036

Tract 9.

Lot 14 in Sheldon Allen's Subdivision of Five Acre Lot 10 in the City of Galesburg, situated in the County of Knox and the State of Illinois

Commonly known as: Vacant Lot formerly 215 S Pearl

Parcel Number: 9914128006

Tract 10.

The North 35 feet of Lot 7 and the South 5 feet of the South 66 feet of Lot 6 in Block 5 in Frost's Addition to the City of Galesburg, Knox County, Illinois

Commonly known as: Vacant Lot formerly known as 213 Pine

Parcel Number: 9914204028

Tract 11.

Lot 31 of the Subdivision of Lots 16, 17, and 18 of Green and McCoy's Addition to the City of Galesburg, Knox County, Illinois, per Plat recorded in Volume 5 of Plats, page 152.

Commonly known as: Vacant Lot formerly known as 58 N Pearl

Parcel Number: 9911378001

Tract 12.

Lot 10 in B.F. Arnolds Addition to the City of Galesburg, being Lot 10 in the Subdivision of Original 10 Acre Lot 5 in the City of Galesburg, situated in the County of Knox, and the State of Illinois.

Commonly known as: Vacant Lot formerly 179 Lincoln

Parcel Number: 9911380009

Tract 13.

Lot 23 of a Re-subdivision of original Lots 1, 2 and 3 of Block 2, in Summit Addition to the City of Galesburg, situated in the County of Knox and State of Illinois

Commonly known as: Vacant Lot formerly known as 1409 E Main

Parcel Number: 9911480015



**CITY OF GALESBURG, ILLINOIS
SPECIFICATIONS
FOR
REQUEST FOR BIDS FOR THE
PURCHASE AND REDEVELOPMENT OF CITY-OWNED PROPERTIES**

A. Request For Bids

The City of Galesburg is seeking Request for Bids for the redevelopment of 13 vacant City-owned lots. The Request for Bids shall be submitted to the Purchasing Agent's office at City Hall, 55 West Tompkins Street, no later than 5:00 p.m., local time, June 2, 2025.

B. Property Information

Exhibit A provides the following property information for each of the City-owned tracts being offered for sale:

1. Tract number for bidding purposes.
 2. General address/location description.
 3. Property tax identification number (parcel number).
 4. Legal description.
 5. Approximate size of the lot.
 6. Current zoning of the lot.
 7. Demolition cost to the City.
 8. Last full value placed on property by City Assessor.
 9. Date last full value placed by City Assessor.
 10. Price of purchase by the City.
- Also attached are aerial photographs, <https://gis.ci.galesburg.il.us/PropertySale>, showing the general locations of the properties.

C. Zoning

It is the responsibility of the bidder to verify that the project being proposed is allowed under the City's Development Ordinance. A copy of the Development Ordinance is available in the City Clerk's Office or can be accessed on the internet at https://codelibrary.amlegal.com/codes/galesburg/latest/galesburg_il/0-0-0-7268

D. Utilities

It is the responsibility of the successful bidder to arrange for any required new installation or relocation of utility services. The City of Galesburg will not participate in any utility costs attributed to any proposed development.

The successful bidder shall be responsible for the payment of any utility costs from the time of transfer of property. The successful bidder shall be responsible for coordinating with each utility company to obtain proper utilities.

E. Transportation

The successful bidder shall be responsible for providing and maintaining adequate vehicular access from a project to an adjacent street. Proposed access to a City right-of-way shall be located in such a manner so as to be acceptable to the City. Furthermore, adequate off-street parking in accordance with the requirements of the Development Ordinance shall be the responsibility of the successful bidder.

F. Property/Liability Insurance

The City of Galesburg will not provide insurance of any type for property after transfer to the developer. It will be the responsibility of the successful bidder to provide insurance in the types and amounts which they feel are adequate.

G. Maintenance

At the time of transfer of property, the successful bidder will accept in full all maintenance responsibilities for the properties obtained.

H. City Services

The City will provide services in the same manner and amounts as other locations receive within the City.

I. Existing Condition of Properties

The City of Galesburg does not make any guarantees regarding the condition of any of the properties. The successful bidder shall accept the property in its existing condition at the time of transfer of the property.

J. Right To Inspection

The bidder has the right to inspect the available properties. Please contact Eric Heiden, Code Compliance Supervisor, Community Development Department, at (309) 345-3634,

regarding questions concerning the properties or bid specifications.

K. City Codes

All new development shall be in compliance with the City Codes. Construction of new facilities shall be designed and built in accordance with the City's Building and Fire Codes and Federal and State handicapped accessibility requirements in effect at the time when work is performed. Depending upon the type and size of development, a site plan and a drainage plan designed in accordance with the Development Ordinance regulations may need to be submitted.

L. Subdivision Requirements

Should a subdivision be necessary in order to allow the sale or development of the property, it shall be the bidder's responsibility to have the subdivision prepared. The bidder shall be responsible for the costs associated with the preparation of the subdivision plat and any improvements required to be installed by the subdivision regulations in the Development Ordinance.

M. Property Taxes

The bidder shall be responsible for the property taxes.

N. Submittal of Bid

The bidder shall submit a bid in one of two ways. One option is to provide a Development Plan. The second option is to submit a bid without a Development Plan.

DEVELOPMENT PLAN BID:

Examples of a bid with a Development Plan bid include a bidder expanding their yard area by owning the property directly adjacent to the city lot or placing a permanent building on the city lot such as a single-family residence on a residentially zoned lot or an industrial building on an industrially zoned lot. **If a yard expansion is the development plan for the property, then the City will require a zoning lot be created.** A zoning lot is a process that combines two (2) or more adjacent lots of record, and which will be used or developed or built upon as a unit, under single ownership and control. The zoning lot will be assigned a single property identification number by the Knox County Supervisor of Assessments. The zoning lot will be created when the property owner pays for the city-owned lot. All construction projects must comply with the applicable City Building Codes.

If the bidder is submitting a project with a Development Plan, the bidder must provide a description of the proposed project and include at a minimum the following information:

1. A narrative description of the proposed development. This shall include the type(s) of activities proposed for development, proposed locations of use in each structure, parking arrangements, anticipated site improvements and any special features of the proposed development.
2. An estimated cost breakdown for the project.
3. Evidence of developer's financial capacity to both start and complete the project, including anticipated sources for both construction and permanent financing (i.e. equity, loans, etc.).
4. An estimated time schedule for the project.
5. Anticipated employment of the project (i.e. number of jobs retained, number of jobs created, permanent and construction jobs, full-time and part-time).
6. Special conditions, if any, which the bidder desires for the project. Examples include rezoning, conditional use permit, waivers for construction over easements, or vacation of right-of-way.
7. A site plan of the proposed development indicating uses, site layout, proposed improvements, etc.
8. Signed Developer Commitment and Conditions/Right of Reentry Form (included in the bid packet) which in summary states the following:
 - a. The proposed project would proceed if the property is transferred to the developer.
 - b. If the project is not completed within two (2) years, the City shall have the right to take back the property. The developer agrees to forfeit fifty percent (50%) of the purchase price paid to the City as a penalty. At the time the City provides payment in the amount of fifty percent (50%) of the purchase price, the developer shall provide to the City a deed which deeds the property back to the City with clear title.
9. Signed Disclosure of Ownership Interests form (included in the bid packet). **This form must be notarized.**

NO DEVELOPMENT PLAN BID:

A bidder may submit a bid without a Development Plan. The following information is also to be included:

1. Signed Bid Form (included in the bid packet).
2. Signed Developer Commitment and Conditions/Right of Reentry Form (included in the bid packet) which in summary states the following:
3. Signed Disclosure of Ownership Interests form (included in the bid packet). **This form must be notarized.**
4. The successful bidder must sign a Reversion Agreement (an example is included in the bid packet). In summary, the Reversion Agreement must be signed as part of the real estate closing document submittal. It requires the successful bidder to maintain the property being purchased from the City of Galesburg. If the City expends any dollars for maintenance such as mowing the yard or removing trash and debris from the bidder's lot purchased from the City of Galesburg, the property will automatically revert back to the City of Galesburg. When the bidder signs the deed to purchase the property, the bidder will also be required to sign a quit claim deed which would give the property back to the City of Galesburg. The City would only record the deed to take back ownership of the property if the bidder did not maintain the property as required by the Reversion Agreement. The Reversion Agreement is valid for a period of five (5) years following the conveyance to the bidder by the City.

O. Amendments to Bids

Substantial amendments or revisions to the proposed project may be made by the developer only upon approval by a majority of the City Council of the City of Galesburg.

P. Addenda To Request For Bids

Any changes to this request for bids shall be in written form as an addendum. Respondents shall acknowledge the receipt of each addendum, if any, on their respective Bid Form.

Q. Non-Discrimination

All bidders are advised to acquaint themselves with the provisions of applicable Federal and State laws which prohibit the discrimination by reason of sex, race, religion, color or national origin. The successful bidder shall be expected to conduct its operation in accordance with these Federal and State laws regarding discrimination.

R. City Council Expectations

In the past, City Council members have indicated that the bids offered for properties being sold should allow the City to recoup costs which the City has in the properties as indicated in Exhibit A. However, this does not prohibit a bidder from submitting a bid with a lower value for the City Council's consideration.

S. Closing and Title Insurance

The successful bidder shall pay all costs associated with the transfer of the property (e.g. recording of deed). The City will not provide title insurance for the lots. If title insurance is desired, it shall be the bidder's responsibility to obtain and pay for title insurance.

T. Transfer of Title

Once the successful bidder has been notified via a letter of the City Council's approval of the bid, the successful bidder shall have forty-five (45) calendar days to submit payment through a cashier's check. If the successful bidder fails to provide proper payment within this time frame, the City shall have the right to withdraw its approval of the bid.

U. Property Dimensions

The property dimensions for the lots listed in Exhibit A are approximate dimensions based upon Knox County Assessment records. The City of Galesburg cannot guarantee these dimensions. To obtain the exact dimensions a successful bidder would need to have a land surveyor survey the parcel.

V. Special Conditions

There is a required \$100 minimum bid amount for all advertised tracts.

CITY OF GALESBURG, ILLINOIS

BID FORM

PURCHASE OF CITY-OWNED PROPERTIES

DEVELOPMENT PLAN BID(\$100.00 MINIMUM BID IS REQUIRED)

NAME OF BIDDER _____

BIDDER'S ADDRESS: _____

TELEPHONE NUMBER: _____ DATE OF BID: _____

E-MAIL ADDRESS: _____

The Bidder above mentioned declares and certifies:

- First - That no officer, employee or person whose salary is payable in whole or in part from the City of Galesburg is directly or indirectly interested in this bid or in any portion of the profits thereof.
- Second - That this bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose; and, is in all respects, fair and without collusion or fraud.
- Third - That said bidder has carefully examined the Instructions of Bidders and the Specifications, and will if successful in this bid, comply with all Instructions and Specifications and within the time stated.
- Fourth - That the said bidder declares that this bid for the City-owned properties, as described in the Specifications, and which meets the requirements as set forth in the Instructions to Bidders and the Specifications aforementioned is:

(A)	Property Bid On:	<u>Bid Price</u>
	Tract 1	\$ _____
	Tract 2	\$ _____
	Tract 3	\$ _____
	Tract 4	\$ _____
	Tract 5	\$ _____

Tract 6	\$ _____
Tract 7	\$ _____
Tract 8	\$ _____
Tract 9	\$ _____
Tract 10	\$ _____
Tract 11	\$ _____
Tract 12	\$ _____
Tract 13	\$ _____

(B) Bid price(s) for all tracts bid in item A: \$ _____

(C) Proposed use for each property bid: _____

(A Development Plan covering items in Item N of specifications must be attached on a separate piece of paper. Also attach a signed Disclosure of Ownership Interests Form and signed Development Plan Bid Developer Commitment and Conditions/Right of Reentry Form.)

 Person, Firm or Corporation

By: _____
 Authorized Signature and Title

Note: Provide certified copy of the Board resolution, if applicable, or other action which is required to authorize submittal of this bid.

DEVELOPER COMMITMENT AND CONDITIONS/RIGHT OF REENTRY

DEVELOPMENT PLAN BID

1. The bidder commits that the project outlined in the bidder's bid will proceed if the property is transferred to the bidder.
2. An essential part of the consideration for conveyance of City-owned property is that the property will be conveyed upon the express condition that the Successful Bidder shall complete the work in accordance with its bid to the satisfaction of the City Council within two years from the date of the deed. If the Successful Bidder fails to do so, the property shall revert, at the option of the City, to the City, and the City may reenter the premises.
3. The Bidder acknowledges that this is a condition and is not a covenant. It is the intention of the parties that these conditions run with the land and in the event of a violation of the conditions, the Successful Bidder's heirs or assigns shall forfeit all right or title to the property, all interest in it shall revert, at the City's option, to the City of Galesburg and the City may reenter and take possession of the premises. The Successful Bidder agrees to forfeit fifty percent (50%) of its purchase price paid to the City as a penalty.
4. In the event that the Successful Bidder is required to deed the property back to the City, the Successful Bidder agrees to provide a deed to the City which deeds the property back to the City with clear title.

Name and address of BIDDER:

DATED: This _____ day of _____, 20__.

Signature of Bidder

Typed or Printed Name of Bidder

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CITY OF GALESBURG, ILLINOIS

BID FORM

PURCHASE OF CITY-OWNED PROPERTIES

NO DEVELOPMENT PLAN BID(\$100.00 MINIMUM BID IS REQUIRED)

NAME OF BIDDER _____

BIDDER'S ADDRESS: _____

TELEPHONE NUMBER: _____ DATE OF BID: _____

E-MAIL ADDRESS: _____

The Bidder above mentioned declares and certifies:

- First - That no officer, employee or person whose salary is payable in whole or in part from the City of Galesburg is directly or indirectly interested in this bid or in any portion of the profits thereof.
- Second - That this bid is made without any previous understanding, agreement or connection with any other person, firm or corporation making a bid for the same purpose; and, is in all respects, fair and without collusion or fraud.
- Third - That said bidder has carefully examined the Instructions of Bidders and the Specifications, and will if successful in this bid, comply with all Instructions and Specifications and within the time stated.
- Fourth - That the said bidder declares that this bid for the City-owned properties, as described in the Specifications, and which meets the requirements as set forth in the Instructions to Bidders and the Specifications aforementioned is:

(A)	Property Bid On:	<u>Bid Price</u>
	Tract 1	\$ _____
	Tract 2	\$ _____
	Tract 3	\$ _____
	Tract 4	\$ _____
	Tract 5	\$ _____

Tract 6	\$ _____
Tract 7	\$ _____
Tract 8	\$ _____
Tract 9	\$ _____
Tract 10	\$ _____
Tract 11	\$ _____
Tract 12	\$ _____
Tract 13	\$ _____

(B) Bid price(s) for all tracts bid in item A: \$ _____

(Also attach signed Disclosure of Ownership Interests Form, signed No Development Plan Bid Conditions/Right of Reentry Form, signed Reversion Agreement.)

Person, Firm or Corporation

By: _____
Authorized Signature and Title

Note: Provide a certified copy of the Board resolution, if applicable, or other action which is required to authorize submittal of this bid.

DEVELOPER COMMITMENT AND CONDITIONS/RIGHT OF REENTRY

NO DEVELOPMENT PLAN BID

1. The bidder commits that the property shall be properly maintained if the property is transferred to the bidder.
2. An essential part of the consideration for conveyance of City-owned property is that the property will be conveyed upon the express condition that the Successful Bidder shall enter into a Reversion Agreement that lasts for a period of five years as described in the specifications in Section N.
3. The bidder acknowledges that this is a condition and is not a covenant. It is the intention of the parties that these conditions run with the land and in the event of a violation of the conditions, the Successful Bidder's heirs or assigns shall forfeit all right or title to the property, all interest in it shall revert, at the City's option, to the City of Galesburg and the City may reenter and take possession of the premises. The Successful Bidder agrees to forfeit one hundred percent (100%) of its purchase price paid to the City as a penalty if the property is not properly maintained as described in the Reversion Agreement.
4. When the Successful Bidder signs the deed to purchase the property, the Successful Bidder will also be required to sign a quit claim deed which would give the property back to the City of Galesburg. The City would only record the deed to take back ownership of the property if the bidder did not maintain the property as required by the Reversion Agreement.

Name and address of BIDDER:

DATED: This _____ day of _____, 20____.

 Signature of Bidder

 Typed or Printed Name of Bidder

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REVERSION AGREEMENT EXAMPLE

(This form is being provided for informational purposes only. The successful bidder will be required to sign this document.)

The City of Galesburg, a municipal corporation, hereafter called City and

_____, hereafter called Buyer agree:

1. The City agrees to sell, and the Buyer agrees to buy, the real estate shown on Exhibit A, hereafter called real estate. Exhibit A is attached hereto and incorporated by reference.
2. Part of the consideration for the sale is the Buyer's promise to maintain the real estate. Accordingly, the City and the Buyer agree that the Buyer will quitclaim the real estate back to the City under the following terms:
 - a. The Buyer shall execute, and deliver, a quitclaim deed at closing.
 - b. The City Clerk for the City of Galesburg shall hold the quitclaim deed under the terms of this agreement.
 - c. If the City expends any funds to maintain the real estate pursuant to the provisions found in Chapter 94 of the Galesburg Municipal Code, within five years of the date of the sale from City to Buyer, the Buyer agrees that the real estate shall revert to the City and that Clerk may give the quitclaim deed to the City for recording.
 - d. The City may immediately record said deed in the Knox County Recorder's Office.

It is so agreed this ____ day of _____, 20__.

CITY OF GALESBURG, Seller

BY: _____
Director of Community Development

Buyer

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Title: _____

Signature of Person Preparing Statement

Public Notary

Tract Number	PIN	Address/Location	Legal Description	Width (ft)	Length (ft)	Total Sq Ft	Current Zoning	Demo Cost	Purchase Price	Assessor full land value	Year of full land value
1	9916429001	VL formerly 711 Ave A	Lot Eight in the Canfield Subdivision of Lots Three and Ten of Revenue Plat of 1913 of Lots One, Two, Three and Four of the Subdivision of 1899 of the Southeast Quarter of Section Sixteen, Township Eleven North, Range One East of the Fourth Principal Meridian	66.00	202.00	13,332.00	R-1B Single Family	\$25,573.03	\$823.00	\$4,770.00	2020
2	9915407010	VL south of 40 W Second St	Lot 8 in Block 95 in the Second Southern Addition to the City of Galesburg, Knox County, Illinois. HARDING S ADDN S D LOT 1 BLK 1N	66.00	157.00	10,346.00	R-1B Single Family	\$0.00	\$205.00	\$2,400.00	1994
3	9916279016	VL formerly 314 S Henderson St	1/2 LOT 12	44.00	140.00	6,167.00	R-2 Two Family	\$0.00	\$813.00	\$7,680.00	2023
4	9915151012	VL formerly 359 S Henderson St	Lot 40 in Block 117 in the Second Southern Addition to the City of Galesburg, Knox County, Illinois. As per Plat thereof recorded in Volume 2 of Plats, page 93, excepting the East 2 feet thereof.	59.00	148.00	8,776.00	R-2 Two Family	\$13,683.00	\$0.00	\$2,610.00	2022
5	9915155011	VL formerly 574 Monmouth Blvd	LEONARD S ADDN S D 1919 LOT 7 OF S D LOTS 5 6 & 7 BLK 2 LOT LOT 20	0.00	0.00	0.00	R-2 Two Family	\$0.00	\$0.00	\$420.00	
6	9910381012	VL formerly 215 N Academy St	A parcel of land described as beginning at the Southeast corner of original Lot 5 in Block 7 of the Original Town, now City of Galesburg, running thence North 53 feet, thence East 7 rods, thence South 53 feet, thence West 7 rods to the point of beginning, E 34 FT W 1/2 LOT 7 BLK 65 DOC# 23-	53.00	165.00	8,745.00	R-3A Multi-Family	\$156,007.86	\$0.00	\$25,560.00	2023
7	9914178005	VL formerly 782 E Berrien St	048-00024 65% EXEMPT	34.00	198.00	6,732.00	R-2 Two Family	\$0.00	\$0.00	\$0.00	
8	9914176036	VL formerly 372 Day St	The North 39 feet of Lot 17 of a Subdivision of Lot 14 of Green's Subdivision of original Lots 9, 10, 11 of Block 64 of First Southern Addition to Galesburg, Knox County, Illinois	39.00	66.00	2,574.00	R-2 Two Family	\$10,547.43	\$823.00	\$2,760.00	2022

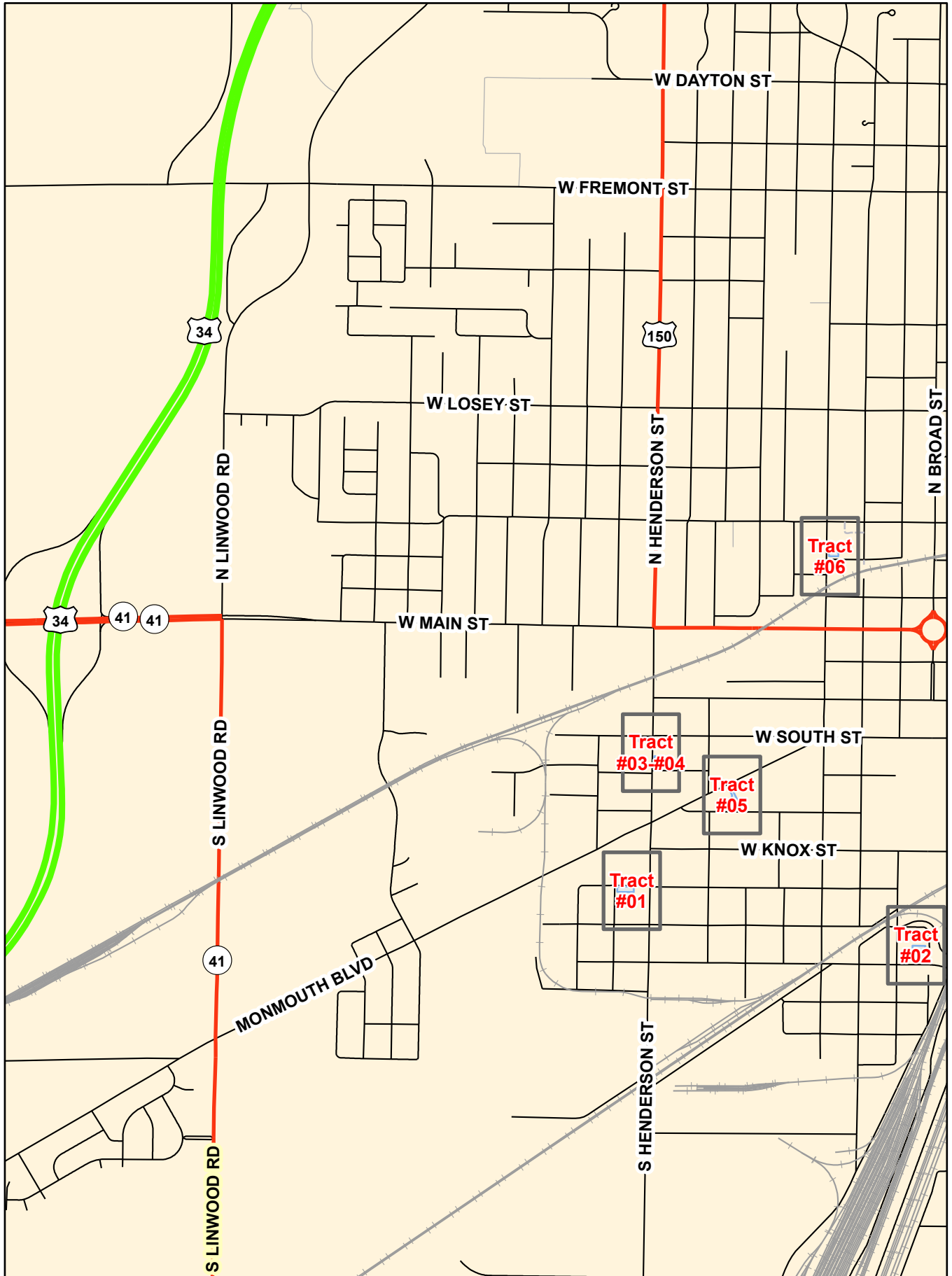
9	9914128006	VL formerly 215 S Pearl St	Lot 14 in Sheldon Allen's Subdivision of Five Acre Lot 10 in the City of Galesburg, situated in the County of Knox and the State of Illinois.	66.00	152.00	9,999.00 R-2 Two Family	\$21,812.82	\$823.00	\$10,210.00 2023
10	9914204028	VL formerly 213 Pine St	FROST'S ADD LT 7(EX S31') & S5' LT 6 BLK 4	0.00	0.00	8,514.00 R-2 Two Family	\$24,291.61	\$813.00	\$4,890.00 2023
11	9911378001	VL formerly 58 N Pearl St	Lot 31 of the Subdivision of Lots 16, 17 and 18 of Green and McCoy's Addition to the City of Galesburg, Knox County, Illinois, per Plat recorded in Volume 5 of Plats, page 152; situated in the County of Knox and State of Illinois	0.00	0.00	2,358.00 B-2 General Business	\$24,399.97	\$813.00	\$6,840.00 2023
12	9911380009	VL formerly 179 Lincoln St	Lot 10 in B. F. ARNOLD'S ADDITION to the City of Galesburg, being Lot 10 in the Subdivision of Original 10 Acre Lot 5 in the City of Galesburg, situated in the County of Knox and State of Illinois.	66.00	124.00	8,168.00 R-2 Two Family	\$16,443.94	\$823.00	\$5,910.00 2019
13	9911480015	VL formerly 1409 E Main St	Lot 23 of a Re-subdivision of Original Lots 1, 2, and 3 of Block 2, in Summit Addition to the City of Galesburg, situated in the County of Knox and State of Illinois.	50.00	165.00	8,168.00 R-2 Two Family	\$25,010.19	\$813.00	\$6,690.00 2023



Community Development Department
Operating Under Council-Manager Government Since 1957

Available City-Owned Property West of Broad Street

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The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location

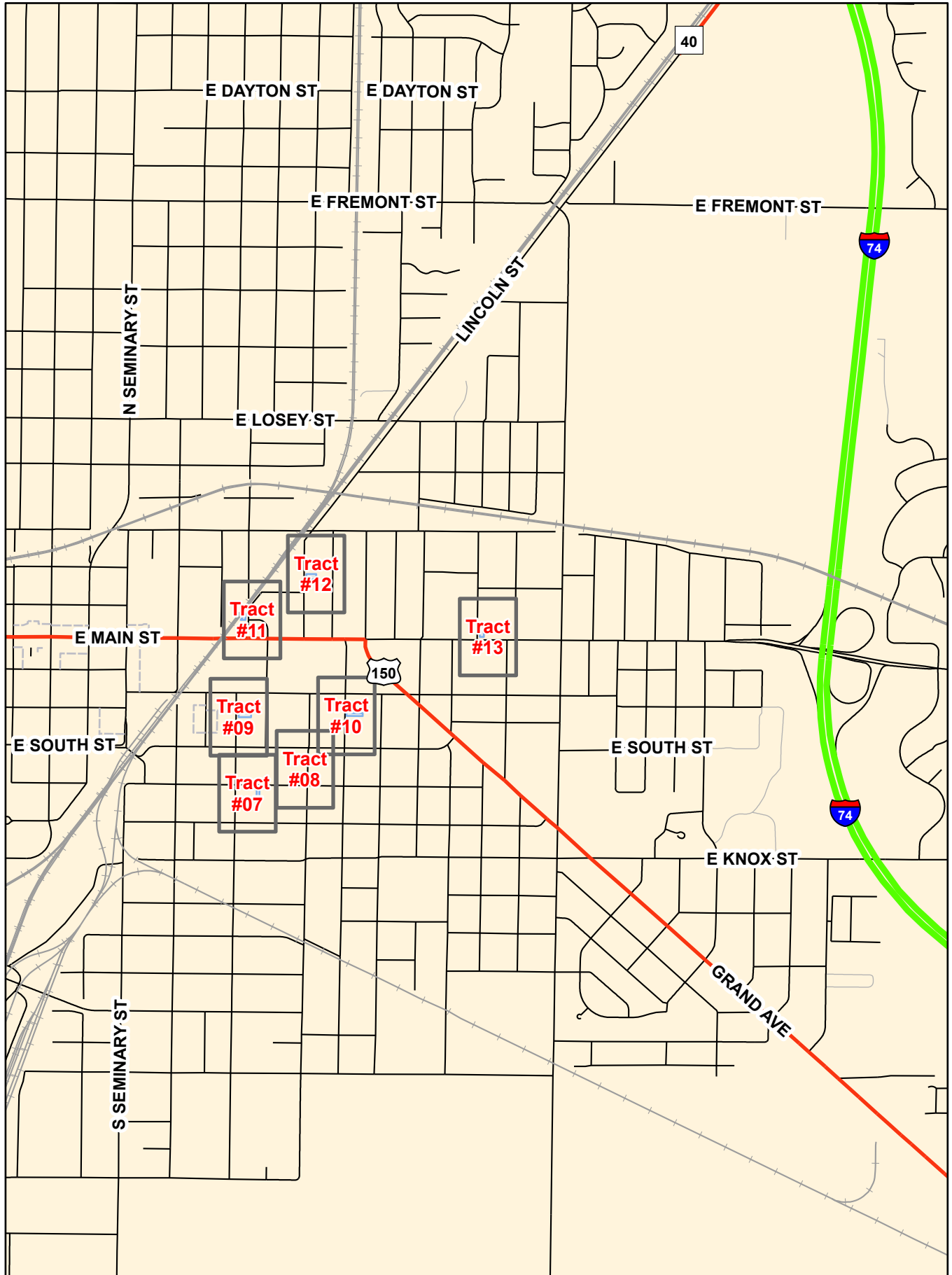
March 14, 2025



Community Development Department
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Available City-Owned Property East of Broad Street

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Tract #01

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March 14, 2025
Imagery: March 2020

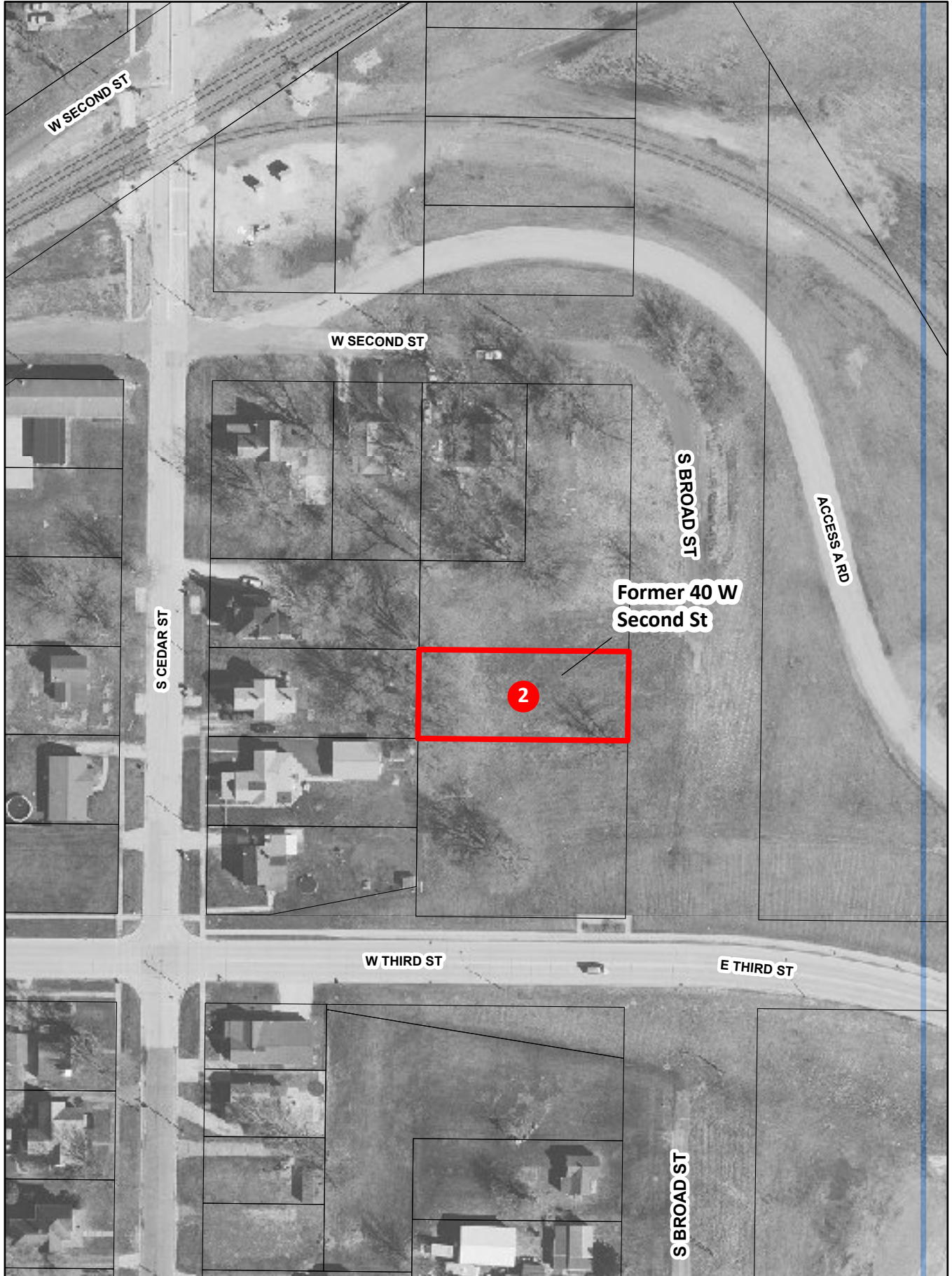


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Tract #02

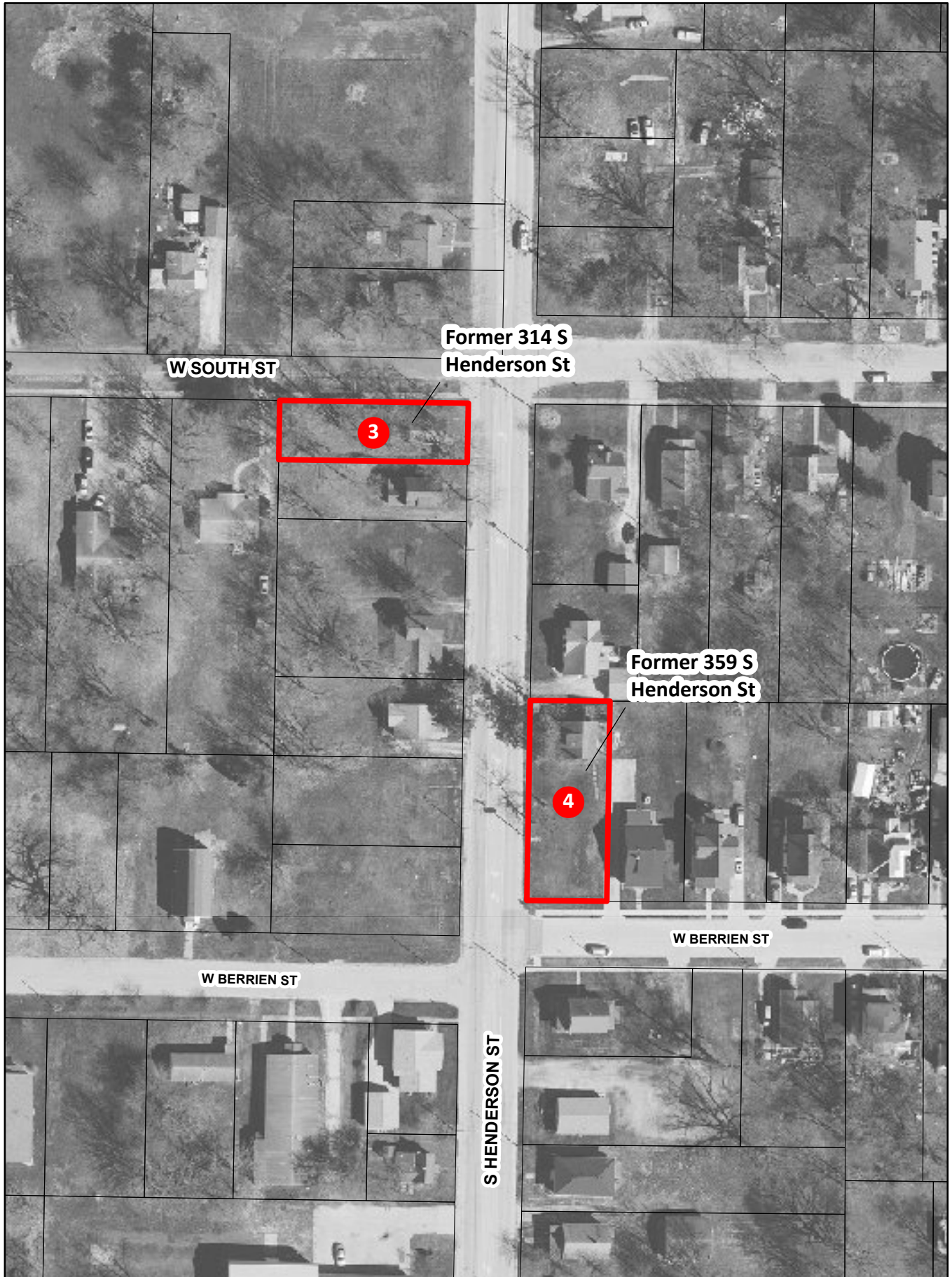
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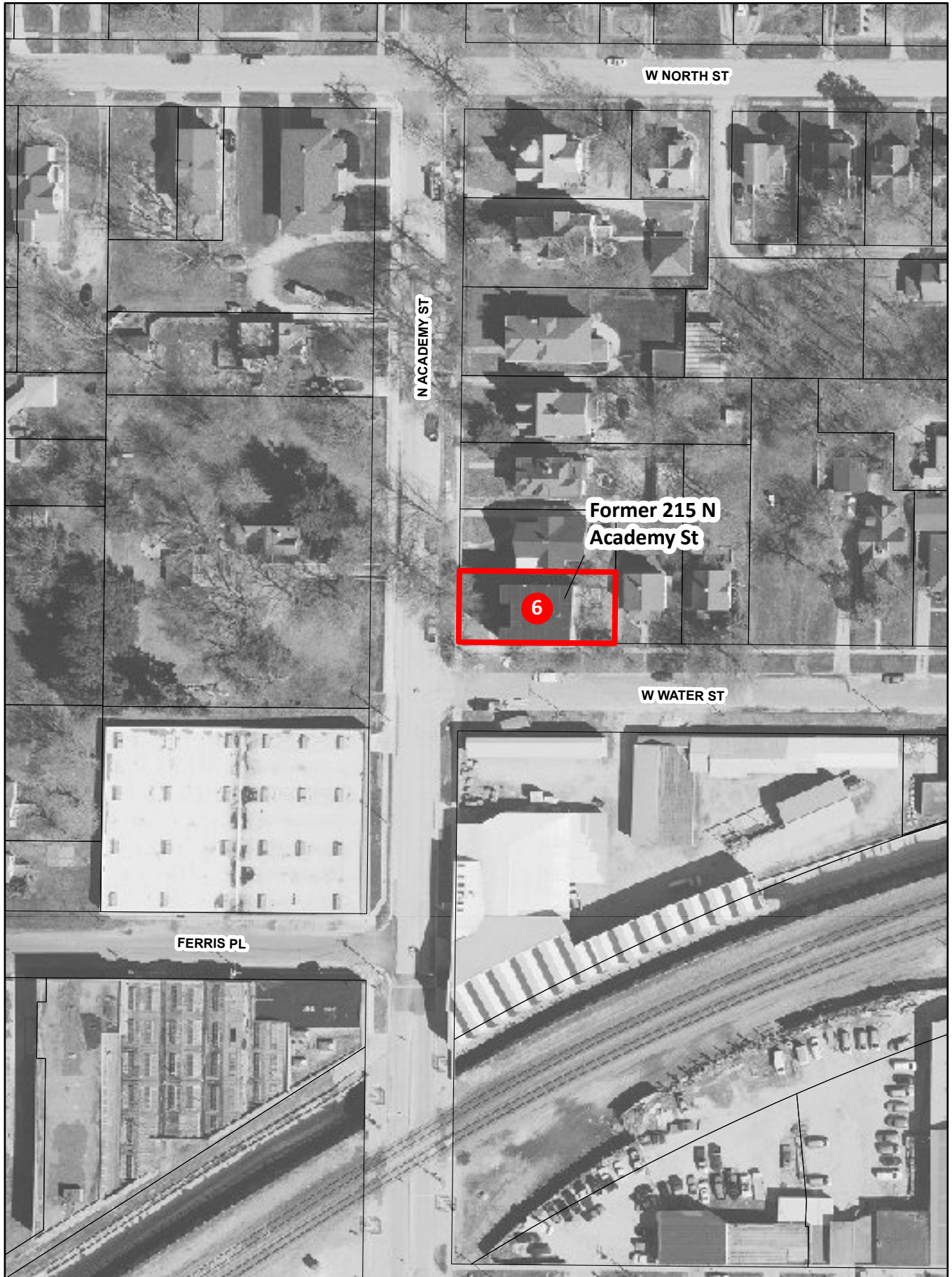


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March 14, 2025
Imagery: March 2020











Community Development Department
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Tract #08

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Tract #09

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Community Development Department
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Tract #10

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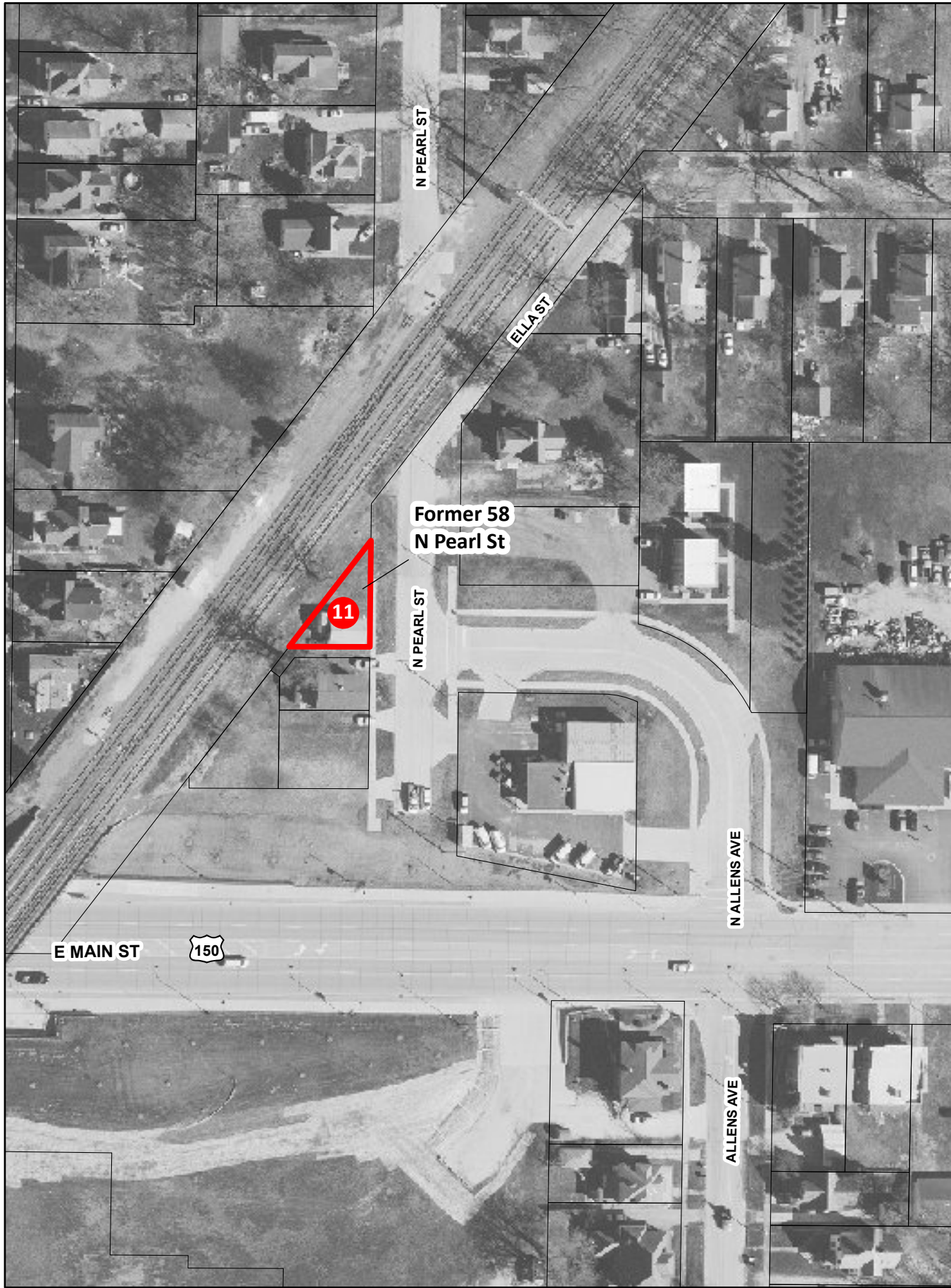
The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location



Community Development Department
Operating Under Council-Manager Government Since 1957

Tract #11

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City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: Bond Ordinance for Knox College Project

SUMMARY RECOMMENDATION: The City Manager and Director of Finance recommend approval of the Ordinance.

BACKGROUND: The Administration and staff from Knox College have been coordinating on the issuance of new debt for the College. Knox has requested that the City assist them in the issuance of bonds to refinance existing debt and undertake additional capital projects. The City previously assisted Knox College with issuance of Series 1996, Series 1999, and Series 2021 Bonds. Issuance of debt for a private, not for profit institution of higher learning is a valid exercise of the City's home rule authority.

The new bond ordinance authorizes the issuance of up to \$26,000,000. Notice of the potential issuance of the bonds was published in the April 13, 2025 Register-Mail. This notice also provides that public hearing will be held at the April 21st City Council meeting prior to the adoption of the Bond Ordinance.

The City has no liability or obligation associated with repayment of the bonds nor any control over the use of the proceeds. Knox college will pay the fees incurred by the City's bond counsel and financial advisor per Agreement between the Parties.

A representative from Knox College will be available to answer questions at the City Council meeting.

BUDGET IMPACT: The issuance fee will be deposited into the General Fund.

SUPPORTING DOCUMENTS:

1. Ordinance

ORDINANCE No. 25-_____**AN ORDINANCE AUTHORIZING AND APPROVING THE ISSUANCE AND SALE OF NOT TO EXCEED \$26,000,000 CITY OF GALESBURG, KNOX COUNTY, ILLINOIS, REVENUE BONDS, SERIES 2025 (KNOX COLLEGE PROJECT), IN ONE OR MORE SERIES, TAXABLE OR TAX-EXEMPT, OF THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS; AND CONCERNING CERTAIN RELATED MATTERS.**

WHEREAS, the City of Galesburg, Knox County, Illinois (the “**City**”), is a duly constituted and existing municipality and a home rule unit within the meaning of Section 6(a), Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the City, pursuant to its powers as a home rule unit, is authorized and empowered to issue its revenue bonds to finance and refinance the costs of acquiring, constructing, renovating and equipping educational facilities for private, not for profit institutions of higher education located within the City in order to enhance the general health and welfare of the residents of the City and the surrounding areas; and

WHEREAS, Knox College, an Illinois not for profit corporation (the “**Corporation**”), has requested that the City issue its revenue bonds and loan the proceeds of sale to the Corporation to provide all or a portion of the funds necessary to (i) finance or reimburse the Corporation for the costs of the acquisition, construction, renovation and equipping of certain educational facilities of the Corporation described in the Agreement defined below (the “**Project**”), (ii) finance certain working capital expenditures of the Corporation, and (iii) pay certain costs incurred in connection with the issuance of the Bonds (defined below) (collectively, the “**Financing Purposes**”); and

WHEREAS, it is estimated that the costs of financing or refinancing the Financing Purposes, including costs relating to the authorization, preparation, sale and issuance of the Bonds, will total not less than \$26,000,000; and

WHEREAS, in order to provide such funds, it is necessary and in the best interests of the City and in furtherance of the general health and welfare of the residents of the City and the surrounding areas to authorize the issuance of not-to-exceed \$26,000,000 in aggregate principal amount of City of Galesburg, Knox County, Illinois Revenue Bonds, Series 2025 (Knox College Project) in one or more series, taxable or tax-exempt or a combination of taxable and tax-exempt (the “**Bonds**”), and the same is a matter pertaining to the government and affairs of the City; and

WHEREAS, pursuant to public notice published on April 13, 2025, in the *Galesburg Register-Mail*, a newspaper of general circulation in Knox County, Illinois and the City available to the residents of the City, a public hearing was held by the City Council of the City (the “**City Council**”), beginning at 5:50 p.m. on April 21, 2025, in the City Hall, 55 West Tompkins, Galesburg, Illinois, at which all residents, taxpayers and other interested persons were given the opportunity to express their views, either orally or in writing, with respect to the issuance of the Bonds and the financing of the Financing Purposes; and

WHEREAS, proof of publication of the notice, including a description of the Financing Purposes and the financing of it, has been submitted to the City Council; and

WHEREAS, this Ordinance and all agreements to be signed by the City provide that the Bonds will not constitute nor give rise to a general or moral obligation of the City or be a charge against its general credit or taxing powers and that the Bonds will be special, limited obligations of the City payable only from the revenues and receipts derived from the Agreement (defined below) and will be secured only by the pledge and assignment under the Indenture (defined below) of such revenues and by any moneys held by the Trustee (defined below) under the Indenture and the investment earnings on such moneys; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Galesburg, Knox County, Illinois, as follows:

Section 1. Exercise of Home Rule Powers. The City is a home rule unit under the provisions of the 1970 Constitution of Illinois and, as a home rule unit may, under the powers granted by Section 6(a) of Article VII thereof, “exercise any power and perform any function pertaining to its government and affairs.” This Ordinance is adopted pursuant to the City’s home rule powers, any provisions contained in the Illinois Municipal Code to the contrary notwithstanding.

Section 2. Incorporation of Preambles; Findings. The preambles are incorporated into this Ordinance by this reference and made a part of this Ordinance. The Bonds are to be issued for the purpose of lending the proceeds of the sale of the Bonds to the Corporation to be used to (i) finance or reimburse the Corporation for the costs of the Project, (ii) finance certain working capital expenditures of the Corporation, and (iii) pay certain costs incurred in connection with the issuance of the Bonds, including as a part of such costs all or a portion of related fiscal, legal and other incidental costs and charges. The issuance of the Bonds for such purposes will promote the general health and welfare of the residents of the City and surrounding areas.

Section 3. Loan Agreement. The City shall finance the costs of the Financing Purposes and pay all or a portion of the financing, legal and other incidental costs and charges for the purposes described above by lending the proceeds of sale of the Bonds to the Corporation pursuant to a Loan Agreement, to be dated as of the first day of the month that the Bonds are issued (the “**Agreement**”), between the Corporation and the City. The City Council authorizes and approves the execution of the Agreement by the Mayor of the City (the “**Mayor**”) under the seal of the City, attested by the City Clerk of the City (the “**City Clerk**”), and the execution of the Bonds by the Mayor under the seal of the City, attested by the City Clerk and delivery of the Bonds. The Agreement shall be substantially in the form of the Agreement attached as Exhibit A, which is approved, or with such changes as shall be approved by the officials of the City executing the same, such execution to constitute conclusive evidence of their approval, and of the City Council’s approval, of any changes or revisions from the form of the Agreement attached to this Ordinance.

Section 4. Bonds Authorized; Limited Obligations. In order to obtain funds to lend to the Corporation for the purposes described above, there is authorized the issuance of not in excess of \$26,000,000 in aggregate principal amount of the Bonds in one or more series, taxable

or tax-exempt or a combination of both taxable and tax-exempt. The Bonds shall be issued in all respects in compliance with the Indenture referred to in Section 5. The Bonds may be registered to and held in the system of The Depository Trust Company, and the City may make such arrangements with The Depository Trust Company from time to time as are needed.

The Bonds shall bear interest at such rate or rates (not to exceed 15% per annum) and shall be payable on such date or dates, over a term not exceeding 35 years from their date of issuance, all as shall be approved by the Mayor within the parameters set forth in this Ordinance, the execution of the Indenture by the Mayor to constitute conclusive evidence of the Mayor's approval, and of the City Council's approval, of the final terms of the Bonds.

The Bonds shall not represent or constitute a debt of the City within the meaning of the provisions of the Constitution or statutes of the State of Illinois or a pledge of the full faith and credit of the City. The Bonds and the interest payable on the Bonds shall not give rise to a pecuniary liability of the City or a charge against its general credit or taxing powers. The Bonds and the interest and premium, if any, payable on the Bonds shall be limited obligations of the City and shall be payable solely from payments to be made under the Agreement and as otherwise provided in the Indenture.

Section 5. Indenture. The City Council authorizes and approves the execution by the Mayor under the seal of the City, attested by its City Clerk, and the delivery of a Trust Indenture, dated as of first day of the month that the Bonds are issued (the "**Indenture**"), between the City and Amalgamated Bank of Chicago, as trustee (the "**Trustee**"), providing for the security of the Bonds and expressing the contract between the City and the holders of the Bonds. The Indenture shall be substantially in the form of the Indenture attached as Exhibit B, which is approved, or with such changes as shall be approved by the officials of the City executing the same, such execution to constitute conclusive evidence of their approval, and of the City Council's approval, of any changes or revisions from the form of the Indenture attached to this Ordinance.

Section 6. Appointment of Trustee under the Indenture. Amalgamated Bank of Chicago, a national banking association with its principal corporate trust office located in Chicago, Illinois, is appointed as the initial Trustee under the Indenture.

Section 7. Financing Statements. To evidence the security interest created by the various documents contemplated in this Ordinance, the Mayor and the City Clerk are each authorized and directed to deliver on behalf of the City, as debtor, a financing statement wherein the Trustee is the secured party covering the Agreement and all other and further rights and interests pledged and assigned to the Trustee under the Indenture.

Section 8. Bond Purchase Agreement. The City Council authorizes and approves the execution by the Mayor and the delivery of a Bond Purchase Agreement (the "**Bond Purchase Agreement**") among the City, the Corporation and Stifel, Nicolaus & Company, Incorporated, as the Underwriter of the Bonds (the "**Underwriter**"), pursuant to which the Underwriter will offer to purchase the Bonds at the price of not less than 97% of the principal amount thereof plus accrued interest, if any. The Bond Purchase Agreement shall be substantially in the form of the Bond Purchase Agreement attached as Exhibit C, which is approved, or with such changes as shall be approved by the Mayor, such execution to constitute conclusive evidence of the Mayor's approval,

and of the City Council's approval, of any changes or revisions from the form of the Bond Purchase Agreement attached to this Ordinance.

Section 9. Official Statement. The Preliminary Official Statement, substantially in the form attached hereto as Exhibit D, and the final Official Statement, in substantially the form of the Preliminary Official Statement with such changes and additions thereto as are necessary to conform to and describe the transaction, and the public distribution of the same by the Underwriter are hereby approved for use in connection with the sale of the Bonds. The City has not participated in the preparation of the Preliminary Official Statement or the final Official Statement and has not verified the accuracy of the information therein, other than information respecting the City under the captions "THE ISSUER" and "LITIGATION - The Issuer." Accordingly, such approvals do not constitute approval by the City of such information or a representation by the City as to the completeness or accuracy of the information contained therein. For the purpose of enabling the Underwriter to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission, the City deems the information regarding the City contained in the Preliminary Official Statement under the captions "THE ISSUER" and "LITIGATION - The Issuer" to be "final" as of its date, except for the omission of such information as is permitted by Rule 15c2-12(b)(1), and the appropriate officers of the City are hereby authorized, if requested, to provide the Underwriter a letter or certification to such effect and to take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Underwriter to comply with the requirements of such Rule.

Section 10. Arbitrage Certificate. The City recognizes that the purchasers and holders from time to time of any tax-exempt Bonds (including the Underwriter) will have accepted them on, and paid therefor a price which reflects, the understanding that interest on the tax-exempt Bonds is excludable from federal income taxation under laws in force at the time the tax-exempt Bonds shall have been delivered to the extent described in the Official Statement. In this connection, the Mayor, City Clerk and other appropriate officials of the City are authorized and directed to execute a Certificate of the Issuer re Arbitrage (the "**Arbitrage Certificate**") and make such representations as shall be necessary therein to establish that the tax-exempt Bonds are not "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, and any lawful regulations promulgated or proposed thereunder (collectively, the "**Code**"). The substance of such certificates shall be based on certifications and representations of the Corporation who shall also execute the Arbitrage Certificate.

The City covenants to and for the benefit of the holders of the tax-exempt Bonds from time to time (including the Underwriter) that no use will be made of the proceeds of the issue and sale of the tax-exempt Bonds or any other funds or accounts of the City which might be deemed to be available proceeds of the tax-exempt Bonds pursuant to the provisions of Section 148 of the Code and the applicable regulations (proposed or promulgated) under which, if such use had been reasonably expected on the date of delivery of and payment for the tax-exempt Bonds, the tax-exempt Bonds would be classified as "arbitrage bonds" within the meaning of Section 148 of the Code. Pursuant to such covenant, the City obligates itself to comply throughout the term of the issue of the tax-exempt Bonds with the requirements of the Code and any regulations promulgated thereunder. The City further covenants that it will neither take any action nor omit to take any action the taking or omission of which would render interest on the tax-exempt Bonds subject to

federal income taxation. Any certificate given under this section shall be considered a representation of the City under this Ordinance.

Section 11. Arbitrage Rebate. The City recognizes that the provisions of Section 148 of the Code require a rebate of “excess arbitrage profits” to the United States of America in certain circumstances. The City covenants to make such rebate payments in accordance with the Code, if required, but only from moneys provided by the Corporation pursuant to the Agreement, the Indenture and the Arbitrage Certificate.

Section 12. Registered Form. The City recognizes that Section 149 of the Code requires the tax-exempt Bonds to be issued and to remain in fully registered form in order for the interest on them to be and remain exempt from federal income taxes. In this connection, the City agrees that it will not take any action to permit the tax-exempt Bonds to be issued in, or converted into, bearer or coupon form.

Section 13. Authorization and Ratification of Related Matters. The members of the City Council, officers, officials, agents and employees of the City are authorized, empowered and directed to do all such acts and things and to execute, delivery and/or approve all such documents and showings as may be necessary to carry out and comply with the provisions of this Ordinance, and all of the acts and doings of the members of the City Council, officers, officials, agents and employees of the City which are in conformity with the intent and purposes of this Ordinance, whether heretofore or hereafter taken or done, are ratified, confirmed and approved. No recourse shall be had for the payment of any Bonds against any member of the City Council or any officer, official, agent, or employee of the City.

Section 14. Provisions Separable. The provisions of this Ordinance are declared to be separable, and if any section, phrase or provision shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of this Ordinance.

Section 15. Repeal of Conflicting Ordinances, Etc. All ordinances, resolutions, orders or parts of ordinances, resolutions or orders in conflict with the provisions of this Ordinance are, to the extent of such conflict, repealed.

Section 16. Effective Date. This Ordinance shall be in full force and effect upon its approval by the Mayor.

Section 17. Publication of Notice; Approval. The Certificate of Publication of Notice on April 13, 2025, concerning public notice of the public hearing held on the date of adoption of this Ordinance shall be received, placed on file with the City Clerk and is approved. The City Council approves the issuance of the Bonds in satisfaction of the requirements of Section 147(f) of the Code.

Section 18. Official Intent. This Ordinance shall be deemed an official intent as described in Treasury Regulation Section 1.150-2(d) for purposes of allowing the Corporation to use proceeds of the Bonds to make reimbursement allocations for costs of the Project paid by the

Corporation from its own funds within sixty (60) days prior to the date of the adoption of this Ordinance.

Section 19. Publication in Pamphlet Form. This Ordinance shall be published in book or pamphlet form, published by the authority of the City Council, within the time period prescribed by law.

[Remainder of Page Intentionally Left Blank]

Approved this 21st day of April, 2025, by roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Peter Schwartzman, Mayor

(SEAL)

ATTEST:

Kelli R. Bennewitz, City Clerk

EXHIBIT A

EXHIBIT B

EXHIBIT C

EXHIBIT D



City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: Sale of retired property.

SUMMARY RECOMMENDATION: The City Manager, Park and Recreation Director and Purchasing Agent recommend that the City Council approve passage of the Special Ordinance and authorize the Purchasing Agent to solicit bids for the sale of 18 disc golf baskets.

BACKGROUND: The Park and Recreation Division recently replaced 18 disc golf baskets in Kiwanis Park and several parties have expressed interest in the old disc golf baskets. In lieu of selling the disc golf baskets using an online auction, the Park and Recreation Division would like to solicit bids to sell the items.

The disc golf baskets are numbered 1 – 18 with their respective course holes. Two separate bids will be requested; baskets from the first nine (9) holes will be sold as a lot while the remaining baskets from holes 10 - 18 will be sold on an individual basis. For the sale of the individual baskets, the highest bidder will be given the choice to purchase any number of baskets at the individual basket price offered. If the highest bidder does not choose to take all nine baskets, the next highest bidder will be offered their choice of baskets. This process will continue until all individual baskets are sold.

While the items would be available for anyone to purchase, City staff believe that revenue from the sale would be maximized under this format by targeting potential buyers that are interested in the items being offered for sale.

BUDGET IMPACT: The revenue received from the sale of this property will be deposited into the Park and Recreation Fund (19) to offset future purchases.

SUPPORTING DOCUMENTS:

1. Ordinance

SPECIAL ORDINANCE NO. _____

WHEREAS, three-fourths of all the Corporate Authorities of the City of Galesburg, Illinois, are of the opinion that the Personal Property hereinafter described is no longer necessary or useful to, or for the best interest of the City of Galesburg.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:

SECTION 1. That the City Manager is authorized to instruct the Purchasing Agent to complete an online auction and/or solicit bids for the sale of the following described City owned property to the highest bidder:

Lot #1

Qty	Detailed Description	Department	Added by
18	Disc Golf Baskets	Park and Recreation	D Miles

That this Ordinance shall be in full force and effect from, and after its passage, approval and publication in pamphlet form as provided by law.

Approved this ____ day of _____, 2025, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk



City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: Proposal recommendation, audio visual (AV) system upgrade of the Public Safety Building (PSB) Auditorium.

SUMMARY RECOMMENDATION: The City Manager, Acting Police Chief, Fire Chief, IT Director, and Purchasing Agent recommend the Council approve the proposal submitted by Tri-City Electric to upgrade the PSB Auditorium AV system in the amount of \$52,784.66.

BACKGROUND: Currently, the Public Safety Building Auditorium is utilized by both the Galesburg Police and Fire Departments for training, meetings and presentation purposes. The space can also be activated as the PSB Emergency Operations Center (EOC) as needed. The demand for teleconferencing capabilities has increased in recent years for all departments, but especially for emergency management and first responder agencies. This upgrade is the first phase in a multiyear, multiphase initiative that will provide current AV technology and remote informational capabilities for use in teleconferencing, presentation and emergency management situations for the City of Galesburg. Upgrading this facility will also provide the first step in possible future integrations with other first responder assets such as the GPD Drone program and the ILEAS UCP vehicle.

Two proposals were received as a result of this request: Tri-City Electric and Midwest Computer Products, Inc. The proposals submitted for the first phase of this project were as follows:

Midwest Computer Products (MCP) - \$40,731.09

Tri-City Electric - \$52,784.66

Although substantially less, MCP's proposal was either missing requested functionality, or proposed a lower quality configuration as compared to the Tri-City Electric proposal. Follow-up questions were requested from both companies, with Tri-City Electric being the only responder. An updated cost proposal was provided based on the follow-up discussions regarding the reduced scope for the first phase of the project. City staff have utilized Tri-City Electric for numerous projects and are familiar with their quality of work; thus, recommend approval for this project.

This phase is expected to be completed by September 2025.

BUDGET IMPACT: There are available funds in the 2025 budget utilizing the Computer Replacement Fund (57), Special Enforcement Fund (016) as well as the General Fund under the Police (510) and Emergency Services (630) Divisions.



City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: Proposal for engineering design, bidding, and construction administration services for the construction of pickleball courts at Rotary Park.

SUMMARY RECOMMENDATION: The City Manager and the Director of Parks and Recreation recommend approval of the proposal from Farnsworth Group, Inc in the amount of \$26,450 for engineering design, bidding, and construction administration services for pickleball courts to be constructed at Rotary Park.

BACKGROUND: In October of 2021, the City converted the tennis courts at Bateman Park into pickleball courts. After the project was completed, cracks formed in the playing surface due to the substandard subgrade under the existing courts. The cracks have been filled, but more cracks continue to form. Tiles to resurface the courts were considered in June 2024 but were ultimately rejected after consideration. Funds have been budgeted in 2025 for the construction of new courts. Rotary Park was chosen as the site for the new courts since the park already has amenities such as restrooms and suitable parking that Bateman Park does not have to accommodate the anticipated number of pickleball players.

Based on information provided, multiple firms were contacted with three firms submitting proposals. Farnsworth Group, Inc submitted the lowest and best proposal for the project.

BUDGET IMPACT: There are sufficient funds budgeted in the Community Improvements /Infrastructure Fund (12) for this project.

SUPPORTING DOCUMENTS:

1. Proposals



PROJECT SERVICES AGREEMENT

Rotary Park Pickleball Courts

City of Galesburg

March 28, 2025



100 Walnut Street, Suite 200
Peoria, Illinois 61602
p 309.689.9888

www.f-w.com

March 28, 2025

Mr. Don Miles
Director of Parks and Recreation
City of Galesburg
55 W. Tompkins St.
Galesburg, IL 61401

RE: Project Services Agreement for Rotary Park Pickleball Courts

Dear Don:

Thank you for the opportunity to submit for design, bidding and construction administration for Pickleball Courts at Rotary Park. With our extensive experience in similar projects, including numerous pickleball facilities, we are confident that our expertise will contribute to achieving the best possible outcomes in design, construction quality, and budget efficiency for the City. Farnsworth Group, Inc. ("Farnsworth Group") is pleased to present this Project Services Agreement ("Agreement") to City of Galesburg ("Client") to provide landscape architectural and engineering services for the Rotary Park Pickleball Courts located in Galesburg, IL. We have prepared this Agreement to match the scope of the work as we understand it, and identified as follows:

- Construction documents for 6-8 pickleball courts in the center of Rotary Park just south of the existing shelter
- Bidding and construction administration/observation services

Please let me know if there are any questions regarding the scope as we've outlined above. The following pages provide more specific details regarding the scope of work, project approach, project team, etc. Please indicate your acceptance of this Agreement, including the attached Schedule of Charges and General Conditions, by signing and returning one copy for our records. We appreciate your consideration and look forward to working with you on this project.

Sincerely,

FARNSWORTH GROUP, INC.

A handwritten signature in black ink, appearing to read "Amy L. Wilson".

Amy L. Wilson, PLA|ASLA
Landscape Architecture Practice Leader

PROJECT OVERVIEW /

Our understanding of the project is based on the following documents and communications:

- Email from Don Miles requesting fee proposal for design, bidding and construction administration services for pickleball courts at Rotary Park to include:
 - Coordination with geotechnical services, under separate contract with City, for soil borings to determine required concrete and aggregate profile of courts
 - Topographical survey of proposed site area
 - 6-8 fenced in pickleball courts required
 - Post-tension concrete court construction with acrylic surfacing
 - Upgrade Electrical Service and design for court lighting and electrical outlets for maintenance purposes
 - Opinion of Probable Construction Costs

SCOPE OF PROFESSIONAL SERVICES /

SCOPE OF WORK

Farnsworth Group's scope of work includes a full-service approach within the parameters set by the scope identified within this proposal. We have included landscape architectural design services, survey, civil and electrical engineering services as well as necessary interface with the Client, review agencies, and other Client retained consultants and vendors. The scope of work includes the services generally described as follows:

Task 1: Survey and Analysis

- Task 1.1** Kickoff Meeting and Site visit with Client to review project scope, schedule and procedures prior to start of work.
- Task 1.2** Coordination with geotechnical consultant, under separate contract with City, for soil borings and review of profile report to determine design profile necessary for court pavement.
- Task 1.3** Topographic survey of project site to create base map in CAD for design use.

Task 2: Design

- Task 2.1** Teams meeting with Client to review and approve court layout.
- Task 2.2** Construction Document Set created in AutoCAD including but not limited to Existing Conditions and Demolition, Site Layout, Site Grading and Utilities, Electrical, and Construction Details.
- Task 2.3** Project Manual with Front End Documents and Technical Specifications.
- Task 2.4** Develop Opinion of Probable Construction Costs (OPC).
- Task 2.5** Teams Meeting with Client at 90% Completion to review Construction Documents, Project Manual, and OPC.
- Task 2.6** Provide 100% Construction Documents and Project Manual to Client for bidding purposes.

Task 3: Bidding

- Task 3.1** Hold (1) Pre-Bid Meeting at project site.
- Task 3.2** Answer RFI's and issue Addenda.
- Task 3.3** Attend and facilitate Bid Opening at City Hall.
- Task 3.4** Provide Bid Recommendation and Analysis Letter for City consideration.

Task 4: Construction Administration

- Task 4.1** Attend Pre-Construction Meeting.
- Task 4.2** Review Shop Drawings and Submittals.
- Task 4.3** Conduct Bi-weekly site observations and reports with photo documentation.
- Task 4.4** Conduct Substantial Completion Walk and Punch List.
- Task 4.5** Review Contractor Pay Applications.
- Task 4.6** Provide additional Construction Administration services as outlined in the Project Manual.

DELIVERABLES

The scope of work includes the deliverables generally described as follows:

- Existing Topographic Survey; CAD file and Electronic PDF
- 90% Client Review Construction Documents, Project Manual and OPC; Electronic PDF
- 100% Construction Documents and Project Manual for Bidding; Electronic PDF, (1) 24x36 Full-size Hardcopy Set, (2) 11x17 Hardcopy Sets, and (2) 8.5x11 Bound Project Manuals.
- Bidding Documentation per scope; Electronic PDFs
- Construction Administration Documentation per scope; Electronic PDFs

MAIN POINT OF CONTACT /

The Main Point of Contact with Farnsworth Group for this project will be:

Amy Wilson, PLA|ASLA
 Landscape Architecture Practice Leader
awilson@f-w.com
 D (309)429-6676
 C (309)202-9658

DESIGN TEAM

The Design Team selected for this project includes the following members:

Principal:	Caius Jennison	Farnsworth Group, Inc.
Landscape Architecture:	Amy Wilson	Farnsworth Group, Inc.
Landscape Architecture:	Sarah Oh	Farnsworth Group, Inc.
Survey:	Ken Silverthorn	Farnsworth Group, Inc.
Civil Engineering:	Laura Tobben	Farnsworth Group, Inc.
Civil Engineering:	Trevor Alexander	Farnsworth Group, Inc.
Electrical Engineering:	Bill Gonzalez	Farnsworth Group, Inc.

PROFESSIONAL FEES /

Farnsworth Group proposes to provide the described services for a fixed fee of **\$26,450.00 (Twenty-Six Thousand Four Hundred Fifty dollars)**, plus normal reimbursable expenses including mileage. Additional details regarding payment terms and related policies are included in the attached General Conditions.

PROJECT TIMELINE /

Farnsworth Group can begin work upon receipt of signed proposal. The project timeline will be discussed and finalized at the Kickoff meeting, but the estimates of time for completion are as follows:

- Topographic Survey 1-2 weeks
- Construction Documents 4-6 weeks
- Bidding 4 weeks
- Construction Administration 2-3 months

ASSUMPTIONS AND CLARIFICATIONS /

The following assumptions and clarifications support the fees for this proposal.

1. Significant rework of deliverables post 50% Construction Document completion may require additional services and fees for rework.
2. The number of meetings, site visits or travel included in this proposal are mentioned in the scope of services section. Additional meetings, site visits or travel may be requested on an hourly basis.
3. Design revisions required as a result of code changes adopted after delivery of 100% construction documents are not included.
4. Significant delays in start date may require reassessing necessary services, schedule, and fees.
5. Record as-built drawings are not included; nor are Record As-Built drawing revisions and reformatting based on contractor provided as-built markups.
6. Detailed construction schedule is not included in the scope.
7. Readily available access to the project site will be provided.
8. Fees for permits or agency reviews are not included.
9. Submittal or review fees shall be provided by Client.
10. Value engineering exercises are not included.
11. Revisions caused by Client, Tenants, Authority Having Jurisdiction (AHJ), other governmental review agencies or any other entity that causes work already performed to be revised is excluded.
12. Construction staking services is not included.

ADDITIONAL SERVICES /

The following services are not included in the fees for this proposal, but may be relevant to the project and can be provided at your request for an additional fee:

- Multiple revisions and changes of scope both during and after each phase of service.
- Preparation of plans or specifications not specifically defined by this agreement.
- Value Engineering exercises.
- Meetings and/or hearings with Planning and Zoning or City Council.
- Attendance at additional meetings or site visits requested by the CLIENT.
- Assistance with Material Testing.
- Assistance with special inspections.
- Construction Staking.
- Landscape Architectural Renderings or special presentation graphics.
- Record As-Built drawings.
- Postings, notifications, and other related services are not included in the proposed scope of work. Farnsworth Group can provide these services as an additional service upon request.

CLIENT RESPONSIBILITIES /

The following services or items are required to be provided by you to allow Farnsworth to complete the scope of services outlined above.

- Provide any available hardcopy or AutoCAD drawings of existing surveys, site plan, base drawings, mapping, and exhibits of project site.
- All required notifications that originate with the Client (signs, public announcements, etc).
- Payment of any application fees, recording costs, and other fees that could be associated in the scope of the project.

[Signatures on Following Page]

AGREEMENT /

FARNSWORTH GROUP, INC.


Signature

Amy Wilson, PLA
Typed Name

Landscape Architectural Practice Leader
Title

04/10/2025
Date

CITY OF GALESBURG

Signature

Typed Name

Title

Date



GENERAL CONDITIONS

Date: March 28, 2025
Client: City of Galesburg
Project: Rotary Park Pickleball Courts

Standard of Care: Services performed by Farnsworth Group under the Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee, is included or intended in the Agreement, or in any report, opinion, document, or otherwise.

Entire Agreement: These General Conditions and the signed document to which they are attached constitute the entire Agreement between Client and Farnsworth Group and are referred to hereinafter collectively as the "Agreement". The Agreement supersedes all prior communications, understandings and agreements, whether written or oral. Both parties have participated fully in the preparation and revision of the Agreement, and each party and its counsel have reviewed the final document. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of the Agreement, including any Section Headings or Captions.

Precedence: All purchases of Services are expressly limited to and conditioned upon acceptance of this Agreement. The Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding Farnsworth Group's services. Any additional or conflicting terms or conditions contained in any purchase order, statement of work, or other document issued by Client will not be binding upon Farnsworth Group and are expressly rejected by Farnsworth Group.

Fee Schedule: Where lump sum fees have been agreed to between the parties, they shall be so designated in the signed document attached hereto and by reference made a part hereof. Where fees are based upon hourly charges for services and costs incurred by Farnsworth Group, they shall be based upon the hourly fee schedule annually adopted by Farnsworth Group, as more fully set forth in a Schedule of Charges attached hereto and by reference made a part hereof. Farnsworth Group. Such fees in the initial year of the Agreement shall be those represented by said Schedule of Charges, and these fees will annually change at the beginning of each calendar year after the date of the Agreement.

Opinions of Cost: Farnsworth Group's opinions of probable Project cost or construction cost for the Project will be based solely upon its own experience with construction. Since Farnsworth Group has no control over the cost of labor, materials or equipment, or over a contractor's method of determining prices, or over competitive bidding or market conditions, Farnsworth Group cannot and does not guarantee that proposals, bids, or the construction cost will not vary from its opinions of probable cost. If Client wishes greater assurance as to the construction cost, Client should employ an independent cost estimator.

Invoices: Client will pay Farnsworth Group the fees set forth in the Agreement (the "Fees"). Charges for services will be billed at least as frequently as monthly, and at the completion of Project. Client shall compensate Farnsworth Group for any sales or value added taxes which apply to the services rendered under the Agreement or any amendment thereto. Client shall reimburse Farnsworth Group for the amount of such taxes in addition to the compensation due for services. Payment of invoices shall not be subject to any discounts or set-offs by Client unless agreed to in writing by Farnsworth Group. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Amounts outstanding more than thirty (30) days will accrue interest at the rate of 1.5% per month (compounded), or if lower, the maximum rate permitted by applicable law. Should a past due amount exceed sixty (60) days, Farnsworth Group shall have the right to suspend all Services, without liability of any kind to Client, until full payment is received. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount will be paid by Client to Farnsworth Group per Farnsworth Group's then current

Schedule of Charges. Client will reimburse Farnsworth Group at the rate of cost plus 10% for reasonable meals and travel expenses incurred in connection with travel requested by Client outside the metropolitan area in which the individual employee or contractor of Farnsworth Group normally works.

Confidentiality: Each party shall retain as confidential all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission and are obtained or acquired by the receiving party in connection with the Agreement, and said party shall not reveal such information to any third party. However, nothing herein is meant to preclude either disclosing and / or otherwise using information (i) when the information is actually known to the receiving party before being obtained or derived from the transmitting party; or (ii) when the information is generally available to the public without the receiving party's fault at any time before or after it is acquired from the transmitting party; or (iii) where the information is obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the transmitting party in respect thereof; or (iv) is required by law or court order to be disclosed.

Compliance with Law: In the performance of services to be provided hereunder, Farnsworth Group and Client agree to comply with applicable federal, state, and local laws and ordinances and applicable lawful governmental or quasi-governmental order, rules, and regulations.

Modification to the Agreement: Client or Farnsworth Group may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of Farnsworth Group's compensation, to which Client and Farnsworth Group mutually agree shall be incorporated in the Agreement by a written amendment to the Agreement.

Notice: All notices required or permitted under this Agreement must be written and will be deemed given and received (a) if by personal delivery, on the date of such delivery, (b) if by electronic mail, on the transmission date if sent before 4:00 pm U.S. central time on a business day or, in any other case, on the next business day, (c) if by nationally recognized overnight courier, on the next business day following deposit for next business day delivery, or (d) if by certified mail, return receipt requested with postage prepaid, on the third business day following deposit. Notice must be addressed at the address or electronic mail address shown below for, or such other address as may be designated by notice by such Party:

If to Client:
 City of Galesburg
 Attn: Don Miles
 55 W. Tompkins St.
 Galesburg, IL 61401
 E-mail: dmiles@ci.galesburg.il.us

If to Farnsworth Group:
 Farnsworth Group, Inc.
 Attn: Amy Wilson
 100 N. Walnut Street, Suite 200
 Peoria, IL 61602
 E-mail: awilson@f-w.com

With a copy (which will not constitute notice) to:
 Farnsworth Group, Inc.
 Attn: Michael Redington
 100 N. Walnut Street, Suite 200
 Peoria, IL 61602
 E-mail: mredington@F-W.com

Facsimile; PDF Signatures. Execution and delivery of this Agreement by delivery of a facsimile or portable document format ("PDF") copy bearing the facsimile or PDF signature of any party hereto shall constitute a valid and binding execution and delivery of this Agreement by such party. Such facsimile and PDF copies shall constitute enforceable original documents.

Force Majeure: Obligations of either party under the Agreement, other than payment obligations, shall be suspended, and such party shall not be liable for damages or other remedies while such party is prevented from complying herewith, in whole or in part, due to contingencies beyond its reasonable control, including, but not limited to strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation, or order, whether valid or invalid, of the United States of America or any other governmental body or any instrumentality thereof, whether now existing or hereafter created, inability to secure materials or obtain necessary permits, provided, however, the party so prevented from complying with its obligations hereunder shall promptly notify the other party thereof.

Assignment: Client shall not transfer or assign any rights under or interest in the Agreement, without the written consent of Farnsworth Group.

Dispute Resolution: In an effort to resolve any conflicts that arise during the performance of professional services for the Project or following completion of the Project, Client and Farnsworth Group agree that all disputes shall first be negotiated between senior officers of Client and Farnsworth Group for up to thirty (30) days before being submitted to mediation. In the event negotiation and mediation are not successful, either Client or Farnsworth Group may seek a resolution in any state or federal court that has the required jurisdiction within 180 days of the conclusion of mediation.

Timeliness of Performance: Farnsworth Group will begin work under the Agreement upon receipt of a fully executed copy of the Agreement. Client and Farnsworth Group are aware that many factors outside Farnsworth Group's control may affect its ability to complete the services to be provided under the Agreement. Farnsworth Group will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Suspension: Client or Farnsworth Group may suspend all or a portion of the work under the Agreement by notifying the other party in writing if unforeseen circumstances beyond control of Client or Farnsworth Group make normal progress of the work impossible. Farnsworth Group may suspend work in the event Client does not pay invoices when due, and Farnsworth Group shall have no liability whatsoever to Client, and Client agrees to make no claim for any delay or damage as a result of such suspension. The time for completion of the work shall be extended by the number of days work is suspended. If the period of suspension exceeds ninety (90) days, Farnsworth Group shall be entitled to an equitable adjustment in compensation for start-up, accounting and management expenses.

Termination: If either party defaults in performing any of the terms or provisions of the Agreement, and continues in default for a period of fifteen (15) days after written notice thereof, the party not in default shall have the right to immediately terminate the Agreement. The non-defaulting party shall be entitled to all remedies under Illinois law at the time of breach, including, without limitation, the right to recover as an element of its damages, reasonable attorney's fees and court costs.

Reuse of Documents: All documents including reports, drawings, specifications, and electronic media prepared by Farnsworth Group and / or any subconsultant pursuant to the Agreement are instruments of its services for use solely with respect to this Project. Farnsworth Group and / or any subconsultant shall be deemed the authors and Clients of their respective instruments of service and shall retain all common law, statutory and other reserved rights, including copyrights. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without specific written verification or adaptation by Farnsworth Group will be at Client's sole risk, and without liability to Farnsworth Group, and Client shall indemnify and hold harmless Farnsworth Group or any subconsultant from all claims, damages, losses and expenses including court costs and attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Farnsworth Group to further compensation at rates to be agreed upon by Client and Farnsworth Group.

Subcontracting: Farnsworth Group shall have the right to subcontract any part of the services and duties hereunder without the consent of Client.

Third Party Beneficiaries: Nothing contained in the Agreement shall create a

contractual relationship with or a cause of action in favor of a third party against either Client or Farnsworth Group, except as expressly provided herein. Farnsworth Group's services under the Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Farnsworth Group because of the Agreement; or the performance or nonperformance of services hereunder; or reliance upon any report or document prepared hereunder. Neither Farnsworth Group nor Client shall have any obligation to indemnify each other from third party claims, except as expressly provided herein. Client and Farnsworth Group agree to require a similar provision in all contracts with construction contractors and subconsultants, vendors, and other entities involved in the Project to carry out the intent of this provision.

Right of Entry: Client shall provide for Farnsworth Group's and / or any subconsultant's right to enter property owned by Client and / or others in order for Farnsworth Group and / or any subconsultant to fulfill the scope of services for this Project. Client understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not part of the Agreement unless explicitly so provided.

Recognition of Risk: Client acknowledges and accepts the risk that: (1) data on site conditions such as geological, geotechnical, ground water and other substances and materials, can vary from those encountered at the times and locations where such data were obtained, and that this limitation on the available data can cause uncertainty with respect to the interpretation of conditions at Client's site; and (2) although necessary to perform the Agreement, commonly used exploration methods (e.g., drilling, borings or trench excavating) involve an inherent risk of contamination of previously uncontaminated soils and waters. Farnsworth Group's and / or any subconsultant's application of its present judgment will be subject to factors outlined in (1) and (2) above. Client waives any claim against Farnsworth Group and / or any subconsultant, and agrees to indemnify and hold Farnsworth Group and / or any subconsultant harmless from any claim or liability for injury or loss which may arise as a result of alleged contamination caused by any site exploration. Client further agrees to compensate Farnsworth Group and / or any subconsultant for any time spent or expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Authority and Responsibility: Client agrees that Farnsworth Group and any subconsultant shall not guarantee the work of any construction contractor or construction subconsultant, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site, or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms, or other work aids.

Electronic Files Transfer.

(a) Farnsworth Group may prepare electronic files which contain machine-readable information or certain information for a project ("Project Files"). Client may request Project Files to facilitate Client's understanding of the project. The Parties recognize that the Project Files are subject to alteration, either intentionally or unintentionally, due to, among other causes, transmission, conversion, media degradation, software error or human error. The Parties further understand that the transfer of Project Files from the system and format used by Farnsworth Group to an alternate system or format cannot be accomplished without the introduction of anomalies and / or errors.

(b) Upon request, Farnsworth Group will supply Project Files to Client upon the express terms and conditions set forth herein:

(i) The Project Files may not be used for any purpose not related specifically to the Client's project. Use of these files for development of other projects; additions to the project, or duplication of the project at any location is expressly prohibited.

(ii) The Project Files are provided for information purposes only and are not intended as an end product. The Project Files may be a work in process, and Farnsworth Group is under no obligation to provide Client with any updated version(s) of the Project Files.

(iii) Client acknowledges and understands that the Project Files may not reflect all data contained in the contract documents, addenda, or other pertinent contract-related documents. Client acknowledges and understands that the Project Files

may contain data which is not included in the contract documents.

(c) **BIM Digital Files.** With regard to the transfer of Building Information Model (BIM) digital files, both Parties agree as follows:

(i) Farnsworth Group will provide only those BIM files created for Client's project. There is no representation the BIM files are comprehensive or comprise a complete model of the building.

(ii) The level of development of the model will be defined consistent with AIA Document G202-2013, as agreed by the parties. After reviewing and verifying the accuracy of the information contained within Farnsworth Group's BIM files, Client is authorized to develop its own model to a higher level of development for its own uses, but, in doing so, expressly agrees to assume all risks associated therewith.

Utilities: Client shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. Client agrees to waive any claim against Farnsworth Group and / or any subconsultant, and to indemnify and hold harmless from any claim or liability for injury or loss arising from Farnsworth Group and / or any subconsultant or other persons encountering utilities or other man-made objects that were not called to Farnsworth Group's attention or which were not properly located on documents furnished to Farnsworth Group. Client further agrees to compensate Farnsworth Group and / or any subconsultant for any time spent or expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Samples: All samples of any type (soil, rock, water, manufactured materials, biological, etc.) will be discarded sixty (60) days after submittal of Project deliverables. Upon Client's authorization, samples will be either delivered in accordance with Client's instructions or stored for an agreed charge.

Discovery of Unanticipated Hazardous Substances or Pollutants: Hazardous substances are those so defined by prevailing Federal, State, or Local laws. Pollutants mean any solid, liquid, gaseous, or thermal irritant or contaminant including smoke, vapor, soot, fumes, acids, alkalies, chemicals and waste. Hazardous substances or pollutants may exist at a site where they would not reasonably be expected to be present. Client and Farnsworth Group and / or any subconsultant agree that the discovery of unanticipated hazardous substances or pollutants constitutes a "changed condition" mandating a renegotiation of the scope of services or termination of services. Client and Farnsworth Group and / or any subconsultant also agree that the discovery of unanticipated hazardous substances or pollutants will make it necessary for Farnsworth Group and / or any subconsultant to take immediate measures to protect human health and safety, and / or the environment. Farnsworth Group and / or any subconsultant agree to notify Client as soon as possible if unanticipated known or suspected hazardous substances or pollutants are encountered. Client encourages Farnsworth Group and / or any subconsultant to take any and all measures that in Farnsworth Group's and / or any subconsultant's professional opinion are justified to preserve and protect the health and safety of Farnsworth Group's and / or any subconsultant's personnel and the public, and / or the environment, and Client agrees to compensate Farnsworth Group and / or any subconsultant for the additional cost of such measures. In addition, Client waives any claim against Farnsworth Group and / or any subconsultant, and agrees to indemnify and hold Farnsworth Group and / or any subconsultant harmless from any claim or liability for injury or loss arising from the presence of unanticipated known or suspected hazardous substances or pollutants. Client also agrees to compensate Farnsworth Group and / or any subconsultant for any time spent and expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, with such compensation to be based upon Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy. Further, Client recognizes that Farnsworth Group and / or any subconsultant has neither responsibility nor liability for the removal, handling, transportation, or disposal of asbestos containing materials, nor will Farnsworth Group and / or any subconsultant act as one who owns or operates an asbestos demolition or renovation activity, as defined in regulations under the Clean Air Act.

Job Site: Client agrees that services performed by Farnsworth Group and / or any subconsultant during construction will be limited to providing observation of the progress of the work and to address questions by Client's representative concerning conformance with the Contract Documents. This activity is not to be

interpreted as an inspection service, a construction supervision service, or guaranteeing the construction contractor's or construction subconsultant's performance. Farnsworth Group and / or any subconsultant will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs. Farnsworth Group and / or any subconsultant will not be responsible for construction contractor's or construction subconsultant's obligation to carry out the work according to the Contract Documents. Farnsworth Group and / or any subconsultant will not be considered an agent of Client and will not have authority to direct construction contractor's or construction subconsultant's work or to stop work.

Shop Drawing Review: Client agrees that Farnsworth Group and / or any subconsultant shall review shop drawings and / or submittals solely for their general conformance with Farnsworth Group's and / or any subconsultant's design concept and general conformance with information given in the Contract Documents. Farnsworth Group and / or any subconsultant shall not be responsible for any aspects of a shop drawing and / or submittal that affect or are affected by the means, methods, techniques, sequences, and procedures of construction, safety precautions and programs incidental thereto, all of which are the construction contractor's or construction subconsultant's responsibility. The construction contractor or construction subconsultant will be responsible for dimensions, lengths, elevations and quantities, which are to be confirmed and correlated at the jobsite, and for coordination of the work with that of all other trades. Client represents that the construction contractor and construction subconsultant shall be made aware by Client of the responsibility to review shop drawings and / or submittals and approve them in these respects before submitting them to Farnsworth Group and / or any subconsultant.

LEED Certification and Energy Models: Client agrees that Farnsworth Group and / or any subconsultant do not guarantee the LEED certification of any facility for which Farnsworth Group and / or any subconsultant provides commissioning, LEED consulting or energy modeling services. The techniques and specific requirements for energy models used to meet LEED criteria have limitations that result in energy usage predictions that may differ from actual energy usage. Farnsworth Group and / or any subconsultant will endeavor to model energy usage very closely to actual usage, but Client agrees that Farnsworth Group and / or any subconsultant will not be responsible or liable in any way for inaccurate budgets for energy use developed from the predictions of LEED-compliant energy models. LEED certification and the number of LEED points awarded for energy efficiency are solely the responsibility of the U.S. Green Building Council and Green Building Certification Institute.

Environmental Site Assessments: No Environmental Site Assessment can wholly eliminate uncertainty regarding the potential for Recognized Environmental Conditions in connection with a Subject Property. Performance of an Environmental Site Assessment is intended to reduce, but not eliminate, uncertainty regarding potential for Recognized Environmental Conditions in connection with a Subject Property. In order to conduct the Environmental Site Assessment, information will be obtained and reviewed from outside sources, potentially including, but not limited to, interview questionnaires, database searches, and historical records. Farnsworth Group is not be responsible for the quality, accuracy, and content of information from these sources. Any non-scope items provided in the Phase I Environmental Site Assessment Report are provided at the discretion of the environmental professional for the benefit of Client. Inclusion of any non-scope finding(s) does not imply a review of any other non-scope items with the Environmental Site Assessment investigation or report. The Environmental Site Assessment report is prepared for the sole and exclusive use of Client. Farnsworth Group does not intend, without its written consent, for the Phase I Environmental Site Assessment Report to be disseminated to anyone beside Client, or to be used or relied upon by anyone beside Client. Use of the report by any other person or entity is unauthorized and such use is at their sole risk.

Consequential Damages: Notwithstanding any other provision of the Agreement, and to the fullest extent permitted by law, neither Client nor Farnsworth Group, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to the Project or Services performed under this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence,

strict liability, breach of contract and breach of strict and implied warranty. Both Client and Farnsworth Group shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in Project.

Personal Liability: It is intended by the parties to the Agreement that Farnsworth Group's services in connection with the Project shall not subject Farnsworth Group's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that as Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and / or asserted only against "Farnsworth Group, Inc., an Illinois corporation," and not against any of Farnsworth Group's individual employees, officers or directors.

General Insurance and Limitation: Farnsworth Group is covered by commercial general liability insurance, automobile liability insurance and workers compensation insurance with limits which Farnsworth Group considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Farnsworth Group. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

Professional Liability Insurance and Limitation: Farnsworth Group is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Farnsworth Group considers reasonable. Certificates of insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from loss, damage or liability arising from errors or omissions by Farnsworth Group that exceed the industry standard of care for the services provided. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

ADDITIONAL LIMITATION: IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND FARNSWORTH GROUP, THE RISKS HAVE BEEN ALLOCATED SUCH THAT CLIENT AGREES THAT FOR THE COMPENSATION HEREIN PROVIDED, FARNSWORTH GROUP CANNOT EXPOSE ITSELF TO DAMAGES DISPROPORTIONATE TO THE NATURE AND SCOPE OF FARNSWORTH GROUP'S SERVICES OR THE COMPENSATION PAYABLE TO IT HEREUNDER. THEREFORE, TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT AGREES THAT THE LIABILITY OF FARNSWORTH GROUP TO CLIENT FOR ANY AND ALL CAUSES OF ACTION, INCLUDING, WITHOUT LIMITATION, CONTRIBUTION, ASSERTED BY CLIENT AND ARISING OUT OF OR RELATED TO THE NEGLIGENT ACTS, ERRORS OR OMISSIONS OF FARNSWORTH GROUP IN PERFORMING PROFESSIONAL SERVICES SHALL BE LIMITED TO TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) OR THE TOTAL FEES PAID TO FARNSWORTH GROUP BY CLIENT UNDER THE AGREEMENT, WHICHEVER IS GREATER ("LIMITATION"). CLIENT HEREBY WAIVES AND RELEASES (I) ALL PRESENT AND FUTURE CLAIMS AGAINST FARNSWORTH GROUP, OTHER THAN THOSE DESCRIBED IN THE PREVIOUS SENTENCE, AND (II) ANY LIABILITY OF FARNSWORTH GROUP IN EXCESS OF THE LIMITATION. IN CONSIDERATION OF THE PROMISES CONTAINED HEREIN AND FOR OTHER SEPARATE, VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CLIENT ACKNOWLEDGES AND AGREES THAT (I) BUT FOR THE LIMITATION, FARNSWORTH GROUP WOULD NOT HAVE PERFORMED THE SERVICES, (II) CLIENT HAS HAD THE OPPORTUNITY TO NEGOTIATE THE TERMS OF THE LIMITATION AS PART OF

AN "ARMS-LENGTH" TRANSACTION, (III) THE LIMITATION AMOUNT MAY BE LESS THAN THE AMOUNT OF PROFESSIONAL LIABILITY INSURANCE REQUIRED OF FARNSWORTH GROUP UNDER THE AGREEMENT, (IV) THE LIMITATION IS MERELY A LIMITATION OF, AND NOT AN EXCULPATION FROM, FARNSWORTH GROUP'S LIABILITY AND DOES NOT IN ANY WAY OBLIGATE CLIENT TO DEFEND, INDEMNIFY OR HOLD HARMLESS FARNSWORTH GROUP, (V) THE LIMITATION IS AN AGREED REMEDY, AND (VI) THE LIMITATION AMOUNT IS NEITHER NOMINAL NOR A DISINCENTIVE TO FARNSWORTH GROUP PERFORMING THE SERVICES IN ACCORDANCE WITH THE STANDARD OF CARE.

Subpoenas: Client is responsible, after notification, for payment of time charges and expenses resulting from the required response by Farnsworth Group and / or any subconsultant to subpoenas issued by any party other than Farnsworth Group and / or any subconsultant in conjunction with the services performed under the Agreement. Charges are based on fee schedules in effect at the time the subpoena is served.

Statutes of Repose and Limitation: All legal causes of action between the parties to the Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later than the date Farnsworth Group's services are completed or terminated.

Severability: If any term or provision of the Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of the Agreement shall remain in full force and effect.

Waiver: No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition, or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition, or provision hereof. All waivers must be in writing.

Survival: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to the Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

Governing Law: The Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois without regard to conflict of law principles.



Proposal for City of Galesburg

April 10, 2025

Don Miles,
Director of Parks and Recreation
City of Galesburg
55 W Tompkins St
Galesburg, IL 61401

Re: Design and Construction Administration Consulting Services for new City of Galesburg Pickleball Court Construction.

Dear Don,

I am pleased to submit the following Proposal to perform design services, construction administration and inspection for six (6) new Pickleball Court Construction.

PROJECT DESCRIPTION

It is our understanding that the project is to construct six (6) new asphalt pickleball courts at Rotary Park located at 1627 West Losey Street. In Galesburg. The plan would be to construct the courts out in the middle of the park where it is somewhat flat. Proposal to include the design of 6 courts all side by side facing north and south, ten foot fencing on the perimeter of the courts and four foot fencing between the courts. I would also like to have lighting designed along with shade structures and benches. These may have to be installed in later years, but would like to have a design to work off of for the future as budgets allow. This will also include installing new sub surface drainage system, new stone base, new Post-Tensioned concrete, new fencing and surfacing.

SCOPE OF WORK

PHASE I - DESIGN SERVICES

- Develop construction plans and technical specifications for the tennis court project for contractor bidding. Construction plans will include details showing how the various components of the project are to be constructed and the types of materials to be used. Technical specifications will be provided to assure quality control and to aid the contractor in materials and product selection and use.
- Specifications will be developed along with your assistance concerning insurance, performance bonds, construction schedule, wage rates and other items relevant to the project. We will supply our plans and specifications with full set of bid documents for the park district for public issuance of RFB.
- Conduct a Pre-Bid Meeting on-site with Owner and Contractors to review the scope of work, view the work site and to answer any questions about the project prior to the bid date.
- Assist with the analysis of the bid results to determine the low bidder.
- Qualify the apparent low bidder prior to recommending award.

PHASE II – CONSTRUCTION ADMINISTRATION AND INSPECTION

When construction of the project is authorized by the Owner, we will review submittals, prepare a construction photo log, and provide intermittent inspection as needed. We will also provide a PTI Level 1 Certified Installer to monitor the vapor barrier, cable placement, concrete pour, and monitor and record the tensioning of the cables. We will also conduct the pre-final and final inspections.



Proposal for City of Galesburg

EXCLUSIONS

- Soil borings and evaluation/recommendations by a Geotechnical Engineer
- Maurer - Stutz to have project site engineered to sub-grade
- Topographic Survey
- Any permits including ROE permits
- Storm water management plans if required
- Material testing if required
- Compaction testing
- Lighting, exterior sidewalks or parking lot design
- ADA design
- Landscaping

FEES

We propose to provide the consulting services for Seventy four thousand eight hundred dollars and no cents (\$74,800.00).

Payment schedule to be as follows:

Phase I:

\$30,000.00 due after bid package is completed. This payment is due whether the owner accepts or rejects any or all of the bids.

Phase II

\$20,000.00 due after the Drainage, Base Work and Paving is completed

\$24,800.00 due after project completion and acceptance

SCHEDULE

We will require a kick-off meeting with the owner to determine various aspects of the project before design can begin. Once we have the information, we will have 80% of the documents ready for red-line and review after 21 days. Once we have the red-line information back to us, we will have final documents ready within 7 days.

INSURANCE

We will maintain insurance for \$1M General Liability, \$1M Professional Liability, and Workers Comp.

This contract shall be governed by the laws of the State of Illinois.

Sincerely,

A handwritten signature in black ink, appearing to read "Mats Jonmarker".

Mats Jonmarker
Owner and President
MTJ Sports
309-853-7210
mats@mtjsports.com

PROFESSIONAL SERVICES AGREEMENT

ATTN: Don Miles
CLIENT: City of Galesburg, IL
55 W. Tompkins Street
Galesburg, IL 61402-1387

PROJECT: Galesburg – Rotary Park Pickleball

PROJECT LOCATION: Galesburg, IL

DATE OF AGREEMENT: April 2, 2025

PROJECT DESCRIPTION

The project consists of six (6) post-tensioned pickleball courts and associated site improvements located at Rotary Park in Galesburg, IL.

SCOPE OF SERVICES

We will provide the following services for the project. These services will consist of the following tasks:

PRELIMINARY DESIGN

1. Limited Topographic Survey
 - A. Complete a limited topographic site survey of the project site. We have not included a full topographic survey of the entire park. Field survey data may be supplemented with existing survey, record drawings information, drone, and available Lidar surface data. The survey will create a single electronic base drawing showing existing topographic information and site features as follows:
 - 1) Contours at one-foot intervals; error shall not exceed one-half contour interval.
 - 2) Show and describe substantial visual improvements (in addition to structures) such as buildings, fences, concrete slabs, gravel drives, sidewalks, culverts, etc.
 - 3) Location of public and private utilities existing in the surveyed limits from observed evidence together with evidence from plans provided by the client or utility providers (with reference as to the source of information). Location of private utilities or public utilities not located at the time of the survey will not be surveyed as part of our base scope of services.
 - 4) We have not included any public or private utility location services or excavation/pot holing as part of our current scope of services.
2. Attend project kick-off meeting with Owner to discuss project scope and constraints.
3. Preparation of up to two (2) preliminary site layouts for Owner review.
4. Meet with Owner virtually to review site layouts.
5. Upon review and approval of the preliminary site layout, we will prepare and submit preliminary plans and details for improvements in all six parks. Documents to include:
 - A. Draft Project Manual
 - B. Existing Conditions and Demolition Plans
 - C. Site Plans
 - D. Grading and Erosion Control Plans
 - E. Site Restoration / Landscaping Plans
 - F. Electrical Site Plan
 - G. Post-Tension Foundation Plan
 - H. Construction Details
6. Provide opinion of probable construction costs for the associated improvements.



FINAL DESIGN / CONSTRUCTION DOCUMENTS

1. Meet with Owner to coordinate construction document preparation.
 - A. Review preliminary design package and costs. Establish construction budget.
 - B. Review materials and products selections.
 - C. Review front ends and bidding requirements.
 - D. Review project schedule.
2. Prepare construction documents incorporating Owner review comments. We will submit the final set for review at 100% construction documents to include:
 - A. Project Manual
 - B. Existing Conditions and Demolition Plans
 - C. Site Plans
 - D. Grading and Erosion Control Plans
 - E. Site Restoration / Landscaping Plans
 - F. Electrical Site Plan
 - G. Post-Tension Foundation Plan
 - H. Construction Details
3. Provide updated opinion of probable construction costs to coordinate with construction documents.

BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES

1. Provide bidding assistance including:
 - A. Facilitate a pre-bid conference. Record and distribute meeting minutes.
 - B. Provide clarification of documents and address contractor questions.
 - C. Issue addenda as needed.
 - D. Attend bid opening, prepare tabulations of bids, and provide recommendation to the City regarding award of contract.
2. Assist the City with the following construction phase services including:
 - A. Attend pre-construction meeting with facilitation expected to be by contractor.
 - B. Provide response to contractor and City's questions relative to design intent.
 - C. Review submittals, pay applications, RFIs and change orders. Process changes to the contract.
 - D. Provide limited construction observation for general conformance with plans and specifications.
 - a. We have assumed up to six (6) site visits during construction.
 - E. Conduct punch list inspection. Provide written report to Client and Contractor.
 - F. Issue letter of acceptance.

CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery's services.
2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
4. Unless specifically included in the Scope of Services to be provided by Shive-Hattery, the Client shall furnish tests, inspections, permits and reports required by law, regulation or code including but not limited to hazardous materials, asbestos surveys, structural, mechanical, chemical, air pollution and water pollution tests.

SCHEDULE

We will begin our services after receipt of your Purchase Order and this countersigned Agreement which will serve as a notice to proceed.

- We will meet with you to develop a mutually agreed-upon schedule for the Scope of Services.

COMPENSATION

Description	Fee Type	Estimated Expenses	Estimated Total
Preliminary Design	Fixed Fee	Included	\$18,650
Final Design / Construction Documents	Fixed Fee	Included	\$16,300
Bidding and Construction Administration Services	Fixed Fee	Included	\$16,475
ESTIMATED TOTAL			\$49,425

Fee Types:

- Fixed Fee - We will provide the Scope of Services for the fee amounts listed above.

Expenses:

- Included - For Fixed Fee Type, expenses have been included in the Fee amount.
 - Note: Permit, inspection, and review fees have not been included and can be included as a reimbursable expense on an as-requested basis.

The terms of this proposal are valid for 30 days from the date of this proposal.

ADDITIONAL SERVICES

The following are additional services you may require for your project. We can provide these services, but they are not part of this proposal at this time.

1. Geotechnical services are anticipated to be contracted by the Owner.
2. Stormwater calculations or design including full Stormwater Management Plan (SWMP).
3. Submission of documents to local AHJ.
4. SWPPP and/or DNR Permitting.
5. Design bid alternate in association with both an asphalt and post-tension concrete court system.
6. Land Survey services for construction staking and layout.
7. USA Pickleball review, coordination, or approvals.

OTHER TERMS

STANDARD TERMS AND CONDITIONS

Copyright © Shive-Hattery October 2024

PARTIES

"S-H" or "Shive-Hattery" shall mean Shive-Hattery, Inc., Shive-Hattery A/E Services, P.C., Helix Design Group, a Division of Shive-Hattery, Inc., Shive-Hattery New Jersey, Inc., WSM, a Division of Shive-Hattery, Inc., or KdG, a Division of Shive-Hattery, Inc. and "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed the compensation received by S-H under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to

any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

INDEMNIFICATION

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, and employees against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including, reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

HAZARDOUS MATERIALS - INDEMNIFICATION

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

STANDARD OF CARE

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

BETTERMENT

The CLIENT recognizes and expects that certain change orders may be required to be issued as the result in whole or part of imprecision, incompleteness, omissions, ambiguities, or inconsistencies in S-H's drawings, specifications, and other design, bidding or construction documentation furnished by S-H or in other professional services performed or furnished by S-H under this Agreement (herein after in this Betterment section referred to as S-H Documentation). If a required item or component of the Project is omitted from S-H's Documentation, the CLIENT is responsible for paying all costs required to add such item or component to the extent that such item or component would have been required and included in the original S-H Documentation. In no event will S-H be responsible for costs or expense that provides betterment or upgrades or enhances the value of the Project.

RIGHT OF ENTRY

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable

expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or other entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

SHOP DRAWING REVIEW

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

OTHER SERVICES

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

DISPUTE RESOLUTION

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

EXCUSABLE EVENTS

S-H shall not be responsible or liable to CLIENT or CLIENT's contractors, consultants, or other agents for any of the following events or circumstances, or the resulting delay in S-H's services, additional costs and expenses in S-H's performance of its services, or other effects in S-H's services, stemming in whole or part from such events and circumstances (collectively, "Excusable Events" or, singularly, an "Excusable Event"): a change in law, building code or applicable standards; actions or inactions by a governmental authority; the presence or encounter of hazardous or toxic materials on the Project; war (declared or undeclared) or other armed conflict; terrorism; sabotage; vandalism; riot or other civil disturbance; blockade or embargos; explosion; abnormal weather; unanticipated or unknown site conditions; epidemic or pandemic (including but not limited to COVID-19), delays or other effects arising from government-mandated or government-recommended quarantines, closure of business, access, or travel; strike or labor dispute, lockout, work slowdown or stoppage; accident; act of God; failure of any governmental or other regulatory authority to act in a timely manner; acts or omissions by CLIENT or by any CLIENT's contractors, consultants or agents of any level on the project (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or delays caused by faulty performance by the CLIENT or by CLIENT's contractors, consultants, or agents of any level); or any delays or events outside the reasonable control of S-H. When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for any actual or claimed damages incurred by CLIENT or CLIENT's contractors, consultants, or agents, S-H shall not be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably increase and extend S-H's time for performance of its services, as well as equitably increase the contract sum to compensate S-H for its increased labor, expenses, and other costs to perform its services, due to the Excusable Event.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW

This Agreement shall be governed pursuant to the laws in the state that the project is located.

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1965, Age Discrimination in Employment ACT (ADEA), Americans With Disabilities Act (ADA), Iowa Civil Rights Act of 1965, and Illinois Human Rights Act [775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

HARASSMENT

If either party becomes aware of any form of harassing conduct by the other party's employees, agents, contractors, consultants, vendors, or affiliated companies, the party receiving the harassing conduct will promptly investigate the reported conduct and take appropriate action that may include termination of this Agreement by providing written notice to the other party. Prior to the written notice to terminate, all applicable obligations contained in this Agreement by either party remain in effect. Harassment conduct includes any verbal, physical, and visual or pictorial content that creates an intimidating, offensive, obscene, or hostile working environment, unwanted and unsolicited verbal comments, sexual advances or innuendo, unwelcome jokes or banter, threats, or derogatory comments.

COMPLETE AGREEMENT

This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. In the event the CLIENT issues a Purchase Order of which this Agreement becomes a part, or the CLIENT and S-H otherwise execute or enter into a contract into which this Agreement is incorporated, the parties expressly agree that, to the extent the terms of this Agreement conflict with or are otherwise inconsistent with such Purchase Order, or any other contract, this Agreement shall supersede and override the terms of the aforementioned documents, and this Agreement shall solely govern in those regards.

ACCEPTANCE

Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The CLIENT representative accepting this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the CLIENT.

AGREEMENT

This proposal shall become the Agreement for Services when accepted by both parties. Original, facsimile, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Agreement. The Client representative signing this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the Client.

Thank you for considering this proposal. We look forward to working with you. If you have any questions concerning this proposal, please contact us.

Sincerely,
SHIVE-HATTERY, INC.



Brent Strauch – Project Manager
bstrauch@shive-hattery.com

AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: City of Galesburg

BY: _____ **TITLE:** _____
(signature)

PRINTED NAME: _____ **DATE ACCEPTED:** _____



City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: 2025 Classification and Salary Schedule for Exempt employees.

SUMMARY RECOMMENDATION: The City Manager recommends approval of the attached 2025 Classification and Salary Schedule for Exempt Employees. This updated schedule creates the position of Assistant City Manager – Director of Community Engagement/Public Information Officer (PIO), which directly aligns with the high priority strategic goals identified and prioritized by the City Council.

BACKGROUND: The attached 2025 Classification and Salary Schedule incorporates the addition of the Assistant City Manager – Director of Community Engagement/Public Information Officer (PIO). The position is responsible for the development and oversight of a comprehensive marketing and communications strategy for the City of Galesburg, which was identified as one the highest-ranking strategic goals by the City Council during the strategic planning initiative in Fall 2024. In addition, it furthers the community engagement and governance priority area ranked as one of the top four priorities by residents and stakeholders participating in the strategic planning process.

As the Director of Community Engagement and PIO, this individual will develop and oversee a city-wide communications strategy, increase transparency, and serve as the authorized spokesperson for the organization. Responsibilities will include ensuring consistent and accurate messaging to all stakeholders, residents, and businesses, and establishing consistent branding and community engagement standards to enhance the City's public image.

This position will also serve as the Assistant City Manager, managing daily city operations and providing essential coverage for City Manager responsibilities during temporary absences. This Director-level position will serve as a key member of the City's leadership team, contributing to strategic initiatives across all departments, including communications, administration and legal, community engagement, economic development, personnel management, budgeting, and organizational planning.

Establishment of the position aligns with the City Council's strategic priorities and enhances the City Administration's capacity to achieve the council's desired goals. Furthermore, it mirrors the organizational structure successfully utilized by several city departments, in which deputy or

assistant directors provide crucial contributions for the highest-level roles and responsibilities within their respective departments. This new position will offer a similar structure for the City Manager, while dedicating leadership to the critical area of community engagement and communications. This administration leadership position is designed to strengthen collaboration and cohesion across departments, thereby promoting strategic, big-picture perspective.

The attached 2025 Classification and Salary Schedule reflects the inclusion of the Assistant City Manager – Director of Community Engagement/Public Information Officer (PIO) at salary range 31 EX, consistent with the established range for other Director-level positions within the City of Galesburg.

BUDGET IMPACT: Sufficient funds are included in the FY 2025 budget.

SUPPORTING DOCUMENTS:

1. 2025 Classification and Salary Schedule
2. Assistant City Manager – Director of Community Engagement/Public Information Officer (PIO) Job Description



CITY OF GALESBURG

ILLINOIS, USA

2025

Administration
55 West Tompkins Street
Galesburg, IL 61401

Classification & Salary Schedule

City of Galesburg, IL
Classification & Salary Schedule
Effective January 1, 2025 (Pages 2-4, 6-7)
Effective April 21, 2025 (Page 5)
Effective January 1, 2023 (Page 4-Represented Staff)

Approved by City Council on April 21, 2025

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2	AFSCME
3	Police
4	Fire
5	Exempt
6	Non-Represented Hourly
7	Temporary, Seasonal, Part Time, Other

1/1/2025

**Employees represented by the American Federation of
State County & Municipal Employees Local 1173**

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
7A	15.39	15.77	16.16	16.57	16.99	17.41	17.85	18.29	18.74	19.22	19.70
9 A	16.98	17.39	17.84	18.29	18.74	19.21	19.69	20.19	20.70	21.20	21.73
10 A	17.84	18.29	18.74	19.21	19.69	20.19	20.70	21.20	21.73	22.25	22.80
11 A	18.72	19.19	19.67	20.17	20.66	21.17	21.69	22.24	22.79	23.37	23.96
12 A	19.66	20.16	20.65	21.16	21.68	22.22	22.78	23.36	23.95	24.55	25.16
13 A	20.64	21.15	21.67	22.21	22.77	23.32	23.92	24.52	25.14	25.76	26.42
14 A	21.66	22.20	22.74	23.31	23.90	24.51	25.13	25.75	26.41	27.05	27.73
15 A	22.73	23.30	23.89	24.49	25.12	25.74	26.38	27.04	27.70	28.39	29.12
16 A	23.88	24.48	25.11	25.72	26.37	27.02	27.68	28.38	29.11	29.83	30.57
18 A	26.33	26.99	27.65	28.35	29.08	29.80	30.53	31.29	32.08	32.87	33.72
19 A	27.64	28.34	29.06	29.78	30.51	31.27	32.06	32.86	33.70	34.52	35.39
20 A	29.06	29.78	30.51	31.27	32.06	32.86	33.70	34.52	35.39	36.28	37.19

Pay Ranges and Classification Titles	
Range	Title
7 A	Custodian I Transit Dispatcher
9 A	Secretary I
11 A	Handivan Driver Public Safety Clerk Transit Clerk
12 A	Account Clerk I Bus Driver Custodian II Recreation Activity Specialist Relief Driver
13 A	Junior Accountant
14 A	Information Systems Technician Utility Maintenance Community Service Officer Property Compliance Officer

Pay Ranges and Classification Titles	
Range	Title
15 A	Communications Dispatcher/Clerk II
16 A	Engineering Technician I Maintenance Worker
18 A	Community Service Supervisor Heavy Equipment Operator PSB IS Tech Transit Technician Water Meter Shop Foreman
19 A	Crew Foreman Engineering Technician II Mechanic
20 A	Transit Shop Foreman

1/1/2025

Sworn Employees in the Galesburg Police Department

Personnel Represented by the Public Safety Employees' Organization

Range	Step A	Step B	Step C	Step D	Step E
19 P	31.32	33.73	36.32	37.38	38.85
Years	1-2	3-4	5-7	8-9	10+

Pay Ranges and Classification Titles	
Range	Title
19 P (hourly base wage)	Police Patrol Officer

Sworn Exempt Personnel in the Galesburg Police Department

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
22 EXP	71,170.76	72,942.06	74,771.40	76,629.80	78,546.27	80,520.84	82,524.40	84,586.05	86,705.80	88,854.56	91,090.44
24 EXP	78,197.84	80,143.33	82,146.92	84,208.57	86,299.26	88,477.07	90,683.92	92,948.87	95,271.85	97,652.90	100,092.06
28 EXP	94,760.75	97,129.77	99,558.01	102,046.97	104,598.14	107,213.08	109,893.43	112,640.75	115,456.75	118,343.18	121,301.75
32 EXP	114,494.61	117,340.31	120,302.10	123,292.97	126,370.94	129,536.01	132,788.21	136,098.49	139,495.86	142,983.26	146,557.86

Pay Ranges and Classification Titles	
Range	Title
22 EXP	Police Sergeant
24 EXP	Police Lieutenant
28 EXP	Police Deputy Chief
32 EXP	Police Chief

1/1/2025

Sworn Employees in the Galesburg Fire Department

Sworn Personnel Represented by I.A.F.F. Local No. 555

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G
19 F (80)*	26.39	27.71	29.10	30.57	32.08	33.69	35.39
19 F (106)	19.43	20.40	21.42	22.49	23.62	24.77	26.04
21 F (80)*	29.10	30.57	32.08	33.69	35.39	37.14	39.00
21 F (106)	21.42	22.49	23.62	24.77	26.04	27.34	28.71
24 F (106)	N/A	N/A	N/A	N/A	N/A	N/A	33.24

*includes 2.5% staff position incentive

Pay Ranges and Classification Titles	
Range	Title
19 F (80)	Firefighter (80)
19 F (106)	Firefighter (106)
21 F (80)	Fire Captain (80)
21 F (106)	Fire Captain (106)
24 F (106)	Fire Battalion Chief (106)

Note: For the ranges above, Step F requires a Fire Science Certificate and Step G an Associate Degree in Fire Science

Sworn Exempt Personnel in the Galesburg Fire Department

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
27 EX	86,050.78	88,182.64	90,397.60	92,667.92	94,965.93	97,347.00	99,783.46	102,275.25	104,822.46	107,452.74	110,138.34
31 EX	103,908.79	106,511.36	109,169.30	111,882.62	114,706.65	117,558.41	120,493.22	123,511.09	126,612.01	129,768.32	133,007.67

Pay Ranges and Classification Titles	
Range	Title
27 EX	Fire Deputy Chief
31 EX	Fire Chief

4/21/2025

Exempt Salaried Personnel (EX)

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
19 EX	59,000.70	60,495.81	61,990.86	63,541.35	65,147.19	66,753.03	68,441.93	70,130.83	71,902.78	73,702.42	75,529.77
20 EX	61,769.40	63,319.85	64,898.00	66,531.52	68,192.74	69,881.64	71,625.92	73,425.55	75,252.90	77,135.59	79,073.68
21 EX	64,814.95	66,420.78	68,081.98	69,798.59	71,542.83	73,314.82	75,169.83	77,024.84	78,962.95	80,928.68	82,949.83
22 EX	67,860.49	69,549.41	71,293.66	73,065.63	74,892.96	76,775.68	78,686.05	80,651.82	82,672.97	84,721.79	86,853.67
23 EX	71,127.57	72,899.52	74,726.83	76,581.86	78,492.24	80,458.03	82,479.16	84,528.00	86,659.87	88,819.43	91,034.40
24 EX	74,560.73	76,415.74	78,326.13	80,291.89	82,285.35	84,361.86	86,466.06	88,625.66	90,840.60	93,110.91	95,436.62
25 EX	78,288.77	80,236.52	82,242.44	84,306.49	86,399.61	88,579.95	90,789.36	93,056.93	95,382.62	97,766.45	100,208.45
26 EX	81,953.12	84,001.94	86,106.14	88,238.02	90,452.96	92,723.29	95,021.30	97,402.38	99,838.82	102,330.65	104,905.53
27 EX	86,050.78	88,182.64	90,397.60	92,667.92	94,965.93	97,347.00	99,783.46	102,275.25	104,822.46	107,452.74	110,138.34
28 EX	90,353.28	92,612.10	94,927.41	97,300.59	99,733.11	102,226.43	104,782.10	107,401.63	110,086.67	112,838.84	115,659.81
29 EX	94,500.79	96,865.25	99,268.49	101,749.21	104,307.47	106,904.51	109,579.06	112,292.37	115,121.97	117,990.32	120,936.20
30 EX	99,225.82	101,708.53	104,231.91	106,836.68	109,522.87	112,249.74	115,058.00	117,906.99	120,878.07	123,889.86	126,983.03
31 EX	103,908.79	106,511.36	109,169.30	111,882.62	114,706.65	117,558.41	120,493.22	123,511.09	126,612.01	129,768.32	133,007.67
32 EX	109,169.28	111,882.62	114,706.65	117,558.41	120,493.22	123,511.09	126,612.01	129,768.32	133,007.67	136,332.88	139,741.21
33 EX	114,627.74	117,476.76	120,442.00	123,436.33	126,517.89	129,686.65	132,942.63	136,256.73	139,658.06	143,149.52	146,728.26
34 EX	120,035.00	123,029.34	126,110.89	129,227.28	132,564.68	135,791.60	139,192.94	142,681.47	146,257.22	149,891.13	153,641.32
35 EX	126,036.76	129,180.81	132,416.44	135,688.63	139,192.92	142,581.18	146,152.59	149,815.55	153,570.08	157,385.70	161,323.39

Pay Ranges and Classification Titles	
Range	Title
19 EX	Deputy City Clerk Executive Assistant Staff Accountant
20 EX	General Inspector Golf Professional Purchasing Agent Recreation Supervisor
22 EX	Associate Planner 9-1-1 Coordinator Garage Superintendent Junior Systems Administrator PSB Junior Systems Administrator Transit Operations Supervisor
23 EX	GIS Analyst Human Resource Generalist Project Manager I

Pay Ranges and Classification Titles	
Range	Title
24 EX	Administrative Services Manager Benefits & Risk Manager Code Compliance Supervisor Grants & Programming Coordinator Park Superintendent
26 EX	Assistant Finance Director IT Manager Project Manager II Transit Manager
27 EX	Senior Systems Administrator & Security Manager Water Superintendent
29 EX	Director of Parks and Recreation
31 EX	Assistant City Manager & Director of Engagement/Public Information Officer (PIO) City Engineer Director of Community Development Director of Finance Director of Human Resources Director of Information Systems
32 EX	City Attorney
35 EX	Director of Public Works

1/1/2025

Non-Represented Hourly (NRH) Overtime Eligible											
Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
15 NRH	23.51	24.12	24.70	25.33	25.96	26.60	27.29	27.97	28.67	29.38	30.11
19 NRH	28.37	29.08	29.81	30.56	31.31	32.10	32.90	33.73	34.57	35.42	36.32
20 NRH	29.70	30.45	31.20	31.97	32.77	33.60	34.43	35.31	36.20	37.11	38.03
21 NRH	31.16	31.93	32.74	33.56	34.39	35.27	36.16	37.07	37.94	38.90	39.89

Pay Ranges and Classification Titles	
Range	Title
15 NRH	Secretary II Transit Assistant
19 NRH	Greenkeeper Water Lab Supervisor
20 NRH	Arborist Water Distribution Supervisor Water Operations Supervisor Water Production Supervisor
21 NRH	Maintenance Supervisor Traffic Supervisor

1/1/2025

Temporary, Seasonal and Part-Time Hourly Employees

Range	Step A	Step B	Step C	Step D	Step E	Step F
1 TT	13.00	n/a	n/a	n/a	n/a	n/a
1 T	15.00	n/a	n/a	n/a	n/a	n/a
3 T	15.00	15.50	16.00	16.50	n/a	n/a
4 T	16.00	16.50	17.00	17.50	18.00	n/a
5 T	17.00	17.50	18.00	18.50	19.00	19.50
6 T	18.50	19.00	19.50	20.00	20.50	21.00
7 T	19.50	20.00	20.50	21.00	21.50	22.00

Other Positions

Title	Annual Salary
Board of Fire & Police Chairman	\$660.00
Board of Fire & Police Commissioners	\$300.00
College Intern	Weekly Stipend \$100.00

Pay Ranges and Classification Titles			
Range	Title	Range	Title
1 TT Teen Range	Building Attendant	5 T	Administrative Assistant
	Clerk		Building Services Worker
	Data Entry Clerk		Campground Attendant
	Maintenance Worker		Community Serv Officer
	School Crossing Guard		Equipment Operator
3 T	Concessions		ETSB Assistant
	Intern		Food Manager
	Maintenance Worker		Head Lifeguard/WSI
	Recreation Attendant		Intern
	Scorekeepers		Property Compliance Officer
	Summer Camp Counselor		Project Specialist
	Tennis Instructor		Public Safety Data Entry Clerk
	Water Plant Maintenance		Recreation Specialist
4T	Account Clerk		School Crossing Guard Supervisor
	Building Attendant		Special Projects Coordinator
	Clerk		Specialist Instructor
	Crew Supervisor		Sports Instructor
	Custodian		Transit Building Services Worker
	Data Entry Clerk		Transit Dispatcher
	Engineering Aide		Water Collection Clerk
	Equipment Operator		Water Safety Instructor
	Golf Starter/Marshall	6 T	Handivan Driver
	Head Crossing Guard		Recreation Coordinator
	Lifeguard/Swim Instructor	7 T	Bus Driver
	School Crossing Guard		
	Wading Pool Maintenance		



DATE: April 2025

POSITION TITLE:	Assistant City Manager & Director of Community Engagement/Public Information Officer (PIO)
DEPARTMENT:	Administration
REPORTS TO:	City Manager
SALARY RANGE:	31 EX

GENERAL DESCRIPTION

Under the direction of the City Manager, this position serves as the Assistant City Manager, effectively managing daily operations of the City of Galesburg and providing coverage for City Manager roles and responsibilities in the event of their temporary absence. This position plays a key role in the City's leadership team, contributing to strategic initiatives, including, but not limited to, communications, community engagement and beautification, economic development, personnel management, budgeting, and organizational planning.

This position leads the development and oversight of a comprehensive marketing and communications strategy for the City of Galesburg, serving as the Public Information Officer (PIO) and ensuring cohesive and accurate messaging to a variety of stakeholders, residents, and businesses across the community. This position is responsible for development of consistent branding and community engagement standards across the organization and ensures all marketing portrays an exceptional public image.

ESSENTIAL FUNCTIONS

Oversee Daily City Operations: Manage the day-to-day operations of the city as directed by the City Manager, providing guidance and support to staff in resolving operational issues and ensuring efficient delivery of city services.

Provide City Manager Coverage: Assume the responsibilities of the City Manager in their temporary absence, ensuring continuity of leadership and operations. Representing the office of the City Manager at City Council Meetings, board meetings and community events. Providing oversight and direction for city operations as required.

Support Strategic Initiatives: Assist the City Manager with a range of strategic initiatives, including community engagement and beautification, economic development, grant acquisition and management, employee engagement, personnel management, succession planning, organizational development, and goal setting.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Serve as Key Liaison and Advisor: Act as a liaison for the City Manager with community partners and city officials, advising them of the status of pending matters. Respond to citizen information requests or complaints on behalf of the City Manager and contact appropriate departments for response as required.

Public Information Officer / Primary Media Liaison: Act as the City's official Public Information Officer (PIO), managing media relations, responding to inquiries, arranging news conferences, and proactively communicating city initiatives and information to television, radio, and print media.

Develop and Implement Comprehensive Marketing & Communication Strategies: Lead the development and execution of integrated marketing and external communication strategies that effectively reach and engage residents, businesses, and stakeholders, ensuring consistent and accurate messaging across all platforms.

Establish and Manage City Branding Standards: Develop, implement, and enforce city branding guidelines, collaborating with all departments to ensure consistent brand representation across all city materials and communications.

Monitor and Analyze Media Coverage: Track and analyze media coverage related to the City, its employees, and officials, providing timely and strategic counsel to the City Manager and key personnel.

Manage City Communications and Public Information: Oversee the creation, design, distribution, and management of all city communication and public information materials, ensuring high quality, accuracy, and accessibility across all channels.

Enhance Digital Presence and Citizen Engagement: Develop and manage the City's website, social media platforms, and other digital channels (e.g., e-alerts, streaming meetings, "contact us" portals) to maximize citizen engagement, transparency, and access to information.

Develop and Implement Citizen Engagement Standards and Training: Develop and deliver training programs for city staff on citizen engagement best practices, promoting positive and productive interactions and fostering a culture of exceptional customer service.

Promote Government Transparency: Research, recommend, and implement strategies to enhance government transparency, ensuring compliance with the Open Meetings Act and promoting public access to information.

Coordinate City Events and Meetings: Plan, organize, and execute city-sponsored events and meetings, ensuring effective logistics, community engagement, and positive public perception.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Strengthen Internal Communications: Develop and implement an internal communication strategy to foster open communication, collaboration, and connection among city employees and departments.

Enhance City Aesthetics and Community Vibrancy: Develop and implement strategies to improve the aesthetics of city facilities, gateways, and public spaces, contributing to a more welcoming and attractive community. Collaborate with community partners and businesses to develop and implement programs that enhance the vibrancy of downtown and the broader community.

Foster a Positive Organizational Culture: Develop and coordinate employee events, functions, and training programs to promote a positive work environment, strong working relationships, and organizational excellence.

City Council Meeting Preparation: Oversee the creation of City Council agendas and e-packets, providing review and guidance for refinement of council action items (agreements, resolutions, ordinances, etc.) to ensure clarity, accuracy, and legal compliance.

Management of Administrative Adjudication: Manage the Administrative Adjudication system, including program oversight, as well as training and coordinating staff. Coordinate the workflow between multiple departments, adjust and streamline the process as needed for efficient management and implementation. Regularly review procedures for compliance with city ordinances and policies. Administer the Tyler InCode software.

Legal Services Liaison: Assist the City Manager with coordination of legal services, including labor, procedures, and workflows. Serve as the city's primary liaison with legal counsel for collaboration with city staff on a variety of issues. Assist the City Attorney with a wide variety of projects and initiatives as requested. Guide projects forward with city staff and outside parties.

Build and Maintain Strong Relationships: Cultivate and maintain effective working relationships with local and state agencies, council members, city staff, community leaders, and citizens.

Drive Process Improvement and Collaboration: Implement systems and practices to streamline processes, enhance collaboration, and reduce duplication of effort across the organization, improving efficiency and outcomes.

Promote Galesburg and Community Events Participation: Collaborate with community partners to promote Galesburg and manage city contributions to signature events and programs, enhancing the city's image and visibility.

Leadership and Professional Development: Participate in and/or lead internal and external boards and committees as required. Maintain and enhance professional knowledge and skills through seminars, training programs, and professional publications.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

EDUCATION

Master's degree in public administration (MPA), business administration (MBA), or a closely related field required from an accredited institution.

WORK EXPERIENCE REQUIRED

Minimum of seven years of progressively responsible experience in public administration, preferably within a municipal government setting.

Demonstrated experience leading and implementing marketing and communication for a public sector organization for a minimum of five years.

Proven experience in municipal court management, project management, and community and economic development.

PERSONAL QUALIFICATIONS AND ABILITY

Comprehensive knowledge of the principles and practices of local government administration.

Excellent written and verbal communication skills, with proven ability to present complex information clearly.

Thorough understanding of marketing and communications best practices, including public relations, digital strategies, and website administration.

Understanding of relevant federal, state, and local laws, regulations, and policies related to local government administration, and municipal court administration.

Working knowledge of municipal budgeting, strategic planning, community and economic development, and personnel administration.

Comprehensive understanding of municipal service delivery and interdepartmental processes, with the ability to optimize operations for efficiency and effectiveness.

Strategic leadership ability, including the development and implementation of comprehensive strategic plans and goals.

Ability to exercise sound judgment, and make clear decisions in accordance with strategic priorities, applicable laws and policies.

Exceptional ability to navigate sensitive and complex issues with tact, diplomacy, and expertise, while fostering collaborative relationships with internal and external stakeholders.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Ability to use technology efficiently and manage data to provide clear and concise reports.

Demonstrated ability to work well with elected officials, colleagues, and community partners.

PHYSICAL DEMANDS

This position is primarily sedentary in nature. Incumbents may exert up to 10 lbs. of force occasionally and a negligible amount of force frequently to lift, carry, push, pull, or otherwise move objects, including the human body. Incumbents are usually seated, but may also walk, stand, bend, stoop, reach, handle and finger for brief periods of time. Environmental conditions are typical to those found in a conventional office setting. Must be able to talk and hear.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.



City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: Approval for the installation of playground equipment and poured in place safety surfacing at Cooke Park.

SUMMARY RECOMMENDATION: The City Manager, Director of Parks and Recreation and Purchasing Agent recommend approval for the installation of playground equipment and poured in place safety surfacing at Cooke Park by GameTime in the amount of \$200,474.45.

BACKGROUND: In January of 2024 the City was awarded an OSLAD grant to build a park at the property now known as Cooke Park. The construction portion of the project has been awarded but the scope of work does not include the installation of the playground equipment and the poured in place safety surfacing. The playground equipment was purchased last year through a grant from GameTime, and they have provided pricing to install both the playground equipment and the safety surfacing through Omnia Partners, a purchasing cooperative.

BUDGET IMPACT: This project is partially funded by an OSLAD grant that will cover 50% of the installation of the equipment and \$37,780.35 of the safety surfacing. There are sufficient funds in the Utility Tax Fund (59) and the Grants Fund (13) for this work.

SUPPORTING DOCUMENTS:

1. Playground Installation Quote
2. Poured In Place Safety Surfacing Quote



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

Back to Agenda
Quote #
172519-03-02

Cooke Park - Installation REV

City of Galesburg
Attn: Don Miles
55 W. Tompkins Street
Galesburg, IL 61401
United States
Phone: 309-345-3630
Fax: 309-345-3609
dmiles@ci.galesburg.il.us

Ship to Zip 61401

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	MISC - Installation of Equipment- Equipment in quote 172519-01-01 purchased in GT Order 4326108 (2024) Does not include any site work or surfacing. Spoils to remain on site. If access is difficult, additional charges will apply.. Customer is responsible for offloading equipment. KNOX COUNTY PREVAILING WAGES	\$53,762.00	\$53,762.00
Contract: OMNIA #2017001134			Sub Total	\$53,762.00
			Total	\$53,762.00

Comments

***INSTALLATION:** Site must be clear, level, free of obstructions, and accessible. Site should permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional costs.

*Taxes, if applicable, will be applied at the time of invoice. Please provide a copy of your tax exempt certificate to avoid the addition of taxes.

*Equipment purchased in GT Order 4326108 (2024)



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Cooke Park - Installation REV

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to fluctuating economic conditions, pricing is valid for 30 days and is subject to change. Please request updated pricing if your quote is older than 30 days before making a purchase.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. **Any order exceeding \$300,000 will require progress payments during the course of completion.**
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount. Consult local sales representative for CWO terms.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. dba GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** **Standard Lead time is 6-8 weeks (some items may take longer)** after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- **ACCESS:** The site must be clear, level, and provide unrestricted access for trucks and machinery. Any site that is inaccessible may incur additional charges.
- **STORAGE:** The customer is responsible for providing a secure area for off-loading and storing equipment during installation. Once equipment is delivered to the site, the owner assumes responsibility for any theft or vandalism unless alternative arrangements are made and documented in the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only, prior to the installation of drains, subbase, or surfacing. The customer is responsible for any unforeseen conditions such as buried utilities (public or private), tree stumps, rocks, or any other concealed materials or conditions that may result in additional labor or material costs.
- **UTILITIES:** The installer will contact 811 to locate all public utilities before layout and excavation of footer holes. The owner is responsible for identifying any private utilities. Cunningham Recreation and the installer are not liable for any damage to unmarked private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise stated. The price includes only the items specified in this quotation. Additional site work or specialized equipment needs may result in price adjustments.
- **SITE CONDITIONS:** The site must have a slope of less than 1.5%. Any excavation or grading required to achieve an acceptable slope is the responsibility of others unless otherwise noted. All demolition and site preparation must be completed before the installation crew is mobilized.
- **GENERAL INSTALLATION NOTES:** Installation will be performed according to the manufacturer's specifications by a GameTime-certified installer. A one-year warranty on all labor is provided from the date of completion. Product warranty and service claims may not include labor.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

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Quote #
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Cooke Park - Installation REV

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$53,762.00**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

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Quote #
172519-02-02

Cooke Park - PIP Surfacing REV

City of Galesburg
Attn: Don Miles
55 W. Tompkins Street
Galesburg, IL 61401
United States
Phone: 309-345-3630
Fax: 309-345-3609
dmiles@ci.galesburg.il.us

Ship to Zip 61401

Quantity	Part #	Description	Unit Price	Amount
5815	PIP	GT-Impax - Poured in Place Safety Surfacing (per SF)- 5815 SF POURED IN PLACE COLOR IS 50/50 BLACK/STANDARD 4.25" THICKNESS FOR 8'-9' CFH DUMPSTER INCLUDED 4" THICK STONE BASE FREIGHT AND INSTALLATION	\$25.23	\$146,712.45
Contract: OMNIA #2017001134			Sub Total	\$146,712.45
			Total	\$146,712.45

Comments

***SURFACING INSTALLATION:** Site must be clear, level, free of obstructions, and accessible. Site should permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional costs.

*Taxes, if applicable, will be applied at the time of invoice. Please provide a copy of your tax exempt certificate to avoid the addition of taxes.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

Back to Agenda
Quote #
172519-02-02

Cooke Park - PIP Surfacing REV

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to fluctuating economic conditions, pricing is valid for 30 days and is subject to change. Please request updated pricing if your quote is older than 30 days before making a purchase.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. **Any order exceeding \$300,000 will require progress payments during the course of completion.**
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount. Consult local sales representative for CWO terms.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. dba GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** **Standard Lead time is 6-8 weeks (some items may take longer)** after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- **ACCESS:** The site must be clear, level, and provide unrestricted access for trucks and machinery. Any site that is inaccessible may incur additional charges.
- **STORAGE:** The customer is responsible for providing a secure area for off-loading and storing equipment during installation. Once equipment is delivered to the site, the owner assumes responsibility for any theft or vandalism unless alternative arrangements are made and documented in the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only, prior to the installation of drains, subbase, or surfacing. The customer is responsible for any unforeseen conditions such as buried utilities (public or private), tree stumps, rocks, or any other concealed materials or conditions that may result in additional labor or material costs.
- **UTILITIES:** The installer will contact 811 to locate all public utilities before layout and excavation of footer holes. The owner is responsible for identifying any private utilities. Cunningham Recreation and the installer are not liable for any damage to unmarked private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise stated. The price includes only the items specified in this quotation. Additional site work or specialized equipment needs may result in price adjustments.
- **SITE CONDITIONS:** The site must have a slope of less than 1.5%. Any excavation or grading required to achieve an acceptable slope is the responsibility of others unless otherwise noted. All demolition and site preparation must be completed before the installation crew is mobilized.
- **GENERAL INSTALLATION NOTES:** Installation will be performed according to the manufacturer's specifications by a GameTime-certified installer. A one-year warranty on all labor is provided from the date of completion. Product warranty and service claims may not include labor.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

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Quote #
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Cooke Park - PIP Surfacing REV

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$146,712.45**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



City Council Meeting

Agenda Item Overview

April 23, 2025

AGENDA ITEM: Engineering Agreement for the Airport Entrance Road and Parking Lot project.

SUMMARY RECOMMENDATION: The City Manager and Director of Public Works recommend approval of the standard agreement for consultant services for the Airport Entrance Road and Parking Lot project.

BACKGROUND: The State of Illinois allotted a portion of the Rebuild Illinois capital funds to improvements to aeronautical facilities in Illinois. These funds were designed to prioritize projects that would not score well through federal funding sources, which typically prioritize maintenance to airfield pavements such as runways and taxiways. City staff and the City's airport consultant, Hanson Engineering, identified high-priority projects that may not otherwise get assistance through other airport funding sources and therefore would be a good fit for the Rebuild Illinois funds. One of those projects was improvements to the airport parking lot and entrance road that are old, deteriorated and in need of rehabilitation. It is planned to resurface the existing lot, expand the overall size of the parking lot to accommodate additional parking during airport events, and add a new reconfigured entrance to the parking lot. IDOT Aeronautics approved the project for Rebuild Illinois funding and the next step is to enter into agreement with Hanson Engineering for design and construction inspection services.

The City previously approved Hanson Engineering to be on retainer to serve as the City's airport consultant. The engineering agreement includes \$2,716 for planning and special services, \$56,483 for design phase services, and \$59,948 for construction phase services for a total agreement amount of \$119,147. The project will be funded with 90% State funds and 10% local funds making the City's portion of the engineering costs \$11,914.70. The City will pay for the total engineering costs up-front and will be reimbursed by the State for their portion. The project is on a State letting later this Spring with construction on the project planned for this Summer.

BUDGET IMPACT: The City's share of the project will be paid from the Utility Tax Fund (Fund 59). The State share of the project will be paid from the Grants Fund (Fund 13) and reimbursed to the City.

SUPPORTING DOCUMENTS:

1. Engineering Agreement

**STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS
FOR ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES**

Authorized for use by
The Illinois Department of Transportation
Division of Aeronautics
Effective: June 2012

☐ Preliminary Assessment and Schematic Design ☒ Construction Phase Services
☒ Design Phase Services ☒ Planning and Special Services

THIS AGREEMENT, made at Galesburg Illinois,
this _____ day of _____ in the year 2025
by and between the City of Galesburg (hereinafter referred
to as the "Sponsor"), and Hanson Professional Services Inc. (hereinafter referred to as the
"Consultant"). This Agreement expires 5 years from the date of execution.

WITNESSETH

The Sponsor intends to undertake the accomplishment of a project pursuant to the development of a
public air navigation facility known as the Galesburg Municipal Airport
in Knox County County, state of Illinois; and the project shall be identified as the
Illinois Project No. GBG-4988 and SBG Project No. N/A ;
The following is the detailed project title and description from the Illinois Department of Transportation's
Office of Planning and Programming (OP&P) program letter which shall be carried through the
development of the project (attach supplemental information as necessary in Section I.H., Detailed Scope
of Services):

Rehabilitate Auto Parking Lots and Access Road

A detailed sketch of the proposed work, labeled ATTACHMENT P, shall be attached.

In consideration of the benefits which will accrue to the parties hereto by virtue of the Agreement and the
respective covenants herein contained, IT IS MUTUALLY COVENANTED AND AGREED as follows:

The Consultant agrees to furnish executed "Certification of Engineer" and certain professional engineering
services enumerated herein-after, in connection with the implementation and development of the aforesaid
project.

The Department of Transportation, Division of Aeronautics within the state of Illinois shall act as Agent of
the Owner/Sponsor for all matters involving the development of any public air navigation facility by virtue of

the Illinois Aeronautics Act. The Illinois Aeronautics Act requires and directs the Illinois Department of Transportation, Division of Aeronautics (hereinafter referred to as the "Department") to "*regulate and supervise aeronautics within this state*", with "*aeronautics*" defined as "...*the design, establishment, construction, extension, operation, improvement, repair or maintenance of airports...*". The Department shall not expend any funds appropriated, or made available...for any work upon any such project that is not contracted for and constructed or developed under the supervision or direction of the Department. Financial assistance may include reimbursement to eligible airport Sponsors for...engineering costs directly related to projects financed in whole or in part by federal/state monies provided such engineering costs were approved by the Department prior to the payment of these costs by the airport Sponsor. The approval of engineering costs prior to payment shall qualify those costs for federal/state reimbursement but shall not constitute an obligation of federal/state funds.

Since the services contemplated under this Agreement are professional in nature, it is understood that the Consultant, acting as an individual, partnership, firm or other legal entity, is of professional status and will be governed by professional ethics in their relationship to the Department and the Sponsor. The Department acknowledges the professional and ethical status of the Consultant by approving this Agreement and the associated fees for federal/state eligibility (either in whole or part) on the basis of their qualifications and experience and determining their compensation by mutually satisfactory negotiations.

Any additions/deletions, revisions/modifications to this Agreement without the expressed written consent of the Department shall void this Agreement as it relates to state and federal funding participation eligibility.

I. ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES

The Consultant agrees to perform various professional engineering and planning services and provide necessary and required information pursuant to the accomplishment of the above referenced project.

It is understood that meetings will be common to all phases. The Consultant will coordinate project kick-off, pre-design and pre-construction meetings and project status update meetings, as required, in order to resolve project issues with the Department, Sponsor and/or other regulatory and review agencies. The Department shall be notified of scheduled agency meetings and given the opportunity to participate. Meetings for which effort will be billed shall be thoroughly documented by minutes with copies distributed to the Sponsor and the Department within 10 days of the meeting. Failure to properly document meeting discussions could result in the loss of part or all of the professional services compensation eligibility associated with this activity.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

~~This phase includes activities required for agency coordination and permit development, non-routine surveys, testing and architectural/engineering preliminary design considerations of a project. Elements of this phase may include development of architectural schematic building designs and reports, non-routine geological and field investigations (soil borings and pavement cores), DCP testing, FWD testing (when used to evaluate pavement as part of a strengthening project), coordination of FAA reimbursable agreements, coordination of utility relocation agreements, coordination of force account activity (must be pre-approved by the Department in writing).~~

~~The Consultant shall furnish and/or perform engineering reconnaissance necessary for the preparation and development of an engineering report, bidding documents (design plans and specifications) including topographic field surveys, crack surveys, and sampling and testing for routine soils investigations (in accordance with ATTACHMENT J—Testing Schedule & ATTACHMENT K—Testing Rates & Cost Summary).~~

~~This phase will culminate in the submittal of a detailed engineering report with project alternatives and design recommendations and project completion timeline assessment.~~

~~The Consultant shall furnish an engineering report in accordance with standard practices and the provisions of ATTACHMENT E—Engineering Report. The report will include an analysis of preliminary surveys, geotechnical testing and alternative designs and include final project design recommendations.~~

~~The project completion timeline assessment will identify necessary effort required to complete the final project design (complete construction plans and specifications). This phase of project development will represent approximately 35% of the project design timeline. Project formulation should be consistent with the TIP submittal and the program letter project description (ATTACHMENT R). If not, identify components that have changed as a result of the preliminary assessment and schematic design analysis.~~

~~A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS A / A1.~~

B. DESIGN PHASE SERVICES

This phase shall include activities required to accomplish a project design in accordance with the established Aeronautics letting schedule project design timeline and approved letting date determined at the pre-design meeting. Requests for time extensions beyond the previously agreed-to submittal deadline dates (as established in the Department's Letting Schedule, ATTACHMENT Q, and this Agreement) must be made to the Department in writing not less than 5 days prior to the due date of the submittal. The request for extension must be signed by

a principal/officer of the Consultant's firm. Incomplete submittals will not be accepted. Milestone submittals include the engineering report (at 35% design timeline), plan / spec review (at 80% design timeline) and final submittal of all deliverables (at 100% design timeline). A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS B / B1. Elements of this phase may include:

1. CONSTRUCTION PLANS, SPECIAL PROVISIONS AND ESTIMATES

The Consultant shall prepare and furnish for Department review and comment construction plans, special provisions and construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) at the 80% project design timeline with detailed estimate of costs, estimated DBE participation goal and working/calendar day flow chart, for the particular design authorized in this Agreement.

2. CLARIFICATION OF PLANS

The Consultant shall render clarification of the construction plans and specifications, when and if such clarification is deemed necessary.

3. BIDDING ASSISTANCE

The Consultant shall assist the Sponsor and/or Department in the bidding process, analyze and summarize bid results.

C. CONSTRUCTION PHASE SERVICES

This phase shall include all basic services after the award. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS C / C1.

1. OFFICE ENGINEERING

a. SHOP DRAWINGS

Review the detailed construction, shop and erection drawings submitted by the contractor(s) for compliance with design concepts.

b. SUPPLEMENTARY SKETCHES

Preparation of elementary and supplementary sketches plus estimates required to resolve actual field conditions.

c. RECORD DRAWINGS

The Consultant shall prepare Record Drawings within thirty (30) days after the official Notification from the Department of the Official Acceptance of the Construction Work; and after approval by the Department, furnish said Department with one (1) set of such record drawings. The submittal format shall be in accordance with the current policies of the Department.

d. MATERIALS CERTIFICATION

Prior to reporting a pay item quantity for payment, the materials used and incorporated in, or associated with the pay item, shall be verified for specification compliance by the Consultant. The Consultant shall obtain and review all certifications and/or test results required by the policies of the Department and the Department's *Manual for Documentation of Airport Materials*. At the completion of, or any time prior to the completion of the final quantity of a pay item, the Consultant shall submit the aforementioned material certifications and/or test results, that were utilized for acceptance of material, to the Department for review and final approval. Prior to final payment of engineering services under this agreement, the Consultant shall have

submitted required certifications and test results to the Department, and the Consultant shall have signed the Department's MATERIALS CERTIFICATION FORM.

2. FIELD ENGINEERING

a. RESIDENT ENGINEER APPROVAL

The Consultant agrees to furnish the name and qualifications of the Resident Engineer in writing for approval of the participating agencies prior to the preconstruction conference that shall attend said preconstruction conference and shall perform the various professional engineering services required of the Resident Engineer in 2.b. thru 2.f. below and inspection of construction.

b. DAILY DIARY

The Resident Engineer shall maintain a daily diary. Copies shall be forwarded to the Department (ATTACHMENT F).

c. DUTIES OF RESIDENT ENGINEER

Furnish full time (unless part time is approved by the Sponsor and/or Department) Resident Engineering of construction including project inspection, field testing, and furnish surveying at the site of the work, whose duties shall include all reasonable, proper and customary duties as are usually and customarily furnished in connection with the general engineering of construction of such improvements, including but not limited to the following:

- i. Performance of acceptance and quality assurance tests when required by Department policy and/or contract specification. Examples of these tests include but are not limited to: Testing concrete for slump and air content; testing concrete for strength; testing bituminous concrete pavement for density using the nuclear method and using the Bulk Specific Gravity Method. Obtaining representative samples of miscellaneous materials such as paint, geotextile fabric, joint sealer, epoxy, polyester resin, etc. for testing as necessary, and/or as directed by the Department; performance of field density tests of earthwork embankments, backfills and subgrade; field density tests of subbase and base courses, and moisture content tests on materials where applicable; and, laboratory proctor tests where applicable. Test Reports shall be submitted to the Department within three (3) working days of the date the test was conducted.
- ii. Inspection/Measurement/Oversight of construction to determine that the work was completed in substantial conformance with the approved plans and specifications, and in compliance with the requirements set forth in the contract documents. All stop or start work orders shall be issued by the Department; the Resident Engineer shall recommend the orders. Document pay item quantities reported for pay in accordance with the latest revision of the Department's *Airport Construction Documentation Manual*.
- iii. Preparation and forwarding to the Department of periodic project reports required by the Department. Bi-weekly construction reports will be submitted to the Department, within three (3) calendar days of the end of the contractor's work week.
- iv. To obtain and review for specification compliance, material certifications and/or test results for all materials prior to their use in the construction.

- v. To reject for inclusion in the project, any materials that are delivered without certification and/or test results, or materials delivered with certification that has been found to be in noncompliance, or any defect found through visual inspection which renders the material unsuitable for inclusion in the project. The Department shall be notified when any rejections are made. Materials that are delivered without certification and/or test results may be stockpiled or stored in a manner acceptable to the Resident Engineer until such time as the certification and/or test result arrive and are reviewed and accepted by the Resident Engineer.
 - vi. Preparation of Reports required per the Sponsor's NPDES permit while providing on-site services, retaining all support documentation.
 - vii. Participate in audits performed to determine that the project is proceeding accordingly per the plans and specifications and adhering to AIP grant requirements.
- d. **FINAL INSPECTION**
Initiate a request, upon substantial completion of all construction work, for a final inspection by the Department. When necessary, a punch list of uncompleted items and electrical checklist (if applicable) on the project shall be established at the final inspection. Submit a final acceptance letter (punch list complete) which shall certify to the Department and the Sponsor that, to the best of the Consultant's knowledge, information and belief, the work involved has been done in substantial conformance with the plans, specifications, and Contract Document, as the same shall have been modified, or supplemented by change order, supplementary contract or otherwise, and that such work is acceptable.
- e. **SAFEGUARD THE SPONSOR**
Endeavor to safeguard the Sponsor against any defects and deficiencies on the part of the Contractor. The Resident Engineer does not guarantee the performance of the contract by the Contractor, except that the Resident Engineer shall ensure that, to the best of the Resident Engineer's knowledge, information and belief, the work has been done in substantial conformance with the approved plans and specifications and advise the Sponsor and/or the Department in writing of any known noncompliance set forth in the contract. This does not in any way mean that the Resident Engineer is a guarantor of the Contractor's work. The Resident Engineer assumes no responsibility for safety in, on or about the job site, nor shall the Resident Engineer have any responsibility for the safety or adequacy of any equipment, building component, scaffolding, forms or other work aids provided by the contractor; nor is the Resident Engineer responsible for the superintendence of the contractor's work or any acts of the contractor.
- f. **OTHER ENGINEERING SERVICES**
Furnish other Engineering Services which may be required by the Sponsor, including surveys. Sub-surface investigations, sampling, testing, and analysis of soils, offsite inspection of materials, laboratory testing, and inspection and control at central mixing plants. Where tests must be conducted by commercial laboratories, only those laboratories approved by the Department will be utilized. If any of these services are conducted by outside firms, the Resident Engineer shall submit copies of the executed contract for such services as specified in Section III.B., of this Agreement. The charges for such services shall be specified in the contract and will remain in effect until completion of the services and acceptance by the Consultant. Certified copies of the

results of all tests required by the Department under this paragraph are to be mailed to the Department within five (5) calendar days after the tests are completed.

g. FINAL QUANTITIES

Final quantities associated with the accepted construction work shall be submitted to the Department within thirty (30) days after final acceptance of the construction work.

D. PLANNING AND SPECIAL SERVICES

This phase may involve activities or studies unrelated to or outside of the scope of basic design and construction phase engineering services routinely performed by the Consultant. Those activities may include master plan and airport layout plan development, environmental studies and assessments, PCI surveys, FWD testing (when used to evaluate pavement as part of a publication revision), first-order NGS monument surveys, boundary surveys, aeronautical surveys, photogrammetric surveys and topographic mapping, preparation of property ownership plats and easements, appraisal and land acquisition services, benefit / cost analysis studies, RSA determination studies, drainage studies and analyses, FEMA/FIRM map revisions and GIS updates. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS D / D1.

E. ENDORSEMENT OF DOCUMENTS

The Consultant will endorse and seal all final draft reports, contract plans, maps, right of way plats, and special provisions for construction contract documents. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Financial and Professional Regulation of the state of Illinois, being employed by the Consultant and responsible for the portion of the services for which license registration is required. These sealed documents will serve as the record documents for the services covered by the terms of the Agreement.

F. DELIVERABLES

At a minimum, the Consultant shall provide the Department (copy Sponsor upon request) the following deliverables:

1. Final project estimate of costs complete w/ professional services fees and sponsor reimbursement estimates.
2. DBE participation goal and breakout of DBE work.
3. QA verification of ELM Engineers Estimate for Schedule of Prices.
4. Calendar day estimate of construction and detailed breakout of critical work items and associated production rates.
5. One set of final construction plans (half-size) and special provisions – sealed by the Consultant and executed by the Sponsor.
6. One copy of the construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
7. Original executed Consultant Project Certification (ATTACHMENT N).
8. Executed DBE Final Documentation (ATTACHMENT O).
9. Electronic copy/access of all information (via CD, electronic submittal or ftp site).

G. NOTICE-TO-PROCEED (NTP)

The Consultant shall not commence any phase of the work until the “official notice-to-proceed” (NTP) has been issued in writing either by the Sponsor or Department (via Office of Planning and Programming).

Services to be performed by the Consultant under this Agreement shall become eligible for funding participation consideration as of the date of the written NTP. The dated project program notification letter (i.e. Program Letter) from the Department’s Office of Planning and Programming, indicating the project’s inclusion in the state program and the estimated funding participation sources/levels, shall constitute the NTP. The Consultant shall schedule a project

phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience upon the Sponsor's receipt of this letter.

For projects not covered by a program letter or with program letter pending, the Sponsor may issue the written NTP with concurrence from the Department. In such cases, the Sponsor is fully liable for all costs incurred as a result of such authorization pending future reimbursement once the project is programmed and a program letter is issued. The Sponsor/Consultant is required to schedule a project phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience.

A copy of the program letter shall be included as ATTACHMENT R of this Agreement.

In the absence of a written, dated notice-to-proceed, the execution date of this Agreement shall be used to determine the eligibility of service dates.

The Sponsor and the Department are not liable, and shall not authorize payment to the Consultant, for any services performed prior to the date of notice to proceed or the execution of this Agreement (whichever takes precedent). All effort, regardless of the notice-to-proceed authorization, is subject to review and eligibility funding determination.

H. DETAILED SCOPE OF SERVICES (Attach / insert here).

Design Phase

1. Prepare Construction Plans and Specifications for letting by the Illinois Department of Transportation (IDOT) in accordance with the requirements stated herein and the project description contained within this document, for a single IDOT letting. Additional lettings shall require additional scope and budget.
2. Project will include varying repairs to different areas of the project including:
 - Milling and overlay of pavements
 - Crack repairs including, cleaning and sealing and patching
 - Seal coating
 - Remarketing of affected pavements
 - Grading, turbing, and general restoration of the impacted areas.
3. Conduct an onsite observation of the existing conditions to evaluate the potential factors affecting the project design and construction.
4. Prepare a 163/743 Determination request to meet FAA and State requirements. Develop and seek approval of a NEPA Categorical Exclusion.
5. Assist Sponsor with bidding and contract administration, offer recommendation on award following opening of bid proposals.
6. Coordination of the proposed improvements with the Sponsor, State, Federal Aviation Administration, local regulatory agencies, and the affected airport tenants.
 - Predesign meeting
 - Design coordination
 - Review calls or meetings – 35%, 80%, Final

Construction Phase

1. Assist the Airport as its Resident Project Representative (Resident Engineer) in accordance with the requirements stated herein. The Construction Phase Services (Section II. C) values are based on the provision of services related to a calendar duration of **30 days** (see Attachment C), (exclusive of award of a single additive alternate) which were determined in the design phase. If, over the course of the construction phase, calendar days are increased beyond the stated number of days the additional days shall require additional compensation.

II. CONSULTANT COMPENSATION

The Sponsor agrees to pay the Consultant as compensation for rendering the professional services hereinabove described and submitted using the standard Department invoice forms (ATTACHMENTS G & H). Burden and overhead rates entered into this Agreement shall be in effect for the length of the agreement and will not be adjusted, except as may be determined under an audit of costs by the Auditor General or the Department. The rates used in this Agreement shall be the latest audited or provisional approved rates by IDOT as of the date of execution of this Agreement (approval letter must be attached). Should the rate change in the time between the final approval notification of fees and the execution of this Agreement, hours will be adjusted accordingly so that there is no increase in the final approved not-to-exceed amount.

Any professional services effort performed beyond the not-to-exceed limits expressed below, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

~~For services outlined in Section I.A., Preliminary Assessment and Schematic Design, and further detailed in Section I.H., Detailed Scope of Services,~~

4. a lump sum payment of \$ N/A
~~(representing approximately 35% of the total estimated professional services compensation for design phase services as determined from the TIP request). The fee shall be paid as a lump sum when the preliminary assessment and schematic design phase deliverables (outlined in Section I.A.) are approved and accepted by the Department.~~

B. DESIGN PHASE SERVICES

For services outlined in Section I.B., Design Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 7,152.99
 total amount not to exceed \$ 56,483.00
 unless a major change or addition to the scope of services is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted by the Consultant and approved by the Department. The final charges shall be submitted after the Design Phase Services have been performed, approved and all deliverables accepted by the Department in accordance with the guidance outlined in Section I.F. This period of time expires 30 days after award of the construction contract. Any submittal after this time shall not be considered eligible for payment / reimbursement by the Department unless extended by the Department.
2. a lump sum payment of \$ N/A
 unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the design phase deliverables (outlined in Section I.F.) are approved and accepted by the Department.

C. CONSTRUCTION PHASE SERVICES

For services outlined in Section I.C., Construction Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 6,923.13
total amount not to exceed \$ 59,948.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor (and/or Department if applicable). The final charges shall be as soon as possible after official notification from the Consultant of the acceptance of the construction work. A time line will be submitted at each billing cycle after 50% which will indicate a projection of the completed engineering fee vs. the contractor's progress.

If more than one contract exists for the project, the monthly invoices submitted by the Consultant shall detail the amounts of work accomplished under each separate contract. The invoices shall also indicate the dates that the services were performed. If these services are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall be reimbursed at his actual cost for obtaining these services. However, the total payment to the Consultant shall be within the "not to exceed" amount as previously stated unless an amendment to this agreement is approved by the Sponsor (and/or Department if applicable).

D. PLANNING AND SPECIAL SERVICES

For services outlined in Section I.D., Planning and Special Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 344.01
total amount not to exceed \$ 2,716.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor. The final charges for the Special Services Phase shall be submitted within forty-five (45) days after official notification from the Consultant of the acceptance of the construction work or within 45 days after official notification from the Department of acceptance of other non-construction projects unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the deliverables are approved and accepted by the Department.

III. SPECIAL CONDITIONS

The Consultant shall render the services in accordance with generally accepted Professional Standards.

A. TERMINATION

(Reference: 49 CFR Part 18.36(i)(2); FAA Order 5100.38)

The Sponsor, by written seven (7) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Sponsor all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing this agreement whether completed or in process.

1. If the termination is due to the failure of the Consultant to fulfill his agreement obligations, the Sponsor may take over the work and prosecute the same to completion by agreement or otherwise. In such case, the Consultant shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
2. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor.
3. It is hereby understood and agreed that should the agreement be terminated, the Consultant shall be entitled to and shall receive a fee based on the amount of work accomplished and approved by the Department up to the day of notification of termination. The fee shall be equal to the sum of the actual number of man-hours of each category of work applied at a negotiated hourly rate, plus any outside services approved by the participating agencies and accomplished prior to the notification. If terminated under Section III.HH., Breach of Contract Terms, the Consultant will not be entitled to profit on the work accomplished.

B. CHANGE IN CONSTRUCTION PLANS

It is hereby understood and agreed that if the construction plans are completed in accordance with criteria and/or decisions made by the Sponsor (and/or the Department if applicable), and approved by the Department, and said construction plans are substantially changed or revised, for any reason other than the fault of the Consultant in preparing same, then the Consultant shall be entitled to compensation for rendering the services necessary to complete the changes. The amount of this fee shall be negotiated between the Sponsor, Consultant and the Department, and approved by the Department, and an amendment to the agreement should be accomplished prior to authorizing the Consultant to proceed with the changes. The fee shall be due and payable when the revisions are approved by the Sponsor and the Department.

It is the Consultants responsibility to notify the Department as soon as possible when changes/revisions are identified that are beyond the scope of services contemplated under this Agreement.

C. HOLD HARMLESS

The Consultant shall be responsible to pay for all labor, material and equipment costs incurred and for any and all damages to property or persons to the proportionate extent arising out of the negligent performance of services under this agreement and shall indemnify and save harmless the Sponsor, (and/or the Department if applicable), their officers, agents and

employees from all third party suits, claims, actions or damages of any nature whatsoever to the proportionate extent resulting there from. These indemnities shall not be limited by the listing of any insurance coverage. If any errors, negligent acts and/or omissions are made by the Consultant in any phase of the work under this agreement, the correction of which may require additional field or office work, the Consultant will be promptly notified and will be required to perform such additional services as may be necessary to correct these errors, negligent acts and/or omissions without undue delay and without additional cost to the Sponsor (and/or the Department if applicable). The Consultant shall be responsible for any damages incurred as a result of his errors, negligent acts and/or omissions and for any losses or cost to repair or remedy construction as a result of his errors, omission and/or negligent acts, to the extent such error, omission or negligent act breaches the Professional Standard of care. The Consultant shall not be responsible for any consequential damages of the Sponsor or the Department. Neither the Consultant, nor the Sponsor, nor the Department shall be obligated for the other parties' negligence or for the negligence of others.

D. DRAWING OWNERSHIP

It is further mutually agreed by the parties hereto that reproducible copies of the drawings, computer disks, tracings, construction plans, specifications and maps prepared or obtained under the terms of the contract shall be delivered to and become the property of the Sponsor and basic survey notes and sketches, charts, computations and other data shall be made available upon request of the Sponsor. If any information is used by the Sponsor or another Consultant such use or reuse by the Sponsor or others shall be at the sole risk and without liability or legal exposure to the Consultant.

E. CONTRACT FOR OUTSIDE SERVICES

If any of the services outlined in Section I. are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall provide an executed contract between the person(s) or firm and the Consultant outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the participating agencies for approval prior to the services being performed; all covenants and Special Conditions shall be included and binding on all subcontracts.

F. FORMERLY NOTICE TO PROCEED (See Section I.G.)

G. SUBLET AGREEMENT

Each party binds himself, his partners, successors, executors, administrators and assigns, to the other part of this agreement and to the partners, successors, executors, administrators and assigns for such other party at all covenants of this Agreement.

Except as above, neither the Sponsor nor the Consultant shall assign, sublet or transfer his interest in this agreement without the written consent of the other party hereto.

H. AGREEMENT EXPIRES

This agreement expires upon final approval and acceptance of the completed project(s) by the Sponsor (and/or Department as applicable), and after all final engineering charges have been paid to the Consultant as of the date of project close-out or after five years from the date of execution, whichever comes first. Payment liability by the State is as outlined above (see Section I.G., Notice to Proceed and Section II., Consultant Compensation).

I. EQUAL EMPLOYMENT OPPORTUNITY

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

The Consultant agrees to conduct the services in compliance with all the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity," as amended.

During the performance of this contract, the Consultant, for itself, its assigns and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

1. Compliance with Regulations. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including, Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subconsultant or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports. The Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event the Consultant's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Consultant under the contract until the Consultant complies, and/or
 - b. cancellation, termination, or suspension of the contract, in whole or in part.

Incorporation of Provisions. The Consultant shall include the provisions of paragraphs 1 through 5 (above) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the sponsor may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event an Consultant becomes involved in, or is threatened with, litigation with a subconsultant or supplier as a result of such direction, the Consultant may request the sponsor and/or Department to enter into such litigation to protect the interests of the sponsor and, in addition, the Consultant.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 23 applies to this agreement.
2. DBE Obligation. The Consultant agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all Consultants shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Consultants shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

J. OPEN ACCESS TO DOCUMENTS

(Reference: 49 CFR Part 18.36(i); FAA Order 5100.38)
(Public Act 90-0572 Section 20-65; Public Act 87-991)

The Consultant shall maintain, for a minimum of 5 years after the completion of the contract, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General; and the Consultant agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

K. CERTIFICATION OF CAPACITY TO CONTRACT

(Public Act 90-0572, Section 50-13)

It is unlawful for any person holding an elective office in this State, holding a seat in the General Assembly, or appointed to or employed in any of the offices of State government, or who is an officer or employee of the Illinois Building Authority or the Illinois Toll Highway Authority, or who is the wife, husband or minor child of any such person, to have or acquire any contract, or any direct pecuniary interest in any contract therein, whether for stationery, printing, paper or for any services, materials or supplies, which will be wholly or partially satisfied by the payment of funds appropriated by the General Assembly of the State of Illinois or in any contract of the Illinois Building Authority or the Illinois Toll Highway Authority. Payments made for a public aid recipient are not payments pursuant to a contract with the State within the meaning of this Section.

It is unlawful for any firm, partnership, association or corporation in which any such person is entitled to receive more than 7 1/2% of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

It is unlawful for any firm, partnership, association or corporation in which any such person together with his spouse or minor children is entitled to receive more than 15%, in the aggregate, of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

Nothing in this Section invalidates the provisions of any bond or other security hereto or hereafter offered for sale or sold by or for the State of Illinois.

This Section does not affect the validity of any contract made between the State and an officer or employee of the State or member of the General Assembly, his spouse, minor child or any combination of such persons, if that contract was in existence before his election or employment as such officer, member, or employee. Such a contract is void, however, if it cannot be completed within 6 months after such officer, member, or employee takes office, or is employed.

This Section does not apply to (1) a contract for personal services as a teacher or school administrator between a member of the General Assembly or his spouse, or a State officer or employee or his or her spouse, and any school district, public community, college district, the University of Illinois, Southern Illinois University or any institution under the control of the Board of Governors of State Colleges and Universities or under the control of the Board of Regents or (2) a contract for personal service of a wholly ministerial character including but not limited to services as a laborer, clerk, typist, stenographer, page, bookkeeper, receptionist or telephone switchboard operator, made by a spouse or minor child of an elective or appointive State officer or employee or of a member of the General Assembly or (3) payments made to a member of the General Assembly, a State officer or employee, his or her spouse or minor child acting as a foster parent, homemaker, advocate, or volunteer for or in behalf of a child or family served by the Department of Children and Family Services.

Any person convicted of a violation of this Section shall be guilty of a business offense and shall be fined not less than \$1,000 nor more than \$5,000.

The appropriate Certification of Capacity to Contract will be executed in Section III.X., of this agreement.

L. THE CONSULTANT SELECTION

(Reference: 49 CFR Part 18; FAA AC 5100-14D or latest revision)
(30 ILCS 535; IDOT-Aeronautics Administrative Bulletin: 2010-02)

The City of Galesburg hereby certifies that it
(Sponsor)

has completed the prescribed qualifications based consultant selection procedures.

The firm of Hanson Professional Services Inc. of Springfield, IL has
(Consultant) (Location)

been selected to provide the engineering services required for the project on:

November 22, 2022

(Date)

A copy of the executed Retainer Agreement identifying the project covered by this Agreement is included as ATTACHMENT U.

M. AMENDMENTS TO THE AGREEMENT

All effort recorded to document a claim for additional compensation must be delineated separately from the original scope of services with personnel, classifications, dates worked, rates, hours and services thoroughly detailed and clearly identified.

The Department shall be notified of potential amendment requests at the earliest possible opportunity once it has been determined that any of the following three circumstances may exist. Any amendments to the Agreement which increases the fee or the time of performance must contain one of the following written determinations (with support documentation) depending upon the circumstances of the change.

1. The undersigned determine that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
2. The undersigned determine that the circumstances which necessitate this change were not within the contemplation of the contract as signed.
3. The undersigned determine that this change is in the best interest of the state of Illinois and is authorized by law.

Date

Sign Name

Print Name

Title

Any professional services effort performed beyond the not-to-exceed limits expressed in Section II. Consultant Compensation, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

N. CERTIFICATION OF CONSULTANT

(Public Act 90-0572 Section 50-5)

I hereby certify that I am Vice President (title) and duly authorized representative of the firm Hanson Professional Services Inc. whose address is 1525 South Sixth Street, Springfield, Illinois and that neither I nor the above firm I here represent has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Consultant) to solicit or secure this Agreement,
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above Consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any):

The firm certifies by execution:

1. it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a

matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm, nor has the firm been barred from being awarded a contract or subcontract.

2. it has not been barred from contracting with a unit of state or local government as a result of a violation of the Criminal Code of 1961.

I acknowledge that this certification is to be furnished to the Federal Aviation Administration of the United States' Department of Transportation in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and Federal laws, both criminal and civil.

4/3/25
Date


Sign Name
Robert A. Waller
Print Name
Vice President
Title

O. FEDERAL TAXPAYER IDENTIFICATION NUMBER

The following statement is made under penalty of perjury:

"The Firm's correct Federal Taxpayer Identification Number is 37-0844717

This firm is doing business as a (please check one):

 Individual Partnership X Corporation"

P. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

(Reference: 49 CFR Part 26)

Contract Assurance (§26.13) - The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

In keeping with the DBE plan adopted by the Sponsor, the Consultant shall take all necessary and reasonable steps to attain DBE participation in this contract.

The work for each subconsultant should be listed separately. If the subconsultant is being utilized to meet the project DBE goal, they must be prequalified in that category and certified as a DBE in that category. Please indicate that they are certified in that category. The certification list is available on the Department's website on the "Doing Business" menu under Small Business Enterprises and IL UCP directory <http://www.dot.il.gov/ucp/ucp.html#DBEDirectory>. The percent of work is computed based on the individual subconsultant's work effort in each category.

Firm Name: N/A

Subcontract Amount (\$): 0.00

Prequalification Category	% of Work	DBE Certification
<u>Arch\Engineering, Professional</u>	<u>0.00</u>	<u>541370-Surveying</u>
<u>Arch\Engineering, Professional</u>	<u>0.00</u>	<u>541380-Testing Lab</u>

If more than one subconsultant is being used, attach additional sheets.

NOTE: All final payment requests shall include a completed ATTACHMENT O - DBE Final Documentation or the complete information on the Consultant's format.

Q. DISCRIMINATION

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

(Executive Order 11246 of September 24, 1965; 41 CFR Part 60)

The Consultant agrees not to commit unlawful discrimination in employment in Illinois and further agrees to take affirmative action to ensure that no unlawful discrimination is committed.

R. DUES/FEES TO CLUBS WHICH DISCRIMINATE

(775 ILCS 25/2 Source: P.A. 85-909)

The Consultant of the business entity certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agent or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates.

S. CONFLICT OF INTEREST

(Public Act 90-0572 Section 50-13)

The Consultant agrees to comply with the provision of the Illinois Public Act prohibiting conflict of interest and all the terms, conditions and provisions of those Sections apply to this contract and are made a part of this contract the same as though they were incorporated and included herein.

T. FELONY CONVICTION

(Public Act 90-5072 Section 50-10)

The Consultant certifies that if he/she or the business entity has been convicted of a felony, at least five years has passed since the completion of the sentence as of the contract date.

U. ILLINOIS HUMAN RIGHTS NUMBER

The Consultant must have an Illinois Department of Human Rights prequalification number, or have an application on file with the Illinois Department of Human Rights office at the State of Illinois Center, Suite 10-100, 100 West Randolph, Chicago, Illinois 60601 (refer to Department of Human Rights form).

(#IDHR PC-1/IL 442-0010). IDHR #91932-00.

V. EDUCATIONAL LOAN DEFAULT

(5 ILCS 385).

The Consultant certifies that, if this agreement is with an individual or individuals, that he/she is not in default on an educational loan.

W. DRUG FREE WORKPLACE

(30 ILCS 580).

If the Consultant has 25 or more employees, the following certification shall apply and, by signing this document, the Consultant certifies as follows:

1. The Consultant certifies that he will provide a drug free workplace in compliance with the Drug Free Workplace Act ("Act"). Specifically, Consultant certifies he will do the following:
 - a. Publish a statement:
 - i. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the Consultants workplace.
 - ii. Specifying the actions that will be taken against employees for violations of such prohibition.
 - iii. Notifying the employee that, as a condition of employment on this agreement, the employee will:
 - 1) abide by the terms of the statement; and
 - 2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
 - b. Establish a drug free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the Consultant policy of maintaining a drug free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug violations.

- c. Give a copy of the statement described above to each employee engaged in the performance of the contract and post the statement in a prominent place in the workplace.
- d. Notify the State within 10 days after receiving notice under part (a)(3)(B) above from an employee or otherwise receiving actual notice of such conviction.
- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by §5 of the Act.
- f. Assist employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicate that a trained referral team is in place.
- g. Make a good faith effort to continue to maintain a drug free workplace through implementation of §3 of the Act.

If an individual, the Consultant further certifies that he will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the agreement.

X. CAPACITY TO CONTRACT
(Public Act 90-0572)

The Consultant certifies that the Corporation's certificate of Authority to do business in Illinois, is in good standing with the Secretary of State's Office.

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

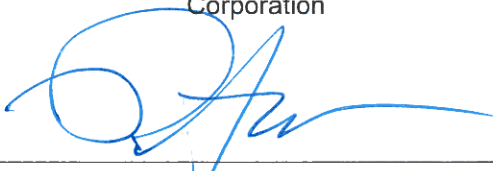
(Corporation)

The undersigned, being a duly authorized officer and the duly elected Secretary of

Hanson Professional Services Inc., a corporation, hereby certify that they have read Public Act 90-0572 Section 50-13 and that they have checked the records of the corporation and that no person who is entitled to receive individually more than 7 1/2% of the total distributable income of the corporation, or together with their spouse or minor child more than 15% of the total distributable income of the corporation, is (i) an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; or (iii) a spouse or a minor child of any such enumerated person.

Hanson Professional Services Inc.

Corporation



BY

Robert A. Waller, Vice President

Printed Name & Title

4/8/25

Date



BY

Dennis J. Hollahan, Vice President

Printed Name & Title

CERTIFICATION OF CAPACITY TO CONTRACT

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(Partnerships and Non-Corporate Firms and Associations)

The undersigned, being each and every one of the partners/members/associates/(other) of

_____, hereby certify on behalf of themselves individually, that they have read Public Act 90-0572 Section 50-13 and that (i) they are not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; nor a spouse or minor child of any such enumerated person; or (ii) that they are such an enumerated person but that they are not entitled to receive individually more than 7 1/2% of the total distributable income of the partnership/firm/association, or together with their spouse or a minor child more than 15% of the total distributable income of the partnership/firm/association.

_____ day of _____, AD, 20_____

BY _____

BY _____

Printed Name & Title

Printed Name & Title

d/b/a _____
(Name)

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Individual Consultants)

I, _____
(Name)

hereby certify that I have read Public Act 90-0572 Section 50-13 and I further certify (i) that I am not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) that I am not an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; and (iii) that I am not a spouse or a minor child of any such official, member, officer or employee.

____ day of _____, AD, 20____

BY _____

Printed Name & Title

d/b/a _____
(Name)

Y. CERTIFICATION REGARDING LOBBYING

(Reference: 49 CFR Part 20, Appendix A)

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The Consultant certifies compliance with Section 319 of Public Law 101-102 and to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an Officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Z. INTERNATIONAL BOYCOTT

(Applicable to contracts in excess of \$10,000):

The Consultant certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act. The Consultant makes the certification set forth in Section 5 of the International Anti-Boycott Certification Act.

AA. NON-APPROPRIATION CLAUSE

Obligations of the State will cease immediately without penalty or further payment being required in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for payment of this Agreement.

BB. DEBT CERTIFICATION

The Consultant certifies that it, or any affiliate, is not barred from being awarded a contract under 30 ILCS 500/50-11 and 50-12. The Consultant further acknowledges that the contracting State agency may declare the contract void if the preceding certification is false or if the contractor, or any affiliate, is determined to be delinquent in the payment of *any* debt to the State during the term of the contract.

CC. GOODS FROM CHILD LABOR ACT

The Consultant certifies in accordance with Public Act 94-0264 that no foreign made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12.

DD. QUALIFICATION BASED SELECTION ACT

(Reference: 49 CFR Part 18.36; FAA Order 5100.38; FAA AC 150/5100-14 (latest))

The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535 in the procurement of the services covered by this Agreement.

EE. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

(Reference: 49 CFR Part 29; FAA Order 5100.38)

The Consultant certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this Agreement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal.

FF. RIGHTS TO INVENTIONS

(Reference: 49 CFR Part 18.36(i)(8); FAA Order 5100.38)

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

GG. TRADE RESTRICTION CLAUSE

(Reference: 49 CFR Part 30.13; FAA Order 5100.38)

The Consultant or subconsultant, by submission of an offer and/or execution of a contract, certifies that it:

1. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
2. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
3. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a Consultant or subconsultant who is unable to certify to the above. If the Consultant knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the Consultant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower

tier subcontracts. The Consultant may rely on the certification of a prospective subconsultant unless it has knowledge that the certification is erroneous.

The Consultant shall provide immediate written notice to the sponsor if the Consultant learns that its certification or that of a subconsultant was erroneous when submitted or has become erroneous by reason of changed circumstances. The subconsultant agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Consultant or subconsultant knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

HH. BREACH OF CONTRACT TERMS

(Reference: 49 CFR Part 18.36)

Any violation or breach of terms of this contract on the part of the Consultant or their subconsultants may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

II. BAN ON TEXTING WHILE DRIVING

(Reference: Executive Order 13513)

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Consultant or subconsultant is encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

The Consultant or subconsultant must insert the substance of this clause on banning texting when driving in all contracts and subcontracts.

Policies and procedures for procurement of professional services are established in Federal Regulation Title 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements. The Airport and Airway Improvement Act (AAIA) of 1982, as amended, serves as the enabling legislation. The parties agree that these policies and procedures have been followed.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at

Galesburg, Illinois, this _____, **2025**.
(city) (date) (year)

ATTEST:

(SEAL)

City of Galesburg

(Sponsor Name)

37-6000875

(Federal Employee's Identification Number)

BY

Printed Name & Title

BY

Printed Name & Title

ATTEST:

(SEAL)

Hanson Professional Services Inc.

(Consultant Name)

37-0844717

(Federal Employee's Identification Number)

BY


Robert A. Waller, Vice President

Printed Name & Title

BY


Dennis J. Hollahan, Vice President

Printed Name & Title

LIST OF ATTACHMENTS

<u>ATTACHMENT A / A1</u>	PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT B / B1</u>	DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT C / C1</u>	CONSTRUCTION PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT D / D1</u>	PLANNING AND SPECIAL SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT E</u>	ENGINEERING REPORT (General Guidance)
<u>ATTACHMENT F</u>	RESIDENT ENGINEER'S DIARY (Standard Format)
<u>ATTACHMENT G</u>	COST PLUS FIXED PAYMENT INVOICE (Standard Format)
<u>ATTACHMENT H</u>	LUMP SUM INVOICE (Standard Format)
<u>ATTACHMENT I</u>	EFFORT DETAIL BREAKDOWN (Standard Format)
<u>ATTACHMENT J</u>	TESTING SCHEDULE
<u>ATTACHMENT K</u>	TESTING RATES & COST SUMMARY
<u>ATTACHMENT L</u>	SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS
<u>ATTACHMENT M</u>	SUMMARY OF OVERHEAD AND INDIRECT COSTS
<u>ATTACHMENT N</u>	PROJECT CERTIFICATION
<u>ATTACHMENT O</u>	DBE FINAL DOCUMENTATION
<u>ATTACHMENT P</u>	PROJECT SKETCH
<u>ATTACHMENT Q</u>	PROJECT LETTING SCHEDULE
<u>ATTACHMENT R</u>	OP&P PROGRAM LETTER
<u>ATTACHMENT S</u>	CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL / ADMINISTRATIVE EXPENSE RATE LETTER
<u>ATTACHMENT T</u>	CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS
<u>ATTACHMENT U</u>	RETAINER AGREEMENT

ATTACHMENT A**PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES****ESTIMATE OF COSTS**

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	_____	(ATTACHMENT A-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	_____	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	_____	
Meals/Per Diem ^{2,3}	_____	
Transportation ²	_____	
Materials & Supplies	_____	
Printing	_____	
CADD time ⁴	_____	
Other Costs (excluding outside services)	_____	
4. <u>Fixed Payment</u> ⁵	_____	
5. <u>Outside Services</u>	_____	
	Lump Sum	
Total Amount Not to Exceed	N/A	(Rounded Down)

Estimated cost of total professional design phase services from TIP: \$ N/A

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT B**DESIGN PHASE SERVICES****ESTIMATE OF COSTS**

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>18,530.62</u>	(ATTACHMENT B-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>30,464.34</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>336.00</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>0.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>0.00</u>	
5. <u>Outside Services</u>	<u>0.00</u>	
	Cost Plus Fixed Payment	
	Total Amount Not to Exceed	<u>56,483.00</u> (Rounded Down)
OR		
	Lump Sum	
	Total Amount Not to Exceed	<u>N/A</u>

Estimated Construction Cost: \$ 322,612 (base) (ATTACHMENT T)

Attach a sketch labeled ATTACHMENT P in sufficient detail to clearly delineate the proposed areas of work.

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT C
CONSTRUCTION PHASE SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>17,338.01</u>	(ATTACHMENT C-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>28,503.70</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>2,420.00</u>	
Meals/Per Diem ^{2,3}	<u>1,360.00</u>	
Transportation ²	<u>1,848.00</u>	
Materials & Supplies	<u>36.00</u>	
Printing	<u>20.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>0.00</u>	
5. <u>Outside Services</u>	<u>1,500.00</u>	
Cost Plus Fixed Payment Total Amount Not to Exceed	<u>59,948.00</u>	(Rounded Down)

Estimated Number of Calendar Days: 30

Estimated Days of On-Site Resident Engineer Services: 22

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT D
PLANNING AND SPECIAL SERVICES
ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>897.32</u>	(ATTACHMENT D-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>1,475.19</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}		
Meals/Per Diem ^{2,3}		
Transportation ²		
Materials & Supplies		
Printing		
CADD time ⁴		
Other Costs (excluding outside services)		
4. <u>Fixed Payment</u> ⁵	<u>344.01</u>	
5. <u>Outside Services</u>	<u>0</u>	
OR		
Cost Plus Fixed Payment		
Total Amount Not to Exceed	<u>2,716.00</u>	(Rounded Down)
Lump Sum		
Total Amount Not to Exceed	<u>N/A</u>	

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT E

ENGINEERING REPORT (General Guidance)

The Engineering Report is to be prepared by the Consultant and submitted to the Sponsor and/or Department, if possible, prior to starting Plans and Specifications. The Report shall include, at a minimum, a discussion of the following elements which are applicable and any other elements deemed necessary by the Department:

1. Introduction, project overview and consistency with approved ALP, justification, scope, authorization, funding, required environmental actions and schedule.
2. Investigations and evaluations, including pavement history, PCI information, topographic survey data, soil sampling and testing, boring logs, CBR test results, subgrade stabilization considerations, and seasonal frost issues.
3. Pavement design considerations, including pavement types and/or alternates; any unusual design and reasons therefore, selection of design CBR value, traffic distribution, and reported pavement strength.
4. Rehabilitation, strengthening and/or overlay work shall be detailed as to the type of work required, including existing pavement conditions, material selection considerations, thickness design and economic analysis.
5. Construction features which vary from FAA criteria should be identified including the problem(s) facts, alternative solutions, and/ or desired solution. Is the desired solution the most economical?
6. Items such as materials sources, soils, drainage, water for construction, cost of land vs. development, contractor resources, available finances, and stage development. The report should say how these factors affected the decisions made by the Consultant in the design.
7. Explanation of drainage design criteria including explanation of drainage districts data INPUT and off-site drainage impact on design. Include drainage calculations and modeling.
8. Special considerations for local circumstances such as available material, equipment, contractors, and airport sponsored events.
9. Consultant's choice of options for the lighting design; similar explanation of choices made for the drainage, fencing, turfing and marking, including decisions regarding cover crop seeding.
10. Approach conditions which will result from proposed work and comparison with FAA criteria.
11. Analysis of potential RSA determination (if applicable).
12. Development of PCN for runway strengthening and rehabilitation projects.
13. Description of non-AIP work and quantity separation from AIP eligible items.
14. Identify work to be done by others such as utility companies and airports sponsor forces.
15. The Consultant's preliminary estimate of construction costs, fees and expenses shall be included.
16. A discussion of project safety concerns (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) shall be included.
17. A discussion of project phasing / sequencing and estimate of construction calendar days shall be included.



**Illinois Department
of Transportation**

Resident Engineer's Diary

Airport: _____

Date: _____

Contractor: _____

IL Project No.: _____ SBG Project _____

Temperature _____ Wind: _____ Weather Conditions: _____

Status: ☐ Active ☐ Suspended

Jobsite Conditions: ☐ Workable ☐ Non-workable

Controlling Item: _____

Workforce

Consultant (# of people, hours): _____

Contractor (# of people, equipment, hours):

Daily Work

Pay items / General Location:

--

Instructions to Contractor / Unusual Events:

--

Verbal Approvals (official & item): _____

Additional Work (change order, etc.):

Official Visitors:

Materials Deliveries (material, quantity, quality) / **Testing** (test, location, corrective action):

--

Other:

--

Calendar Days: _____ Awarded
 _____ Charged
 _____ Remaining

DBE Onsite? (yes or no)
Own forces used? (yes or no)
Own equipment used? (yes or no)

Submitted Firm: Date:

ATTACHMENT G

Hanson Professional Services Inc.
 1526 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No: _____
 Project No: _____
 Invoice Date: _____
 Partial: _____
 Final: _____

Project Title: _____

Phase: _____

Agreement Date: _____

Amendment Date: _____

AIP Project No.: _____

Program Letter Date: _____

IL Project No.: _____

Airport _____

County _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

Contract Maximum Amount: _____

	PREVIOUS BALANCE	CURRENT BILLING	PROJECT TO DATE BILLING
Direct Salaries			
Overhead Burden			
Total Direct Salaries & Overhead			
Premium Labor Cost			
Total Direct Labor			
Percent Complete	#N/A	#N/A	#N/A
Fixed Fee			
Direct Costs of Services by Others			
Direct Expenses			
Total Amount Invoiced			
Less: Amount Previously Invoiced			
Amount Due This Invoice			

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

(Name/Date) _____

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT H

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No:
 Project No:
 Invoice Date:
 Partial:
 Final:

Project Title: _____
 Phase: _____

Agreement Date: _____ IL Project No.: _____
 Amendment Date: _____ Airport _____
 A/P Project No.: _____ County _____
 Program Letter Date: _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

PROJECT TO
DATE BILLING

Lump Sum Fee (or Maximum Payable per Engineering Agreement) _____
 Percent of Work Complete #N/A
 Fees Earned to Date #N/A
 Less: Amount Previously Billed #N/A
 Amount Due This Invoice #N/A

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

 (Name/Date)

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT J**TESTING SCHEDULE**

Testing Schedule - anticipated for the Preliminary Assessment and Schematic Design, Design and Construction phases of the project.

Description	Approximate Number
ASTM D 421, Particle Size Analysis	
ASTM D 2217	
ASTM C 422	
ASTM D 698, Moisture-Density Relations of Soil	
ASTM D 1557	
ASTM D 427, Shrinkage Factors of Soil	
ASTM D 2434, Permeability of Granular Soils	
AASHTO T 194, Determination of Organic Materials in Soils by Wet Combustion	
ASTM D 1883, Bearing Ratio of Laboratory Compacted Soil	
AASHTO T 222, Modulus of Soil Reaction	
ASTM D 2487, Soil Classification "Unified System"	
ASTM D 2113, Soil Borings	
ASTM C 207, Hydrated Lime	
ASTM C 131, Abrasion	
ASTM C 88, Soundness	
ASTM D 946, Penetration	
ASTM D 3381, Viscosity	
ASTM D 1559, Marshall Method	
ASTM C 136, Gradation	
ASTM D 2172, Extraction and Gradation	
ASTM D 2726, Bulk Specific Gravity	
ASTM D 2041, Maximum Theoretical Specific Gravity	
ASTM D 2950, Nuclear Density	
ASTM C 117 Washed Aggregate Sample	
ASTM D 4318, Liquid Limit, Plastic Limit, Plasticity Index	
ASTM C 127, Absorption and Specific Gravity	
ASTM C 128	
ASTM C 566, Moisture Content	
ASTM C 31, PCC Test Cylinders	
ASTM C 141, Slump	
ASTM C 231, Air Content	
ASTM C 78, Flexural Strength	
ASTM C 138, Yield, Cement Content	
ASTM D 412, Rubber in Tension	
ASTM D 1664, Striping Test	

The testing form shall be adjusted to the specific project. The consultant shall not assume IDOT will provide any testing and inspections. Payment for these services shall be at the rates established in ATTACHMENT K. - TESTING RATES & COST SUMMARY.

ATTACHMENT L (Optional)**SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS**

	% of Direct Productive Payroll
Federal Insurance Contributions Act (FICA)	12.63
State and Federal Unemployment Compensation	0.41
Worker's Compensation Insurance	0.36
Paid Holidays, Vacation, Sick Leave, and Jury Duty	18.23
Severance Pay	0.14
Incentive Compensation	14.97
Pension and Retirement Benefits	13.07
Employee Group Insurance	14.99
Total Payroll Burden and Fringe Benefit Costs	74.80

NOTE:

A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT M (Required)**SUMMARY OF OVERHEAD AND INDIRECT COSTS**

	% of Direct Productive Payroll
Indirect salaries	49.31
Occupancy expenses – rent, utilities, and maintenance	9.53
Business insurance	2.53
Depreciation – furniture, fixtures, and building	1.33
Reproduction and printing costs	0.11
Office supplies and postage	0.90
Telephone	0.18
Computer Expenses	14.36
Legal and Accounting Services	0.84
Employees travel expenses	0.69
Services and consultant fees	1.76
Training and educational non-salary expenses (professional development)	2.20
Fees, licenses, dues, publications (technical and professional)	1.11
Equipment rental	0.07
Taxes except Federal Income Tax	1.86
Business development and Marketing expenses	0.39
Recruiting and relocating expense	1.07
Vehicle costs	0.37
Survey, material testing, and engineering supplies	0.21
Other indirect expenses	0.17
Gain/Loss of disposition of assets	0.00
Facilities capital cost of money	0.61
General and Administrative Overhead Expenses	89.60
TOTAL OVERHEAD (Sum of Attachment L + Attachment M Values)	164.40

NOTE: A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT N

AIRPORT: _____

IL. PROJ. NO.: _____

IL. BLOCK GRANT PROJ. NO.: _____

CONTRACT NO.: _____

Project Description:

Pursuant to Federal Aviation Regulations, Part 152, as amended, and as a condition to receiving any Federal and/or State financial assistance through a Grant Offer from the FAA and/or State of Illinois – Department of Transportation for the proposed airport development project, it is hereby represented, to the best of our knowledge, information and belief that:

1. The Consultant has been selected to provide the necessary professional services for the project described herein and identified in the Professional Services Request For Qualifications (RFQ). Copy of Retainer attached (ATTACHMENT U).
Selection Date: _____
2. Project is clearly delineated on the approved Airport Layout Plan.
Approval Date: _____
3. The project is environmentally cleared.
☐ YES ☐ NO DOCUMENT TYPE: ☐ CATEX ☐ EA ☐ EIS ☐ FONSI
Approval Date: _____
4. All Corps/EPA permits and other regulatory agency reviews/approvals/mitigation have been satisfied and there are no known encumbrances to the completion of the project.
☐ YES ☐ NO
5. Plans were prepared in accordance with FAA approved standards and advisory circulars; and , the specifications were prepared in accordance with the FAA approved *Illinois Standard Specifications For Construction Of Airports*, along with the Division of Aeronautics' most current Policy Memorandums and "Handout" Specifications, except as noted by attached Modification to Standards (MOS) which has been addressed and justified in the engineering report and submitted to and approved by the Engineer of Design.
☐ YES ☐ NO
Approval Date of MOS (if applicable): _____
6. The design conforms to the approved programmed project scope.
☐ YES ☐ NO
7. Provisions have been included for safety during construction (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
☐ YES ☐ NO
8. The plans, special provisions and quantities have been thoroughly checked in accordance with best management practices by the Consultant for accuracy and consistency, and are in conformance with AC 150/5300-13 (latest edition). All contract deliverables referenced in Section I.F. DELIVERABLES have been submitted, received and determined acceptable.
☐ YES ☐ NO

Date _____

By: _____ P.E.
Project Engineer (Consultant)

Date _____

By: _____
Sponsor

Date _____

By: _____ P.E.
Aeronautics Design Engineer

Date _____

By: _____ P.E.
Aeronautics Engineer of Design

ATTACHMENT O**DBE FINAL DOCUMENTATION**
**Illinois Department
of Transportation**
Prime Consultant
Name _____
Address _____
Telephone _____
Subject
Airport _____
Illinois Project No. _____
Federal Project No. _____
DBE Subconsultant
Name _____
Address _____
Telephone _____
Contract Amounts
Consultant Contract Amount _____
DBE Contract Amount _____
DBE Participation (%) _____

This documentation verifies the services provided and the amount paid to the DBE Subconsultant on the above captioned contract. The undersigned certifies that the services reported herein were executed by the DBE, that the DBE actually provided the services and that the services reported herein conform to the services reported in the approved Professional Services Agreement together with any amendments approved by the Sponsor and/or Division as applicable.

Description of Service Provided	Contract Amount	Amount Paid	Difference (+/-)
1.			
2.			
3.			
4.			
5.			
6.			
Totals			

DBE Contract amount has been met or exceeded [☐] Yes [☐] No (*check one*).

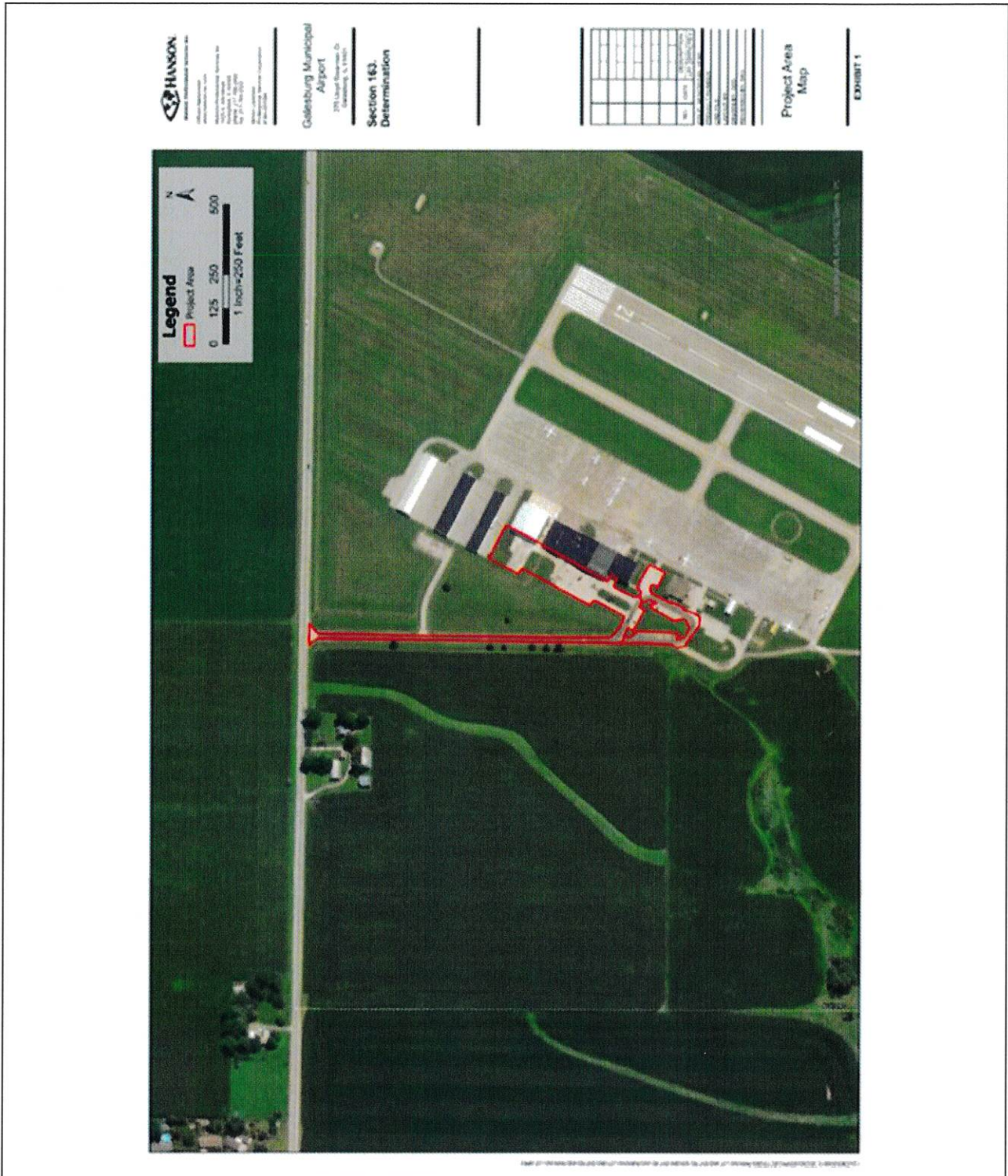
DBE Contract amount not met – Shortfall \$ _____ (*documentation explaining shortfall attached*).

Prime Consultant**DBE Subconsultant**
Print Name _____
Title _____
Signature _____
Date _____

Print Name _____
Title _____
Signature _____
Date _____

ATTACHMENT P

PROJECT SKETCH



**ILLINOIS DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS
2025 LETTING SCHEDULE WITH ASSOCIATED REGRESSIVE DATES**

22 Week Project Development Timeline (154 Calendar Days)				IDOT Letting Date	Anticipated Award Date	Anticipated Start to Work Date
START (0%)	35%	80%	100%			
Pre-design Meeting Target Date	Engineering Report to IDA for Comments	*Sealable Plans and Specifications to IDA for Comments	Approved and Sealed Final Plans and Specifications to IDA			
17-Nov-2023	12-Jan-2024	22-Mar-2024	19-Apr-2024	14-Jun-2024	13-Sep-2024	11-Oct-2024
05-Jan-2024	01-Mar-2024	10-May-2024	07-Jun-2024	02-Aug-2024	01-Nov-2024	01-May-2025
23-Feb-2024	19-Apr-2024	28-Jun-2024	26-Jul-2024	20-Sep-2024	20-Dec-2024	01-May-2025
12-Apr-2024	07-Jun-2024	16-Aug-2024	13-Sep-2024	08-Nov-2024	07-Feb-2025	01-May-2025
21-Jun-2024	16-Aug-2024	25-Oct-2024	22-Nov-2024	17-Jan-2025	18-Apr-2025	16-May-2025
09-Aug-2024	04-Oct-2024	13-Dec-2024	10-Jan-2025	07-Mar-2025	06-Jun-2025	04-Jul-2025
27-Sep-2024	22-Nov-2024	31-Jan-2025	28-Feb-2025	25-Apr-2025	25-Jul-2025	22-Aug-2025
15-Nov-2024	10-Jan-2025	21-Mar-2025	18-Apr-2025	13-Jun-2025	12-Sep-2025	10-Oct-2025
03-Jan-2025	28-Feb-2025	09-May-2025	06-Jun-2025	01-Aug-2025	31-Oct-2025	01-May-2026
21-Feb-2025	18-Apr-2025	27-Jun-2025	25-Jul-2025	19-Sep-2025	19-Dec-2025	01-May-2026

**Requirements of the 80% milestone submittal shall include a complete set of Contract Documents, as outlined in the A/E agreement, designed and reviewed for adherence to Federal Aviation Administration (FAA) and Illinois Division of Aeronautics (IDA) concepts and standards by a licensed Illinois Professional Engineer. Submittals shall include but not limited to the following documents: Construction Plans, Special Provisions and Construction Safety Phasing Plan with a detailed Estimate of Costs, Contract Time, and DBE Participation Goal along with any applicable Modifications of Standards and Certification requirements required by the FAA Review Matrix Guide per memorandum dated 08/02/2016.*

Revised 01/06/2024

2025 Letting Schedule.xlsx

ATTACHMENT R

OP&P PROGRAM LETTER

**Illinois Department of Transportation**

Office of Planning and Programming
2300 South Dirksen Parkway / Springfield, Illinois / 62764

December 9, 2021

Mr. Tony Oligney-Estill
Galesburg Municipal Airport
P.O. Box 1387
Galesburg, IL 61402-1387

Mr. Oligney-Estill,

In June 2019 Governor JB Pritzker signed a historic, bipartisan Rebuild Illinois Bill that gives Illinois its first capital plan in nearly a decade – and the most robust in state history. This capital plan includes \$150 million in funding for projects at airports throughout the state to ensure the continuation of safe and efficient operations at these facilities and maximize opportunities for economic development in Illinois.

The project detailed herein was selected for your airport based on project requests submitted by the airport to the Department during the April 30, 2021 Rebuild Illinois Capital Investment Program call for projects that ended June 14, 2021. Funding for the Rebuild Illinois Airport Capital Investment Program is dependent upon legislative authorization of state appropriations and the release of funds by the Governor's Office.

In the event the Illinois General Assembly fails to appropriate funds, or sufficient funds are otherwise not made available for this project, the Airport Sponsor will be required to pay the state costs as itemized below. This will also include any amount which exceeds the totals listed.

The GRANTEE shall pay such additional project costs which exceed the sum of the GRANTOR's funds, as are herein committed for this Project. No additional state funds beyond those listed in this program letter will be allocated to the project indicated. Any additional project costs which exceed the total sum of state funds as planned and programmed are solely the responsibility of the Sponsor.

The project is titled: "Rehabilitate Auto Parking Lots & Access Road".

Multi-modal Transportation Bond Funds	\$391,500
Local Match	\$43,500
Total Project Cost	\$435,000

Galesburg Municipal Airport
December 9, 2021
Page 2

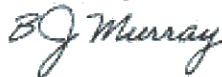
To ensure eligibility of professional services for state participation, you are required to satisfy the qualifications-based selection process and enter into a retainer agreement, or professional services A/E agreement with the consultant of record selected for the project prior to any costs being incurred. This should take place prior to the project initiation/pre-design meeting. Aeronautics will facilitate this process, as well as the initial development and review of fees.

A requirement of the Rebuild Illinois Airport Capital Investment Program is the Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.). For contracts having an awarded contract value of \$500,000 or more, the Grantee shall comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The goal of the Illinois Apprenticeship Works Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. The Grantee may seek from the Department of Commerce and Economic Opportunity (DCEO) a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The Grantee shall ensure compliance during the term of the contract and will be required to report on and certify its compliance. An apprentice use plan, apprentice hours, and a compliance certification shall be submitted to the Engineer on forms provided by the Department and/or DCEO.

Please contact Mr. Joe Staats, P.E. – Section Chief of Airport Design at 217.785. 5746 to initiate this project. Projects are initiated by scheduling a predesign meeting for design/construction projects or a project initiation meeting for planning and environmental projects.

Please contact Richard Borus in Aeronautics at 217.785.0056 or me in the Office of Planning and Programming at 217.782.4118 if you have questions regarding this program letter.

Sincerely,



BJ Murray
Section Chief, Aviation Program Planning
Office of Planning and Programming

ATTACHMENT S**CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL /
ADMINISTRATIVE EXPENSE RATE LETTER****Illinois Department of Transportation**

2300 South Dirksen Parkway / Springfield, Illinois / 62764

June 21, 2024

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Shelby Swango
HANSON PROFESSIONAL SERVICES INC.
1525 South Sixth Street
Springfield, IL 62703

Dear Shelby Swango,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$92,800,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 164.40% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

ATTACHMENT U
RETAINER AGREEMENT
(SEE NEXT PAGE)

**AGREEMENT FOR CONSULTANT SERVICES
(RETAINER AGREEMENT)**

THIS AGREEMENT, made at Galesburg, Illinois, this 22 day of November, in the year 2022 by and between the
City of Galesburg

(sometimes hereinafter also referred to as the "Owner", or "Sponsor"), as Party of the First Part, and
Hanson Professional Services Inc. (Hanson)

(hereinafter referred to as the "Consultant"), as Party of the Second Part.

WITNESSETH:

WHEREAS, the Owner intends to sponsor the accomplishment of a development program, in stages, of a public air navigation facility known as Galesburg Municipal Airport (hereafter referred to as "Airport"), in Knox, State of Illinois; and

WHEREAS, the Owner wishes to have the Consultant available to perform certain projects as described in the Owner's development program; and

WHEREAS, the development program shall be described as:

1. Update Airport Master Layout Plan (Layout Plan and Narrative Report)
2. Update Exhibit "A" Property Line Map
3. Rehab Taxiway B (Construction Phase Only)
4. Rehab North portion of Apron (250 ft by 675 ft & Realign Taxiway Connector)
5. Modifications or Replacement of Fuel Farm Facility with Two 10,000-gallon ASTs and Card Readers
6. Procurement of Snow Removal Equipment
7. Rehab Entrance Roadway and Parking Lot
8. Rehabilitate Runway 3-21 (150 ft by 5,800 ft)
9. Improve Runway Safety Areas On All Four Runway Ends w/ Associated Approach Lighting & Environmental Clearances

WHEREAS, the Department of Transportation, Office of Intermodal Project Implementation-Aeronautics, State of Illinois is the authorized Agent of the Owner under the proposed development program (it may be hereinafter referred to as "Aeronautics").

WHEREAS, the Consultant agrees to furnish an executed "Certification of Engineer" and certain professional consulting services enumerated hereinafter, in connection with projects assigned to the Consultant by the Owner under the development program.

NOW, THEREFORE, for and in consideration of the mutual promises made by the parties hereto, **IT IS MUTUALLY COVENANTED AND AGREED** as follows:

I. CONSULTING SERVICES

- A. As an independent contractor, the Consultant agrees to furnish and perform various professional consulting services in accordance with the usual and customary standards for such services in the local area, applicable legal standards and State of Illinois, Office of Intermodal Project Implementation-Aeronautics and Federal Aviation Administration requirements, upon request of the Owner and its principal representative, for the preparation of the above referenced projects. The parties mutually acknowledge that Owner may or may not currently possess funding for many of the aforementioned tasks (recitals above). Therefore, this Agreement does not obligate the Owner to proceed with all of the aforementioned tasks described, and the Owner reserves the right to not utilize the Consultant for some or all of these tasks during the term of this Agreement.
- B. When the Owner elects to proceed with a project, the parties hereto agree to negotiate in good faith and to execute an Agreement for Architectural, Engineering and Planning Services for Airports covering the specifically defined parts of the scope of work which are to be funded under a specific project. The Agreement(s) will cover the Design, Construction, and Planning and Special Services Phases of the specific project. Should the Owner and Consultant not reach agreement on services and/or conditions within 30 calendar days, either party may, after written notice, terminate this Agreement, in whole or in part. No fees will be earned or payable to the Consultant until the agreement on services and/or conditions is finalized and approved by the Owner, except for any preparatory work such as surveys, investigations, studies, and other work performed in anticipation of the parties' agreement and which was authorized by the Owner.

II. CHARGES FOR CONSULTING SERVICES

- A. The Owner agrees to pay the Consultant as compensation for rendering the professional consulting services herein above described in Section I, Paragraphs A and B, as agreed to between the parties.
- B. For services of the Consultant provided at the request of the Owner that are not otherwise included as a part of a specific project Agreement, the Consultant will be compensated for its reasonable and customary charges, after prior written acceptance of the proposed charges by the Owner, and only for those tasks performed which are not made necessary due to the fault or error of the Consultant.
- C. Either party by a written thirty (30) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill its agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue services affected (unless the notice directs otherwise), and (2) upon payment in full of all monies due to the Consultant, deliver to the Owner available data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have accumulated

by the Consultant in performing this agreement whether completed or in process. If, after the Owner's notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been affected for the convenience of the Owner.

III. SPECIAL CONDITIONS

- A. The Owner acknowledges the Consultant's drawings and specifications, including available documents on electronic media, and basic survey notes and sketches, charts, computations and other data produced by the Consultant under this Agreement are instruments of the Consultant's professional service. Nevertheless, the information, drawings and specifications prepared under this Agreement shall become the property of the Owner upon completion of the services and payment in full of all monies due to the Consultant.

The Consultant may remove any information from any drawings, computer disks, tracings, construction plans, specifications, maps, survey notes and sketches, charts, computations and other data deemed to be proprietary, copyrighted or confidential in nature. The Owner will not make or permit to be made any modification to the drawings and specifications, as approved, without the prior written authorization of the Consultant. The Owner agrees to waive any claim against the Consultant arising from any unauthorized transfer, reuse or modification of the information, drawings and specifications.

- B. The Consultant shall proceed to furnish consulting services on any part of the scope of work, only after the request for services has been made in writing by the Owner.
- C. Each party binds himself, his partners, successors, executors, administrators and assigns, to the other party of this Agreement and to the partners, successors, executors, administrators and assigns for such other party as to all covenants of this Agreement.
- D. Unless otherwise terminated as provided herein, this agreement expires upon final approval and acceptance of the completed project(s) listed in the development program or within **five (5) years** of the execution of this agreement, whichever occurs first.
- E. The Consultant agrees to conduct the services in compliance with the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity", as amended.
- F. The Consultant agrees that the Owner, Aeronautics, the Federal Aviation Administration, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Consultant which are directly pertinent to the specific grant program for the purpose of making audit, examination, excerpts and transcriptions.

IV. SPECIAL PROVISIONS

- A. No portion of the services may be subcontracted by Consultant without the prior consent of the Owner.
- B. This agreement shall be construed and enforced in accordance with the laws of the State of Illinois and Owner and Consultant hereby consent to the jurisdiction of said State.

C. During the performance of this contract, the Consultant, for itself, its assignees and successors in interest agrees as follows:

1. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. The Consultant shall provide available information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records accounts, other sources of information, and its facilities as may be determined by the Owner or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of the Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Owner or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. In the event of the Consultant's noncompliance with the nondiscrimination provisions of this contract, the Owner shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Consultant under the contract until the Consultant complies, and/or,
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
6. The Consultant shall include the provisions of Paragraphs 1 through 5 in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the Owner or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the Owner to enter into such litigation to protect the interests of the Owner and, in addition, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

- D. The Consultant agrees to ensure that minority business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement.
- E. Except as otherwise provided for under this Agreement regarding obligations from early termination in Paragraph II. C., the Owner may terminate this agreement in whole or in part for its sole convenience by furnishing written thirty (30) day notice of such termination to the Consultant. If a contract for a specific project is terminated for convenience or if a default termination of a specific project agreement is converted to a termination for convenience under paragraph II.C., above, the Owner will be obligated to compensate the Consultant its fee based on the amount of work accomplished up to the day of notification of termination, plus any outside services approved by the participating agencies and accomplished prior to the notification. Profit paid to the Consultant shall be limited to the standard percentage applied solely to the amount of work that has been completed by the Consultant at the time of the stop work notice.
- F. The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535; and Federal guidance included in 49 CFR Part 18.36, FAA Order 5100.38, and FAA AC 150/5100-14 (current at time of selection), in the procurement of the services covered by this Agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at Galesburg,
 Illinois, this 22 day of November, 2022.

CITY OF GALESBURG

ATTEST:
 (SEAL)

BY: Kelli R. Bennewitz
 TITLE: City Clerk

BY: Larry Cox
 TITLE: Deputy Mayor

Federal Employer's Identification Number
 (F.E.I.N.)

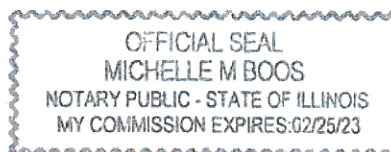
State of: **Illinois**

County of: **Knox**

This instrument was acknowledged before me on November 22, 2022, by
Kelli Bennewitz + Larry Cox.

Michelle M. Boos
 Notary Public

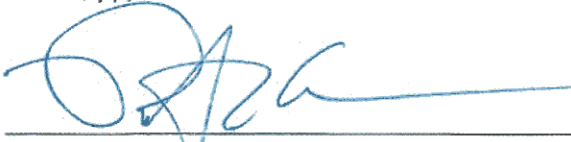
My Commission Expires: 2/25/23



HANSON PROFESSIONAL SERVICES INC.

ATTEST:
(SEAL)





BY: Robert A. Waller
TITLE: Assistant Vice President
91932-00

Illinois Human Rights Number



BY: Dennis J. Hollahan
TITLE: Vice President
37-0844717

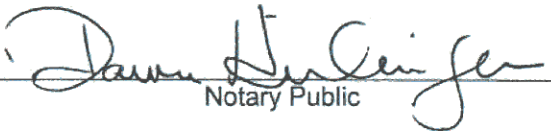
Federal Employer's Identification Number
(F.E.I.N.)

State of: **Illinois**

County of: **Sangamon**

This instrument was acknowledged before me on December 6, 2022, by

Robert A. Waller and Dennis J. Hollahan


Notary Public

My Commission Expires:

10-26-2025



TOWN OF THE CITY OF GALESBURG

Date: April 21, 2025

Agenda Number: 25-9009

TOWN FUND	<u>\$10,216.99</u>
GENERAL ASSISTANCE FUND	<u>\$6,927.20</u>
IMRF FUND	<u></u>
SOCIAL SECURITY/MEDICARE FUND	<u></u>
LIABILITY FUND	<u></u>
AUDIT FUND	<u></u>
TOTAL	<u>\$17,144.19</u>

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04/14/25

Accrual Basis

TOWN of the City of Galesburg - TOWN
Advance Pay Vendor Summary by Month
March 25 2025 - April 14, 2025

	Mar 25 - 31, 25	Apr 1 - 14, 25	TOTAL
Ameren Illinois	0.00	366.28	366.28
CityGalesburg EXPENSES	0.00	173.27	173.27
CityGalesburg GROUP INS	0.00	7,607.65	7,607.65
Eagle Enterprises	0.00	201.00	201.00
Expense Williams	876.62	0.00	876.62
NCPERS	0.00	96.00	96.00
OSI	78.75	236.84	315.59
Royal Cleaning	0.00	441.00	441.00
The Register-Mail - LOCALIQ	0.00	100.34	100.34
Tri-States Water	0.00	39.24	39.24
TOTAL	955.37	9,261.62	10,216.99

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04/14/25

Cash Basis

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
March 25 2025 - April 14 2025

Date	Num	Name	Memo	Paid Amount	
Expense					
602 - Gen Assistance - Rent					
03/25/2025	25656	LL Rasmussen Mark		300.00	
03/26/2025	25654	LL Finzel, Paul		439.00	
03/28/2025	25657	LL KCHA		11.00	
03/28/2025	25659	LL Vanguard Properties, LLC		439.00	
03/28/2025	25663	LL KCHA		11.00	
04/04/2025	25667	LL KCHA		424.00	
04/04/2025	25668	LL Sandburg Lake Estates		439.00	
04/04/2025	25669	LL Wilcox Properties		400.00	
04/04/2025	25671	LL KCHA		62.00	
04/07/2025	25676	LL KCHA		70.00	
04/08/2025	25681	LL Sandburg Village Apartm...		54.00	
04/14/2025	25687	LL KCHA		11.00	
Total 602 - Gen Assistance - Rent				2,660.00	
603 - Gen Assistance - Utilities					
04/04/2025	25666	AMEREN ILLINOIS		33.94	
04/08/2025	25678	AMEREN ILLINOIS		33.89	
Total 603 - Gen Assistance - Utilities				67.83	
605 - Gen Assistance - P & H					
04/14/2025	25686	Purple Hangar		75.00	
Total 605 - Gen Assistance - P & H				75.00	
612 - Gen Assistance - Misc/Lndry/Tra					
03/28/2025	25658	LL KCHA Laundry		20.00	
03/28/2025	25661	LL Oakbrook Corp/Mary All...		30.00	
03/28/2025	25662	Farmers Insurance		59.64	
03/28/2025	25664	LL KCHA Laundry		20.00	
03/28/2025	25665	LL Oakbrook Corp/Mary All...		20.00	
04/04/2025	25672	LL KCHA Laundry		20.00	
04/07/2025	25677	LL KCHA Laundry		20.00	
04/08/2025	25680	LL Oakbrook Corp/Mary All...		20.00	
04/14/2025	25688	LL KCHA Laundry		20.00	
Total 612 - Gen Assistance - Misc/Lndry/Tra				229.64	

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04/14/25

Cash Basis

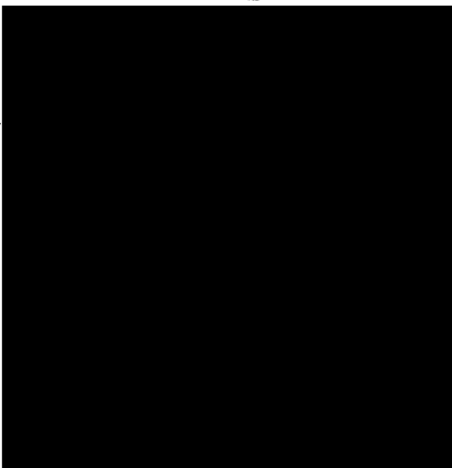
TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
March 25 2025 - April 14 2025

Date	Num	Name	Memo	Paid Amount
614 · Emergency Assistance - Utility				
03/25/2025	25674	City WATER Galesburg		315.62
03/26/2025	25652	AMEREN PLEDGE		724.66
03/26/2025	25653	City WATER Galesburg		275.34
03/26/2025	25655	City WATER Galesburg		205.88
03/28/2025	25660	City WATER Galesburg		67.60
Total 614 · Emergency Assistance - Utility				1,589.10
Total Expense				4,621.57
Net Income				-4,621.57

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04/14/25

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Payment Due Report
 March 11 2025 - March 25 2025

Type	Name	Num	Date	Memo	Amount
Mar 25 - Apr 14, 25					
Bill	Hy-Vee Main St # 1216	G18482	03/25/2025		197.51
Bill	Hy-Vee Main St # 1216	G18478	03/25/2025		149.08
Bill	Hy-Vee Main St # 1216	G18474	03/25/2025		99.53
Bill	Hy-Vee Main St # 1216	G18503	04/04/2025		137.76
Bill	Hy-Vee Main St # 1216	G18428	04/04/2025		194.61
Bill	Hy-Vee Main St # 1216	G18414	04/04/2025		37.52
Bill	Hy-Vee Main St # 1216	G18593	04/07/2025		200.00
Bill	Hy-Vee Main St # 1216	G18588	04/07/2025		200.00
Bill	Hy-Vee Main St # 1216	G18578	04/07/2025		196.59
Bill	Hy-Vee Main St # 1216	G18575	04/07/2025		149.06
Bill	Salvation Army Thrift Store	G18453	04/08/2025		90.36
Bill	Salvation Army Thrift Store	G18457	04/08/2025		97.25
Bill	Salvation Army Thrift Store	G18521	04/08/2025		47.92
Bill	Salvation Army Thrift Store	G18525	04/08/2025		98.83
Bill	Salvation Army Thrift Store	G18479	04/08/2025		98.36
Bill	Salvation Army Thrift Store	G18373	04/08/2025		99.81
Bill	Shoe Sensation	G18358	04/10/2025		94.46
Bill	Shoe Sensation	G18374	04/10/2025		116.98
Mar 25 - Apr 14, 25					2,305.63

Township of the City of Galesburg

25-9010

City Council Meeting

Agenda Item Overview

April 21, 2025

AGENDA ITEM: Resolution Opposing Township Consolidation into County Government.

SUMMARY RECOMMENDATION: The Township Supervisor and the Township Clerk recommend approval of this resolution based on the consensus reached by the Trustees at the Annual Town Meeting.

BACKGROUND: SB 2217 would amend the Township Code to require that all townships with a population less than 5,000 be dissolved and consolidate with either an adjacent township or the county that contains the geographic boundaries of the dissolving township.

SB 2504 would amend the Property Tax Code to mandate that in counties with a population of less than 50,000, the offices of Township Assessor and Multi-Township Assessor be abolished at the end of their respective terms. The County Assessor in a county with a population of less than 50,000 would then assume all the rights, powers, duties, assets, property, liabilities, obligations, and responsibilities of the assessors within the county.

HB 2515 mandates that all townships with a population under 500 be dissolved within two years of the act's effective date. The township must transfer all real and personal property, assets, personnel, contractual obligations, and liabilities to the county. After the dissolution, the county would assume all rights and duties of the dissolved township, acting solely on behalf of the residents within that township's boundaries.

HB 2515 would also allow a county board to levy a property tax within the boundaries of the dissolved township for these assumed duties. Elected and appointed township officials would cease to hold office on the date of dissolution, no longer be compensated, and would have no legal recourse relating to the termination of their positions.

BUDGET IMPACT: Undetermined at this time.

SUPPORTING DOCUMENTS:

1. Resolution

RESOLUTION NO. _____

RESOLUTION OPPOSING TOWNSHIP CONSOLIDATION INTO COUNTY GOVERNMENT

WHEREAS, SB2504, SB2217 and HB2515, introduced by the 104th Illinois General Assembly in March 2025 is asking for the consolidation of township government.

WHEREAS The Board of Township Trustees of the Town of the City of Galesburg in the County of Knox is opposed to these initiatives and recognizes that Townships in Illinois provide many services outside of the three statutory obligations of road and bridge maintenance, property assessment and general assistance; and

WHEREAS, The Board Trustees of the Town of the City of Galesburg recognize the following:

The legislation does not consider that over 72,000 miles of roads are maintained by road districts in Illinois and approximately 12,000 bridges; and

That current state law exists that allows a township to consolidate if the initiative is brought with voter approval; and

Past attempts like those provided for in this legislation have failed in Illinois; and

The research has proven that such attempts result in increased costs overall for local government; and

Township Government has the lowest debt and expense per capita in local government and taxpayers; and

WHEREAS the Town of the City of Galesburg in the County of Knox will only support any statewide effort of township consolidation if valid cost impact analysis is completed and proof that the level of services provided will remain. This would eliminate many community-based services that are important to the public.

Approved this _____ day of April 2025 by a roll call vote as follows:

Roll Call # _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

ATTEST:

Kimberly A. Thierry, Township Supervisor

Peter D. Schwartzman, Trustee and
Mayor of the City of Galesburg

Kelli R. Bennewitz, Township Clerk